

Pacific Elementary School District

Board of Trustees Meeting
Thursday, December 15, 2016 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

1.1. Call to Order – 4:05 p.m.

1.2. Roll Call & Establishment of Quorum

1.2.1. Gwyan Rhabyt, Board President - Present

1.2.2. Don Croll, Board Trustee - Present

1.2.3. Leanne Salandro, Board Trustee - Present

1.3. Approval of the agenda for October 20th, 2016

1.3.1. Agenda deletions, additions, or changes of sequence

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

2. PUBLIC COMMENTS

2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).

2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

3. REPORTS

3.1. Superintendent Report

The new special day class is going well. Mr. Gross is speaking with the IS teachers about moving 2nd grade into the lower IS classroom. Prop. 51 passed. Eric's working with a consultant on a justification study. Prop. 55 passed. We do not anticipate cuts to state funding for education. Federal education cuts may be likely.

3.2. Board Member Reports

Mr. Croll and other parents are looking into major donors to approach for donations. Mr. Gross submitted a grant to a program devoted to encouraging kids to run.

3.3. School Site Council Report

Savannah Olivas has been elected by her peers to replace Leanne Salandro. Andy Wilson was elected president. They will be looking at the tech and safety plans.

3.4. Parents Club Report

Met on Tuesday. Will be funding art in action. Ms. Salandro reported that it has been working well in the classrooms, is liked by teachers and students, and is very affordable for the quality. Fundraising has not been very successful.

3.5. Approve hiring of Maria Chomentowski, SCIA, and Jennifer Bird, SDC Teacher

This is a duplication and can be omitted here, as it will be addressed under the consent agenda (where it belongs).

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Board Meetings on November 17th, 2016

4.2. Approval of Warrant Register

4.3. Justification Study Contract

4.4. Property Tax Comparison

4.5. Approve hiring

4.5.1. Jennifer Bird, effective 11/14/16, as a .6 FTE Special Day Class Teacher

4.5.2. Maria Chomentowski, effective 11/18/16, as a SCIA

4.6. Budget Management's Discussion and Analysis

Mr. Gross has been working with Chris DeLong. We have to charge the maximum developers fees in order to qualify for state bond funding. In order to raise the developers fees we need a justification study. It will probably be at least two years before we get bond funding, and the roof is leaking. Mr. Gross is concerned.

Approved the consent agenda with no changes. Mr. Rhabyt moved, Ms. Salandro seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

5. PUBLIC HEARINGS

5.1. 1st Interim Financial Report and Financial Solvency for 2016-17 – The Board will hear public comments about adjustments to the budget midway through the

fiscal year.

The public hearing was opened. Elizabeth Andrews testified that the budget changes are prudent. The public hearing was closed.

6. BOARD RESOLUTIONS

6.1. Resolution 2017-12 Reconfirming the Fund Balance Policy

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

6.2. Resolution 2017-13 Accounting of Development Fees for 2015-16 Fiscal Year

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

6.3. Resolution 2017-14 Authorization to obtain credit card for District

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1. Annual Organizational Meeting

7.1.1. Appointment In-Lieu of Election & Oath of Office

7.1.2. Elect President for 2017

Mr. Croll nominated Mr. Rhabyt. Elected. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.1.3. Elect Vice-President for 2017

Mr. Rhabyt nominated Ms. Salandro. Elected. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.1.4. Appoint Secretary to the Board for 2017

Mr. Rhabyt nominated Mr. Gross. Elected. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.1.5. Approve Board Meeting Calendar Dates for 2017-18 -- The Board will decide the dates for board meetings for the following school year.

The following dates were proposed and reviewed.

Thursday	January	1/19/2017
Thursday	February	2/16/2017
Thursday	March	3/16/2017
Thursday	April	4/20/2017
Thursday	May	5/18/2017
Thursday	June	6/15/2017
Thursday	July	No Meeting
Thursday	August	8/17/2017
Thursday	September	9/21/2017
Thursday	October	10/19/2017
Thursday	November	11/16/2017
Thursday	December	12/21/2017

Thursday January 1/18/2018
Thursday February 2/15/2018
Thursday March 3/15/2018
Thursday April 4/19/2018
Thursday May 5/17/2018
Thursday June 6/21/2018

Approved with no changes. Mr. Rhabyt moved. Ms. Salandro seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

- 7.1.6. Approve Board Committee Appointments for the 2017 Calendar Year –
The Board will review the committee appointments for the following year.

As the Board has no standing committees, they did not approve any appointments.

- 7.1.7. Elect Trustee to county committee on school district organization
(Education Code 35023) – The Board will designate one Trustee as a
representative to the county’s committee on reorganization.

Mr. Rhabyt moved that Mr. Rhabyt be appointed to this committee. Ms. Salandro seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

- 7.1.8. Nominate Candidate for the 2017 CSBA Delegate Assembly -- The Board
will consider nominations for the CSBA Delegate Assembly.

The Board declined to appoint anyone.

- 7.2. 1st Interim Report – The 1st Interim Report reflects 10/31/16 year-to-date and
projected fiscal data for all funds of the district. Included is the 3-year projection
and assumptions used for these projections. The district will be able to meet its
financial obligations for the current and 2 subsequent fiscal years.

Elizabeth Andrews summarized the first interim budget for this year and the two
following years. The Board discussed the budget and the underlying assumptions. The
Board wants some clarification on some of the budgeted changes to state income.

Approved as presented. Mr. Rhabyt moved. Ms. Salandro seconded. 3 in favor, 0
opposed, 0 abstentions, 0 absences.

- 7.3. Approval of Board Policies, Administrative Regulations, Board Bylaws, &
Exhibits
7.3.1. BP & AR 5117
7.3.2. BP 1431 Waivers
7.3.3. BP 1325 Advertising and Promotion

- 7.3.4. BP & AR 1312.3 Uniform Complaint Procedures
- 7.3.5. AR & E 1312.4 Williams Uniform Complaint Procedures
- 7.3.6. BP & AR 1250 Visitors/Outsiders
- 7.3.7. BP & AR 1240 Volunteer Assistance
- 7.3.8. BP & AR 1230 School-Connected Organizations
- 7.3.9. BP1160 Political Processes
- 7.3.10. BP 1114 District-Sponsored Social Media
- 7.3.11. BP 1150 Commendations and Awards
- 7.3.12. BP 1100 Communication with the Public
- 7.3.13. BP & AR 1113 District and School Web Sites

Regarding BP1325, Mr. Gross recommended the limited public forum option and including all of the five options and the criteria for approval. Mr. Rhabyt observed that he trusts the superintendent to show discretion and sensitivity to the community norms and standards. Regarding AR 1312.3, Mr. Gross recommends complaints go to the superintendent and then to the Board (option 2).

Approved with the options described above. Mr. Rhabyt moved. Ms. Salandro seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4. Withdraw of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

- 7.4.1. BP 3111 Deferred Maintenance Funds (obsolete)
- 7.4.2. BP 3314.2 Revolving Funds (not a fund maintained in the district)
- 7.4.3. AR 3516.2 Bomb Threats (optional policy; information now contained in Safety Plans)
- 7.4.4. AR 3516.3 Earthquake Preparedness (optional policy; information now contained in Safety Plans)
- 7.4.5. AR 3541.2 Transportation for Students with Disabilities (currently no AR in Gamut manual; issue covered in Board Policy 3541.2)

Approved with no changes. Mr. Rhabyt moved. Ms. Salandro seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.5. Approve Interdistrict Transfer Procedures. At the previous board meeting (11/17/16), the board approved BP & AR 5117, which govern interdistrict transfers. It was determined that more guidance for implementing the policy was needed. The Procedures were developed to address this need.

After some discussion, the procedures were approved with the Preschool cutoff date changed from October 1 to January 1. Mr. Rhabyt moved. Ms. Salandro seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

8. SCHEDULE OF COMING EVENTS

- 8.1. Next Regular Board Meeting: January 19th, 2017

9. CLOSED SESSION

10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

None

11. ADJOURNMENT – 5:50 p.m.

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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