

**PACIFIC SCHOOL DISTRICT**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Thursday, November 19, 2015 @ 4:00 PM**  
**PACIFIC ELEMENTARY SCHOOL, Davenport, CA**

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

PLEASE NOTE: All persons are encouraged to attend and, where appropriate, to participate in meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Brenda Payne, Interim Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

**REGULAR BOARD MEETING MINUTES**

**1.0 OPENING PROCEDURES FOR PUBLIC SESSION**

1.1 CALL TO ORDER & Roll Call – 4:07 p.m.

- Gwyn Rhabyt, Board President - Present
- Don Croll, Board Trustee - Present
- Roger Knapp, Board Trustee – Present

Others present: Eric Gross, Brenda Payne, Elizabeth Andrews, Andy Wilson

1.2 Approve the Agenda for November 19, 2015

*Additions or Deletions to the agenda may be made, however, no action will be taken on items added at this time.*

**2.0 CONSENT AGENDA**

*These matters may be passed by one roll call motion. Items may be removed from the Consent Agenda for discussion and separate action*

- 2.1 Approve the Minutes for Board Meeting October 15, 2015
- 2.2 Approve the Minutes for Special Board Meeting October 27, 2015
- 2.3 2015-16 Enrollment Update
- 2.4 New Teacher Project
- 2.5 2015-2016 Instructional Minutes
- 2.6 Memorandum of Understanding SCCOE and Pacific Elementary for Preschool QRIS

block grant

Consent Agenda Approved: Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

### **3.0 CORRESPONDENCE**

*None at this time*

### **4.0 PUBLIC COMMUNICATIONS**

*For items not on the agenda, this is an opportunity for the public to address the Board directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Sec. 35145.5)  
For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.*

None made.

### **5.0 ORGANIZATION REPORTS**

#### 5.1 Interim Superintendent/Principal, Brenda Payne

Brenda introduced and welcomed our new Superintendent/Principal, Eric Gross. Eric commented that he is anxious to get started.

#### 5.2 School Board Trustees

None.

#### 5.3 School Site Council

Brenda has identified the members of the Site Council, although we haven't met yet.

#### 5.4 Parent's Club

A new parent helped organize Movie Night. Logo contest was very successful – we have a new spirit gear logo. Parents' Club is looking to do a major fundraiser in May called "Taste of Davenport".

### **6.0 UNFINISHED BUSINESS**

*None to report*

### **7.0 INFORMATION ITEMS**

*None to report*

### **8.0 DISCUSSION ITEMS (Action if Needed)**

#### 8.1 Construction Update – Roger Knapp

The most recent budget for the construction came in at \$1,146,484. Our budget was closer to \$1,070,000. We are still over budget. There was discussion of various options for how to address this issue. Options include:

- Delaying building the stand-alone classroom.
- Using a portable with fewer features.
- Explore whether there are other ways the project could be made less expensive – for example by interpreting code more generously.
- Other???

The Board agreed to hold a special meeting to discuss the options and meet with the architect on 5:00 p.m. Tuesday, Nov. 24.

Don reminded the board that we might be able to get county help with blacktop, etc. since the school grounds are a park after school hours.

### 8.2 Cannabis Cultivation Choices Committee (C4) – Don Croll

Bonny Doon School Board signed a letter to the Cannabis Cultivation Choices Committee. The question was posed whether the Pacific School Board was interested in doing the same. The Board agreed that no action was needed.

### 8.3 Medical Administrative Claiming Agreement – Brenda Payne

MAA. Noel had stopped participating because the paperwork had been very burdensome. They have reduced the paperwork burden, and we are now going to start participating again. The idea is to connect families with medical services such as MediCal as needed.

Approved: Rhabyt moved, Roger seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

### 8.4 Raising Rate of Adult Lunches – Brenda Payne

To help close the funding gap for FoodLab, the proposal is to raise the cost of adult non-staff meals from \$4 to \$5 effective Jan. 1. Staff lunches would remain at \$4. If Emelia would rather do a raise to \$6 she should bring it to the Dec. meeting.

Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

## **9.0 ACTION ITEMS**

### 9.1 Approve Resolution # 2016-09 Regarding the Dissolution of a Cafeteria Enterprise Fund 61

Because the school is no longer catering non-school events, fund 61 is no longer needed.

Approved: Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

### 9.2 Approve Resolution #2016-06 (local agreement number CSPP 5542 Regarding

Authorization to Sign Transactions for the board

Approved: Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

9.3 Approve Resolution #2016-07 Regarding permission to sign Payroll and Vendor Warrant orders and other district documents

Approved: Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

9.4 Approve Resolution #2016-08 Regarding the Delivering and Picking Up Payroll and Vendor Warrants and Other District Documents

Approved: Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

## **10.0 CLOSED SESSION**

*Confidential Personnel Issues (which may include leaves, reassignments, medical issues, disciplines, Superintendent, etc.) (Government Code 54957)*

*Complaints brought against employee/s by other persons or employees; Gov't Code § 54957(b).*

No report from closed session.

## **11.0 SCHEDULE OF COMING EVENTS**

11.1 Next Regular Board Meeting, December 17, 2015

## **12.0 ADJOURNMENT**

cc: Gwyon Rhabyt, Don Croll, Roger Knapp, Brenda Payne

Posted: Davenport Post Office, Pacific School Office and [www.pacificesd.org](http://www.pacificesd.org)