

# **Pacific Elementary School District**

Board of Trustees Meeting  
**Tuesday, November 21<sup>st</sup>, 2017 @ 4:00 PM**  
Pacific Elementary School, Davenport, CA

## **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

## **Board Meeting Minutes**

### **1. OPENING PROCEDURES FOR OPEN SESSION**

1.1. Call to Order – 4:10 p.m.

1.2. Roll Call & Establishment of Quorum

1.2.1. Gwyan Rhabyt, Board President – Present

1.2.2. Don Croll, Board Trustee – Present

1.2.3. Cari Napoles, Board Trustee – Present

1.3. Approval of the agenda for October 17<sup>th</sup>, 2017

1.3.1. Agenda deletions, additions, or changes of sequence

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

### **2. PUBLIC COMMENTS**

2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).

2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

### **3. REPORTS**

### 3.1. Superintendent Report

New furnaces were installed. One had a broken part, but got fixed. One was leaking, but got repaired. Roof leaks were repaired. The upper IS air conditioner is broken, but Mynt is looking into getting it fixed, as it may still be under warranty.

Landed, an organization which is making it more possible for teachers to buy houses, is up and running in Santa Cruz.

We had a surprise preschool inspection. We had all the required notifications posted and the necessary student and staff files. We did get a level B citation for the preschool director (Mr. Gross) not having filed all the paperwork necessary for a preschool director to file. The citation was cleared at the time of the inspection, as Mr. Gross did have all the paperwork, it just hadn't been filed.

### 3.2. Board Member Reports

Mr. Croll reported on possible redevelopment plans for the cement plant property. There was discussion of the possible impacts of various development options on the school. There are possible impacts on enrollment, in-district vs. inter-district percentages, donations, developer's fees receipts, etc.

### 3.3. School Site Council Report

Site Council met last week and discussed the Parent Involvement Plan and Parents' Visitation Policy. These will be brought to the Board in December.

### 3.4. Parents Club Report

Potato night happened. Parents' Club donated about \$20,000 in earnings from their endowment to purchasing teacher's and other staff members' wish list items.

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Board Meeting on: October 17<sup>th</sup>, 2017

4.2. Approval of Warrant Registers

4.3. School Accountability Report Card

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

## 5. PUBLIC HEARINGS

### 5.1. Sufficiency of Instructional Materials

Opened at 4:50 p.m. No members of the public had comments. The meeting was closed at 4:51 p.m.

## **6. BOARD RESOLUTIONS**

### **6.1. Resolution 2018-4 Designation of Facility Responsibility of Pacific Preschool**

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

## **7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

### **7.1. Annual Organizational Meeting**

Mr. Rhabyt was elected president. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 1 abstentions, 0 absences.

Ms. Napoles was elected vice president. Mr. Rhabyt moved, Mr. Croll seconded. 2 in favor, 0 opposed, 1 abstentions, 0 absences.

Mr. Gross was elected secretary. Mr. Croll moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

The regular meetings will take place on the third Tuesdays of the month, except in June. Meetings in June are tentatively scheduled for the 11<sup>th</sup> and 18<sup>th</sup>. There is no regular meeting in July. Approved. Mr. Croll moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

### **7.2. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits**

7.2.1. BP 0400 Comprehensive Plans

7.2.2. BP & AR 0460 Local Control and Accountability Plan

7.2.3. BP 0500 Accountability

7.2.4. BP & AR 1113 District and School Web Sites

7.2.5. BP 3280 Sale or Lease of District-Owned Real Property

7.2.6. BP 3513.4 Drug and Alcohol Free Schools

7.2.7. AR 3515.6 Criminal Background Checks for Contractors

7.2.8. BPs 4140, 4240, & 4340 Bargaining Units

7.2.9. BP & AR 5113.1 Chronic Absence & Truancy

Approved 7.2.1-3 and 7.2.5-9 with no changes. Mr. Croll moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

Approved 7.2.4 with option 1. Mr. Croll moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

### **7.3. Deletion of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits**

7.3.1. BP 0520.2 Title I Program Improvement Schools

7.3.2. BP 0520.3 Title I Program Improvement Districts

Approved deleting BP 0520.2 & 3. Mr. Croll moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

#### 7.4. Revise Salary Schedule to Add Maintenance Worker Position at \$30/hour

The new job title was changed to “Skilled Maintenance Worker”. The existing classified pay schedule with the skilled maintenance worker pay scale with a single step of \$30/hour was approved with no additional changes. Mr. Croll moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

#### 7.5. Report of Information about California Dashboard Local Indicators

Mr. Gross presented information about the California Dashboard Local Indicators. The district met all local indicators for priorities 1, 2, 3, and 6. Priorities 4, 5, 7, and 8 will be addressed after the state established appropriate criteria.

#### 7.6. Language Program Options

Mr. Gross has a background in language programs. There are different types of language programs with different goals. There are two types of language development – social language, useful for everyday communication, and academic language, useful for more complex texts and academic purposes. Possible goals include learning English only, learning English while maintaining skills in the original language, or developing an additional language skill while maintaining English. There are many types of instructional models, including pull-outs, dual-immersion (academic skills in both languages), early exit programs (learn enough English to exit from the program), etc. Student and staff language skills also impact the possible options. Bilingual programs require bilingual staff. The effectiveness of various programs depends on the languages of the students – for example, 50-50 bilingual programs work best with 50-50 mixtures of English and Spanish speakers. There are a lot of brain development advantages for foreign language development.

Yet another option is to offer foreign language classes, which is more realistic for Pacific School. Mr. Croll is interested in considering whether this is possible. One of the biggest barriers is finding instructional minutes given the large number of pullouts we already have. Another option is an after school program.

The next step might be to get feedback from parents about their level of interest in Spanish instruction.

### **8. SCHEDULE OF COMING EVENTS**

8.1. Next Regular Board Meeting: December 19<sup>th</sup>, 2017

### **9. CLOSED SESSION**

9.1. Public Employee Discipline/Dismissal/Release (Section 54957.6)

### **10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

The Board accepted the information that Trish Hildinger will be ending her contract as of December.

## **11. ADJOURNMENT – 6:10 p.m.**

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

**Translation Requests:** Spanish language translation is available on an as-needed basis.

***Solicitudes de Traducción:*** *Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.*