

PACIFIC SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Thursday, March 19, 2015 @ 4:00 PM
PACIFIC ELEMENTARY SCHOOL, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

PLEASE NOTE: All persons are encouraged to attend and, where appropriate, to participate in meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Kris Stanga, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

REGULAR BOARD MEETING AGENDA

1.0 OPENING PROCEDURES FOR PUBLIC SESSION

1.1 CALL TO ORDER & Roll Call 4:05 p.m.

- Gwyan Rhabyt, Board President - Present
- Don Croll, Board Trustee - Present
- Roger Knapp, Board Trustee - Present

1.2 Approve the Agenda for March 19, 2015

Additions or Deletions to the agenda may be made, however, no action will be taken on items added at this time.

Approved unanimously with the note that the order of some items may be changed to accommodate guest speakers.

2.0 CONSENT AGENDA

These matters may be passed by one roll call motion. Items may be removed from the Consent Agenda for discussion and separate action

2.1 Approve the Minutes for Regular Meeting, February 19, 2015

2.2 Approve the Minutes for Special Meeting, March 12, 2015

Moved by Rhabyt, Seconded by Roger. 3 in favor, 0 opposed, 0 abstentions, 0 absences

3.0 CORRESPONDENCE

Several letters were received by the Board at the meeting.

4.0 PUBLIC COMMUNICATIONS

For items not on the agenda, this is an opportunity for the public to address the Board directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Sec. 35145.5)

For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

Rhabyt prefaced the conversation by noting that the Board cannot discuss personnel issues, as they are confidential by law.

The following people addressed the Board on the topic of the non-re-elect of a teacher:

- Barrit McAllister
- Lorie Postie
- Kristen Stockdale
- Terra Barsanti
- Lowell Walker
- Pat Morrison
- Stephanie Raugust
- Samira Hartje
- Jonathon Croom

Don encouraged the public, including staff, to attend future Board meetings.

Rhabyt noted that the California Teachers Association has some good summary information of Ed. Code. Kris will make the relevant Ed. Code available to all staff. Procedures for districts with fewer than 250 students are different than those for districts with an ADA of greater than 250.

5.0 ORGANIZATION REPORTS

- 5.1 Superintendent/Principal, Kris Stanga
- 5.2 School Board Trustees
- 5.3 School Site Council
- 5.4 Pacific Parents' Club

6.0 INFORMATION ITEMS

7.0 DISCUSSION ITEMS (Action if Needed)

7.1 2nd Interim Budget and 2015-16 Budget Development – Jean Gardner/SCCOE – Arrived 4:45.

Jean: I have come to visit the district on occasion before. The second interim budget is projecting that, although we will be deficit spending this year, we will not be deficit spending next year (AS PROJECTED). There are two main reasons for this improvement.

1. Projected growth in ADA (average daily attendance). This involves raising class sizes

modestly. Obviously, if the ADA does not materialize, the revenue will not be there. If ADA remains constant, rather than increases, we would go back to deficit spending. Kris hopes to keep the 5-day classes at or below K-12, 1st-2nd-24, 3rd-4th-24, 5th-6th-28. Per state law, the district is not funded for students who are out sick. Anything in the mid 90's percent is considered good ADA for an elementary district. Don and Kris discussed trying to get some clarity from the auditors about what would be a sufficient process to get an independent study agreement approved so the ADA would still count for educational out of school experiences. Terra observed that she has a lot of experience with this issue and with our specific auditor. She is willing to do some work toward straightening out this issue. Rhabyt noted that it is possible that if Natural Bridges reopens it will affect the depth of our waitlist.

2. The new funding model is trying to get the state back to 2007-2008 funding levels by 2020-2021. Part of our funding is something called "economic recovery revenue" which could conceivably be cut if state revenue is not as good as projected.

Don is concerned about attracting and retaining top quality teachers.

Deficit spending makes COE very nervous. The COE is very concerned about the possibility of spending \$300,000-\$500,000 from fund 17. If this reserve money is spent, the district is in a much different position in terms of future deficit spending – we lose our cushion.

We are assuming that the state's new school reserve cap is going to be overturned. Jean recommends maintaining a reserve fund of at least 30% of our annual budget, which would be over \$300,000. If we spend the approved \$345,000 on the building, our remaining reserve would still be approximately 75% of our annual budget.

7.2 Measure M Project – Lesley Miles and Nathan Thome arrived 5:35.

We need to make a decision very soon about whether we are going to break ground in June.

Based on Kris' conversation with the state, it seems unlikely that we will qualify for hardship funds. We need to resubmit our application. They do not want to help with the portable. (They don't fund anything that has anything to do with portables.) They might help a little with the teen center, but it isn't terribly likely.

Leslie's firm is the only firm that has done a hardship project in the area in the last five years or so, so they are experts in this topic. We've been approved by CDE, so it's possible we could get funding for the project at a future date.

In our hardship application, we noted that the teen center had been used in the past by students. Now we need to have a structural engineer evaluate the teen center so that DSA can declare it unfit for use by students. Then they will evaluate the costs to repair vs. replace the building. If repairing is greater than 50% of the cost of replacing, then it is assumed that you should replace. If all this goes through, then it is assumed that the project is fundable, at some point, and then we just have to wait for funds to be available. If all this worked out, we could loan ourselves the money and then repay that loan when the state money came through. Leslie guesses it will be two months before we get a firm answer on whether we will get the hardship funds.

Don explained to Leslie all the tasks that we imagine a project manager might help with, including dealing with in-kind donations, etc. None of the Board members, nor Kris, has the time to follow through on all these things.

Schools must be built by contractors and subcontractors which pay prevailing wages.

Leslie observed that working with a project manager can be challenging on their end. It is important to be careful with how we approach contractors due to legal requirements. Leslie recommends coming up with a specific list of contractors we wish to contact and discuss the project with. We would write up a request for proposals and approach approximately 3-5 contractors who are highly recommended and experienced with these types of projects. Then we could review their responses and select someone for a lease-lease back. The request for proposals would include access to the drawings.

A tentative list includes:

- Mint
- Bogart
- Salinas Steel Builders
- Rodan

Rhabyt asked Kris to write up a description of this process and run it by legal counsel to assure that our process is correct.

Additional tasks to be done:

- Nathan will create a summary of the specific planning department changes we are requesting.
- Nathan will provide a detailed list of what Granite Rock could do.
- Nathan will identify lumber which could be donated by Big Creek Lumber.
- We need a one page sheet explaining exactly what parts of the plan we want changed due to overly strict interpretation of codes, so the planning department knows exactly what we want to change and how much money it would save us.
- Leslie will get the RFP together by Monday. It will then get run by legal counsel.
- Leslie will contact the structural engineer to come out as soon as possible. There may be a DSA fee, but that would be worth it.
- Leslie will give the plans to all 4 contractors immediately, before we get the RFP completed.
- Elizabeth will write a letter about the safety hazard posed by the trees.

Leslie has a weekly conference call 10 a.m. Tuesdays with Kris. Roger and/or Don may start joining that call.

7.3 Leave Policy Revision

The Board began the discussion of the leave policy.

8.0 ACTION ITEMS

8.1 Approve 2nd Interim Budget

Overall, we are spending more money on repairs and technology than budgeted, otherwise we are more or less within the budget plan.

Rhabyt moved to approve 2nd Interim Budget, Don seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

8.2 Approve 2015-16 District Calendar

School calendar is very similar to Santa Cruz City Schools. Same beginning day, end day, and holidays (more or less). We added two professional development days. Our calendar matches the other small schools.

Rhabyt moved to approve 2nd Interim Budget, Roger seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

8.3 Approve Preschool Deposit Rate for 2015-16

Approximately half of our preschool slots are fee based. It used to be \$75 which was applied toward tuition. We are changing it to \$100 which will not be applied toward tuition. Instead it will be used for supplies.

Rhabyt moved to approve 2nd Interim Budget, Don seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

9.0 CLOSED SESSION

Confidential Personnel Issues (which may include leaves, reassignments, medical issues, disciplines, separation, etc.) (Government Code 54957)

1. Closed Session – Public Employee – Discipline/Dismissal/Release

There was no report from the closed session.

10.0 SCHEDULE OF COMING EVENTS

10.1 Next Regular Board Meeting, April 16, 2015

We anticipate changing our regular June Meeting to Thursday, June 4. This will be voted on at the next meeting.

11.0 ADJOURNMENT

cc: Gwyann Rhabyt, Don Croll, Roger Knapp, Kris Stanga

Agenda posted at: Davenport Post Office, Pacific School and School Website