

Pacific Elementary School District

Meeting of the Board of Trustees
Thursday, November 17, 2016 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

- 1.1. Call to Order – 4:08 p.m.
- 1.2. Roll Call & Establishment of Quorum
 - 1.2.1. Gwyan Rhabyt, Board President - present
 - 1.2.2. Don Croll, Board Trustee - present
 - 1.2.3. Leanne Salandro, Board Trustee - present
- 1.3. Approval of the agenda for October 20th, 2016
 - 1.3.1. Agenda deletions, additions, or changes of sequence

Moved item 7.1.1 be addressed immediately, and then follow the remaining order.

Approved as modified. Mr. Rhabyt moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

2. PUBLIC COMMENTS

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- 2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

Elizabeth Andrews reported on Elaine Bungo's explanation of the reserve cap, which does not really affect our district, as our reserves are designated for specific potential needs.

3. REPORTS

3.1. Superintendent Report

Special ed. has been taking up a lot of Mr. Gross' time. The teacher meetings are proving to be effective.

The teachers are evaluating textbooks.

3.2. Citizens Oversight Committee (Measure M Bond)

The oversight committee met, reviewed the expenditures from the bond funds, and agreed to disband.

3.3. Board Member Reports

Mr. Croll and Mr. Rhabyt attended a meeting about the cement plant. Mr. Croll thinks it is imperative that our district continue to be actively involved in that planning process. The passage of Measure D means the rail trail will continue to be developed, which may involve creating a traffic signal across highway 1. This could make field trips easier and safer.

Ms. Salandro reported that when the plumbing work was done and the water was turned off and then turned back on a toilet ended up staying in flush mode. Fortunately, the water department noticed the atypical water use and came to inspect, and it was caught, but only after considerable water wastage. Fortunately, the water department generously agreed not to charge us for the water.

3.4. School Site Council Report

The state agreed that our site council can consist of 8 total members, 4 staff (1 principal, 1 classified, and 2 teachers) and 4 parents or community members.

3.5. Parents Club Report

Potato night happened.

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Board Meetings on September 29th, 2016

4.2. Approval of Warrant Registers

4.3. Resignation of Kesha Payne, SCIA

Mr. Rhabyt moved to approve with no changes. Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

5. PUBLIC HEARINGS

6. BOARD RESOLUTIONS

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1. Facilities

- 7.1.1. Proposition 51 – Ralph Le Roux from MADI will present on next steps for developing a Facilities Master Plan and accessing state funds made available through Proposition 51.

Mr. Le Roux updated the board on prop 51 funds availability. He suggests filing for design funds, which would likely be released after a delay of 6 months to a year. Alternatively, we could complete the design with general fund money which would be reimbursed once funding is available. The main difference between the two options is the speed of progress and where we are in the queue of projects waiting to be funded. To do the new construction design piece would be \$67,000 or less. For the modernization piece it would be \$62,000 or less.

Mr. Croll moved to authorize Mr. Gross to move forward with Madi to send a letter to the state and the application fee, and use general funds to pay for design fees with the expectation that the state will ultimately reimburse those design expenses, and authorize Mr. Gross to pay \$5,000 to Madi for master planning expenses toward our ultimate design. Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

There was some discussion of developers' fees.

- 7.1.2. Proposition 39 – Staff will provide an update on Prop 39 projects and funds available to the district

We qualified for another \$100,000 in prop 39 funding. Mynt is working on a new plan.

- 7.1.3. County Grant – Staff will report on a grant awarded from Santa Cruz County to PESD to improve water efficiency.

The county is paying for some new plumbing fixtures and we are paying for the labor to install it.

- 7.2. Immunizations – Staff will update the board on immunizations for Kindergarten students

Mr. Gross reported on kindergarten immunization status.

- 7.3. Staff discounts for fee-based programs – The board will consider options for offering discounts to different categories of staff for the programs that are offered

on campus that charge usage fees, such as Recreation, After-Care, Chorus, Lunch, and Preschool.

Mr. Rhabyt moved that current discounts would be applied to all regular employees and that starting in 2017-18 all programs will have a consistent staff discount of 25%. Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.4.1. BP 2121 Superintendent Contract

Approved as presented. Mr. Rhabyt moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4.2. BP 2140 Superintendent Evaluation

The board discussed the need to, and best approach to, evaluating the superintendent. Approved as presented. Mr. Rhabyt moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4.3. BP 2210 Administrative Discretion Regarding Board Policy

Approved as presented. Mr. Rhabyt moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4.4. AR 3314 Payment for Goods & Services

Approved as presented. Mr. Rhabyt moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4.5. BP & AR 5117 Interdistrict Attendance

Approved as presented. Mr. Rhabyt moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

8. SCHEDULE OF COMING EVENTS

8.1. Next Regular Board Meeting: December 15th, 2016

9. CLOSED SESSION

No report from closed session.

10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

11. ADJOURNMENT 6:20 p.m.

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

Translation Requests: Spanish language translation is available on an as-needed basis.

Solicitudes de Traducción: Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.

11.1.1.1. Saved \$566 on electric bill in last 3 months compared to last year.

11.1.1.2. Allocated an additional \$100,992 to add to our remaining \$30,345

11.1.2. Grant of \$5,000 paid for plumbing fixtures, we paid \$x for labor to install water efficient toilets & faucets.