



# *Pacific Elementary School*

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## **Pacific Elementary School District**

Board of Trustees Meeting  
**Tuesday, January 14<sup>th</sup>, 2020 @ 4:00 PM**  
Pacific Elementary School, Davenport, CA

### **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

### **Board Meeting Minutes**

#### **1. OPENING PROCEDURES FOR OPEN SESSION**

1.1. Call to Order – 4:12

1.2. Roll Call & Establishment of Quorum

- Gwyn Rhabyt, Board President - Absent
- Don Croll, Board Trustee - Present
- Cari Napoles, Board Trustee – Present

Others present: Superintendent/Principal Eric Gross, District Office Manager Elizabeth Andrews

1.3. Approval of the agenda for January 14<sup>th</sup>, 2020

- Agenda deletions, additions, or changes of sequence

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

## 2. PUBLIC COMMENTS

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- 2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

## 3. REPORTS

### 3.1. Superintendent Report

- Interviewing for a new Life Lab instructor soon
- New outlet outside the Principal's office for outdoor movies, etc.
- Pacific Collegiate School's proposal to add 6<sup>th</sup> grade was rejected, but is likely to be brought back up in the future.

### 3.2. Board Member Reports

### 3.3. School Site Council Report

- School Site Council also serves as the Preschool Parent Advisory Committee

### 3.4. Parents Club Report

- Art & Wine may need to change dates and still needs a new venue.

## 4. CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

### 4.1. Approval of the minutes from the Board meeting on 12/17/19

### 4.2. Approval of Warrant Lists

### 4.3. Create Position – adopt Librarian job title & description to Coordinator pay scale

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

## 5. PUBLIC HEARINGS

### 5.1. Resolution 2020-5 in Support of Proposition 13 School Bonds

### 5.2. Resolution 2020-6 in Support of Measures T & U SCCS Parcel Taxes

There were no comments from the public.

## 6. BOARD RESOLUTIONS

6.1. Resolution 2020-5 in Support of Proposition 13 School Bonds - Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

6.2. Resolution 2020-6 in Support of Measures T & U SCCS Parcel Taxes - Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

## 7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

- BP 2121 Superintendent's Contract - adopted
- BP 3600 Consultants - adopted
- AR 4030 Nondiscrimination in Employment - adopted
- BP 4033 Lactation Accommodation - adopted
- BP 4151/4251/4351 Employee Compensation - adopted
- BP 4218.1 Dismissal/Suspension/Disciplinary Action – Not adopted since we do not have a merit system.
- BP & AR 5116.1 Intradistrict Open Enrollment – Not adopted since we only have on school in our district
- BP & AR 5117 Interdistrict Attendance - adopted
- BP/AR/E 5118 Open Enrollment Act Transfers – Deleted, as no longer required
- AR 5125 Student Records - adopted
- BP & AR 5131.2 Bullying - adopted
- BP & AR 5141.21 Administering Medication & Monitoring Health Conditions – Tabled, too complicated for this meeting
- BP & AR 6143 Courses of Study - adopted
- BP 6154 Homework/Makeup Work - adopted
- AR 6174 Education for English Learners - adopted
- AR 6175 Migrant Education Program - adopted
- BB 9150 Student Board Members - adopted

After discussion, the adoption, deletion, and tabling of the BPs and ARs noted above were approved. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

#### 7.2. Rates for After Care and Recreation programs

Ms. Andrews presented some historical data relating to Rec, After Care, and Preschool enrollment, revenue and expenses. The Board discussed various options for changes to the After Care and Rec program and agreed to discuss it again at the next meeting.

#### 7.3. Preschool Program Evaluation

The Board discussed various aspects of the preschool program:

**Staffing:** Mr. Gross reported that one of the preschool co-teachers will retire at the end of this year or next year. There are two existing staff members who are licensed preschool teachers and have expressed interest in the position whenever it becomes available.

Mr. Croll observed that based on the evaluations of the preschool, informal parent feedback, and personal experience, the existing staff are providing a strong program which encourages appropriate academic, social, and emotional development. Mr. Croll added that a change in staff due to retirement will create a need for appropriate and effective onboarding and training.

**Curriculum:** Mr. Gross observed that our preschool students arrive in kindergarten with the appropriate skills for being ready to learn.

Facilities: As discussed at last month's Board meeting, we are seeking funding opportunities that would allow us to replace the existing preschool building.

The Board reviewed the following:

- Program Review Instrument
- Summary of Parent Findings from Parent Survey

The Board discussed the pros and cons of extending preschool to full day. Pros include better serving a wider variety of families. Cons include new staffing needs and new and more complex requirements from the state preschool program.

## 8. **CLOSED SESSION**

8.1. Public Employee Discipline/Dismissal/Release (Section 54957.6)

8.2. Public Employee Appointment (Section 54957)

## 9. **REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

- Doña Bumgarner will be the librarian as an employee

10. **NEXT REGULAR BOARD MEETING:** 4:00PM February 18<sup>th</sup>, 2020

## 11. **ADJOURNMENT – 5:40 p.m.**

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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