



Pacific Elementary School

www.pacificesd.org
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Pacific Elementary School District

Board of Trustees Meeting
Tuesday, October 17, 2023 @ 4:00 PM

Pacific Elementary School
50 Ocean St. Davenport, CA 95017

Join Zoom Meeting

<https://us06web.zoom.us/j/84585357954?pwd=S3dGNEF0ZEgzQ2g2K3RPZV11cGhOdz09>

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Agenda

1. OPENING PROCEDURES FOR OPEN SESSION

- a. Call to Order – 4:05 p.m.
- b. Roll Call & Establishment of Quorum
 - i. Gwyn Rhabyt, Board President - Present
 - ii. Cari Napoles, Board Vice President - Present
 - iii. Diana Conner, Board Trustee - Absent
- c. Approval of the agenda
 - i. Agenda deletions, additions, or changes of sequence – Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0

opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

Food Services Director Emelia Miguel spoke in favor of a proposal to use about \$21,000 of the school food best practices grant towards staff stipends for additional programming around nutrition and local foods.

3. REPORTS

- a. Superintendent Report
 - i. Year 5 Ocean Guardian grant, this will be our last year. It has been paying for adding fruit trees and native plants.
 - ii. Preschool Audit from CSPP – there were some findings & technical assistance. One common theme was that it isn't sufficient to do things, we need to document that we do them.
 - iii. We part of a Federal study of Kindergarten, which requires completing 45 min surveys.
 - iv. We have a Yellow Jacket infestation.
 - v. 40th anniversary of Life Lab garden, invitation-only event in celebration 10/24 @ 10:30
- b. Board Member Reports - None
- c. School Site Council Report
 - i. Fully constituted & officers elected, including preschool representative
 - ii. Facilities Inspection Tool conducted by COE (passed)
 - iii. Construction update
 - iv. Preschool Audit
- d. Parents Club Report
 - i. Drive for Schools concluded
 - ii. Emily will lead Bid & Sip
 - iii. Tea Towels company out of business; looking into another company
 - iv. Still looking for new volunteers (several parents about to graduate)
 - v. Movie Night hosted on Friday, good turnout

4. CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- a. Approval of the Minutes from the previous board meeting
- b. Approval of Warrant Lists
- c. Educator Effectiveness Funds Report
- d. Williams Report
- e. Facility Inspection Tool (FIT)
- f. Dishwasher Bids
- g. Auditor Contract

Removed 4f – Dishwasher bids. Approved remaining items. Ms. Napoles moved, Mr. Rhabyt

seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

5. PUBLIC HEARINGS

6. BOARD RESOLUTIONS

- a. Resolution 2024-05 Authorization to Sign CSPP Contract - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- a. Board Policies & Administrative Regulations - None
- b. Construction Projects Update
 - i. Dishwasher bids (prefer TriMark)

One of the bids was incomplete, so we don't have to accept it. Mr. Gross and Ms. Miguel recommend approving TriMark. Mr. Gross confirmed with facilities personnel at another district that the bid is reasonable. Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

- ii. Plumbing projects Nov 1st – A variety of plumbing projects will be completed on Nov. 1st when school is closed.
 - iii. Contract with Construction Contractor received 3 submittals, interviewed 2 of the firms with the architect and our new construction manager. We are asking both of them to look at the drawings and start figuring out how things could fit within our budget.
 - iv. Construction Financing Options Greg Isom presented options about construction financing. The two options (beyond self funding) are bonds or loans. Approximately \$80,000-\$100,000 fixed costs for a private placement, but the interest rate is likely to be higher. For a bond, the fixed costs would be about twice as much, \$150,000+, maybe as low as \$130,000. If we did two bonds it might be more like \$145,000+. You can do a private placement for a bond, but normally you would do a public offering. The board had a lengthy discussion about the pros and cons of various options, the likelihood of one or two bonds passing in March, etc.
- c. Preschool Admissions Priorities – included on the agenda by error. Not discussed.
- d. Classified Salary Schedule – following discussion, the classified salary schedule was updated to specify that long-term classified subs will be paid on their step and column based on their job and years of experience, while short-term classified subs will be paid on the step 1 of their salary line, as previously specified. Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

8. CLOSED SESSION

- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- b. Public Employee Appointment (Section 54957)

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - None

10. NEXT REGULAR BOARD MEETING: 4:00 PM November 21 Thanksgiving break, 2023 at Pacific El. Also, special meeting Tuesday, Nov. 7, 5:00 p.m.

11. ADJOURNMENT – 5:50 p.m.

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modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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