

PACIFIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
Thursday, January 21, 2016 @ 4:00 PM
PACIFIC ELEMENTARY SCHOOL, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

PLEASE NOTE: All persons are encouraged to attend and, where appropriate, to participate in meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Agenda

1.0 OPENING PROCEDURES FOR OPEN SESSION

- 1.1** Call to Order, Roll Call, Establishment of Quorum 4:03 p.m.
 - Gwyn Rhabyt, Board President - Present
 - Don Croll, Board Trustee – Arrived at 4:15 p.m.
 - Rodger Knapp, Board Trustee – Present
 - Others present: Eric Gross, Elizabeth Andrews. Corrina Hansen from Mynt arrived at 4:20 p.m. Samira Hartje arrived at 4:25 p.m.
- 1.2** Approval of the agenda for January 21st, 2016 Approved. Rhabyt moved, Roger seconded, 2 in favor, 0 opposed, 1 absence, 0 abstentions
 - 1.2.1** Agenda deletions, additions, or changes of sequence - None

2.0 PUBLIC COMMENTS

- For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None

3.0 REPORTS

3.1 Superintendent's Report

One of Davenport Resource Center's tutors, who worked with our students after school, went missing in an accident on the beach.

We are applying for Green School Certification, which meant the Banana Slugs String Band came and did a concert for our students this morning.

The Warriors are coming as part of a reading promotional program. (They are also involved in a fundraiser, but that is separate.)

Eric got to meet Sal Khan of the Khan Academy. We are going to try participating in Khan Academy's Learn Storm event.

The Smalls are getting together in Feb. to train in Step Up to Writing.

Lion's Club did vision screening.

Bruce Neustadter, retired psychologist, is doing a mindfulness training with the staff in April and May. This is the first year of a three year implementation. Year 1 is staff. Year 2 includes incorporation with students and classroom. Year 3 includes parents.

3.2 Board Member Reports

Rhabyt commented that there is a modest increase in the education budget based on the governor's latest proposed budget.

3.3 School Site Council Report - None

3.4 Parents' Club Report

Parents' Club is still planning their fundraiser for May 20th at the Roadhouse, called "Taste of Davenport".

3.5 Citizen Oversight Committee Report - None

4.0 CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1 Approval of Minutes of the Regular Board Meeting on November 19th

4.2 Approval of Minutes of the Special Board Meeting on December 17th

4.3 Approval of Warrant Register

Approved with one revision: in the November minutes a notation will be added that there was no report coming out of closed session. Rhabyt moved, Roger seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions

cc: Gwyan Rhabyt, Don Croll, Roger Knapp

Posted: Davenport Post Office, Pacific School Office and www.pacificesd.org

5.0 PUBLIC HEARING

5.1 None

6.0 BOARD RESOLUTIONS

6.1 None

7.0 ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1 Construction Update, including possible cutting of trees along perimeter of property

Corrina Hansen from Mynt discussed the Energy efficiency upgrade/prop 39 planning. She presented a written report detailing the planned upgrades.

Part of the prop 39 plan includes a high efficiency heating unit which is back ordered and delaying the delivery of the portable.

There was some discussion about the best balance of security, lighting, and energy efficiency at night. We also discussed the various pros and cons of different thermostat programming features. Don wondered if it might make more sense to replace all thermostats with a networked system, rather than just replacing the 2 most outdated ones.

Corrina explained that Mynt provides some oversight of their systems after installation to make sure it's all working as anticipated.

The prop 39 money is a 5 year plan with approximately \$50,000 available per year, and we have not critically missed any deadlines, so as long as we move forward at this time we can qualify for the whole \$250,000.

We have 4 rooftop heating units on the main building. They could all be replaced as part of this plan, however, if the prop 39 money would only pay for half, and we would have to pay for the other half, which would be about \$45,000. All the other aspects of the plan (lighting, thermostats, etc.) would be fully covered by the prop 39 funds.

After considerable discussion, we decided not to include any of the furnaces in this plan at this time, and consider including them in a future prop 39 plan.

Rhabyt moved to accept the Mynt prop 39 plan with the following changes: 1. remove the furnaces and 2. If Mynt advises, replace all thermostats with wireless thermostats, not just the 2 least modern. Don seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

Roger reviewed the building project status and budget. There are various options for getting the gas line to the preschool building fixed. It will probably cost about \$5,000. It rained during the foundation work. It's not clear yet whether that will add to costs. We are getting tree removal bids. Roger also got a black top bid for around \$13,000, which might be a little higher than other outfits, but not much. This is to fully replace the blacktop, not just resurface it. We will approach Granite Rock with a request to donate the materials.

cc: Gwyn Rhabyt, Don Croll, Roger Knapp

Posted: Davenport Post Office, Pacific School Office and www.pacificesd.org

7.2 Staffing Update

Anyel has started as a new one-on-one aide in the first/second grade classroom.

Eric is exploring various options regarding janitorial services.

Elizabeth is resigning effective June. There was discussion about office staffing and how to appropriately account for the time office staff spends on Rec, After Care, Preschool and FoodLab. It is valuable to have lower paid office staff people take care of lower responsibility tasks, to save money for the school and allow higher paid people to focus on higher responsibility tasks with fewer interruptions.

7.3 Certificated Evaluation Procedures

Eric has developed a draft certificated teacher evaluation form. He plans to make a few more tweaks, and embed this process in a larger process including observation, self-evaluation, goal-setting, etc.

8.0 SCHEDULE OF COMING EVENTS

8.1 Next Regular Board Meeting: January 18TH, 2016 – Correction: Feb. 18th. Don's schedule may require changes to the meeting schedule for April and/or May.

9.0 CLOSED SESSION

9.1 Anticipated Litigation (Government Code §54956.9)

9.2 Certificated/Classified/Management Leaves, Retirements, Resignations, & Appointments

There was no report coming out of closed session.

10.0 REPORT OF ACTIONS TAKEN IN CLOSED SESSION

11.0 ADJOURNMENT

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA.

Public Participation: All persons are encouraged to attend and, when appropriate, to participate in meetings of the Pacific Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

Translation Requests: Spanish language translation is available on an as-needed basis.

Solicitudes de Traducción: Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.

cc: Gwyan Rhabyt, Don Croll, Roger Knapp

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