

**PACIFIC SCHOOL DISTRICT**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Thursday, August 21, 2014 @ 4:00 PM**  
**PACIFIC ELEMENTARY SCHOOL, Davenport, CA**

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

PLEASE NOTE: All persons are encouraged to attend and, where appropriate, to participate in meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Kris Stanga, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

**REGULAR BOARD MEETING AGENDA**

**1.0 OPENING PROCEDURES FOR PUBLIC SESSION**

**1.1 CALL TO ORDER & Roll Call**

- Gwyn Rhabyt, Board President - Present
- Susie Devergranne, Board Trustee - Absent
- Patty Auten, Board Trustee - Present

1.2 Approve the Agenda for August 21, 2014 – Approved: 2 in favor, 0 opposed, 1 absent, 0 abstentions

*Additions or Deletions to the agenda may be made, however, no action will be taken on items added at this time.*

**2.0 CONSENT AGENDA – Approved (with one minor correction): 2 in favor, 0 opposed, 1 absent, 0 abstentions.**

*These matters may be passed by one roll call motion. Items may be removed from the Consent Agenda for discussion and separate action*

- 2.1 Approve the Minutes for Special Board Meeting July 10, 2014
- 2.2 Approve the Minutes for Special Board Meeting July 23, 2014 - Minor correction
- 2.3 Approve LCAP revisions
- 2.4 Personnel Action Report

**3.0 CORRESPONDENCE**

None

#### **4.0 PUBLIC COMMUNICATIONS**

*For items not on the agenda, this is an opportunity for the public to address the Board directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Sec. 35145.5)*

*For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.*

None

#### **5.0 ORGANIZATION REPORTS**

##### 5.1 Superintendent/Principal, Kris Stanga

County office funding structure is changing, so services provided may be changing.

Big push from Judge Heather Morse (superior court) to keep kids in school – address/reduce chronic absenteeism.

New Safety Officer at County Office – will do walk through to discuss code reds, lock downs, etc.

Kris attended Parents' Club and Grants Writing Committee meetings.

The new administrative assistant, Elizabeth Andrews, will also serve as Board Secretary.

Barbara Vinalis will be volunteering 3 full days a week in the 1<sup>st</sup>/2<sup>nd</sup> classroom.

Haley will be interning the first semester with us (she was here last year). (3/4 classroom)

Karen will be starting in October working for units not money. (3/4 classroom)

Enrollment is currently about 109, with only two of those not totally certain.

##### 5.2 School Board Trustees

Patty clarified that we only need to start the building project (break ground) before 3 years after the bond was passed in order to keep the bond funds (not complete the project).

##### 5.3 School Site Council

Will meet Monday, Sept. 8, 3:15.

##### 5.4 Parent's Club

Not a lot of changes anticipated in fundraising, budget allocations, etc.  
Had a small surplus last year. This will be reserved for unforeseen items relating to the building project and school play.

Grant writing committee is coordinating itself based on member interests. Will be applying for a SPECTRA art grant to cover costs associated with the school play.

The enrollment packet will include a statement from Parents' Club saying that Parents' Club needs to raise \$300 per student.

Bureau of Land Management is applying for a grant which would include stream restoration work involving Pacific School students.

## **6.0 UNFINISHED BUSINESS**

*None to report*

## **7.0 INFORMATION ITEMS**

### **7.1 Construction Update- Weston Miles Architects (Nathan)**

All permits have been approved (DSA, County, Grading). As a result, there's nothing that is anticipated that could delay the currently scheduled September 15 start date.

Currently the project is scheduled to be completed at the very beginning of January.

The building company is PenCon.

They are scheduling especially disruptive tasks for 3- and 4-day weekends and other days students are not in school. Especially disruptive tasks include tasks that go outside the fenced area. Activities within the fenced area will be taking place during school hours.

There was some discussion of the exact location and nature of the fences around the construction site.

When the project is completed the corner portable (currently upper IS) will also be up to 2014 accessibility standards.

No damage is anticipated to the area roads.

The fenced area left over from the air quality monitoring will be demolished.

The builders will take care of moving the ball shed.

The walls are scheduled to be up by November 20.

The project will also include a new fire alarm system for the entire school.

The project will include moving the basketball hoops and paving a small portion of the field – this is necessary to create a fire truck turn around.

The contract is currently being reviewed by Pacific School’s legal council. It is anticipated it will be approved next week.

During construction there will be weekly team meetings with construction manager, architect, and Pacific School.

Regular construction workers will be fingerprinted and wear identifying vests and/or name tags.

During demolition, dust control measures will be taken including hosing things down, etc. The teen center has previously been tested and determined not to contain asbestos. The demolition process is scheduled to take place over two days.

## **8.0 DISCUSSION ITEMS (Action if Needed)**

### **8.1 Budget Adjustment– personnel (reported to Board, no action taken)**

Previously, the superintendent had requested that the IS 2/6 position be a 95% position.

However, upon further review it was determined that 100% is more appropriate for this year.

Also, the Food Lab coordinator position is being bumped up two steps on the pay scale, reflecting increased responsibilities being taken on by the position.

### **8.2 CSBA Conference**

California School Board Association will have a meeting in December; Pacific School may want to attend in some way or another, perhaps just the Superintendent, perhaps some or all Board Members.

## **9.0 ACTION ITEMS**

### **9.1 Approve Resolution #2015-01 – Approval of District Representatives to Sign Payroll/Warrants and Other District Documents**

Removing Eric Bitter, Adding Kris Stanga and Elizabeth Andrews – Approved: 2 in favor, 0 opposed, 1 absent, 0 abstentions

### **9.2 Approve Calendar Date Change**

There was an error in the school calendar when previously approved. The second staff development day should fall on March 20. Approved: 2 in favor, 0 opposed, 1 absent, 0 abstentions

### **9.3 Approve Budget Adjustment – no formal approval needed.**

9.4 Approve Resolution 2015-02 Preschool Signatures

Approved 2 in favor, 0 opposed, 1 absent

**10.0 CLOSED SESSION**

10.1 Confidential Personnel Issues (Government Code 54957) - none

**11.0 SCHEDULE OF COMING EVENTS**

11.1 Next Regular Board Meeting, September 18, 2014, 4:00 p.m.

**12.0 ADJOURNMENT**

cc: Gwyn Rhabyt, Patty Auten, Susie Devergranne, Kris Stanga

Posted : Davenport Post Office, Pacific School Office and [www.pacific.santacruz.k12.ca.us](http://www.pacific.santacruz.k12.ca.us)