



Pacific Elementary School

www.pacificesd.org
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Pacific Elementary School District

Board of Trustees Meeting
Tuesday, December 20, 2022 @ 4:00 PM

Pacific Elementary School
50 Ocean St. Davenport, CA 95017
Zoom Meeting ID: 845 8535 7954 Passcode: Jti4v8

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

- a. Call to Order – 4:10 p.m.
- b. Roll Call & Establishment of Quorum
 - i. Gwyan Rhabyt, Board President – Present online
 - ii. Cari Napoles, Board Trustee Vice President – Present in person
 - iii. Diana Conner, Board Trustee – Present in person

Others present: Eric Gross, Superintendent/Principal and Elizabeth Andrews, District Office Manager.

- c. Approval of the agenda
 - i. Agenda deletions, additions, or changes of sequence

Agenda updated to include resolution 2023-4. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

2. PUBLIC COMMENTS

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

3. REPORTS

- a. Superintendent Report
 - i. Pacific School Hosted Smalls & COE 12/6/22
 1. Exploring charter school status to avoid IDTs & qualify for Title I funds
 - ii. Mr. Gross met w/ Melissa & Ralph regarding building projects several times
 1. Approval for roof & restroom projects, going out to bid
 2. Applying for grants to remodel kitchen
 - iii. Feeling impact of Andy Wilson getting another job. Facilities falling apart. Will pursue hiring a new skilled maintenance worker.
 - iv. SSSA & National advocacy – Mr. Gross has been invited to join a national advocacy group for small and/or rural school districts.
 1. Secure Schools Act – It's conceivable we could get funding for the fact that land in our attendance area is federally owned.
- b. Board Member Reports - None
- c. School Site Council Report
 - i. Site council met 12/14/22, membership and meeting attendance is strong this year.
 - ii. Programs:
 1. Site Council serves as the Preschool Parent Advisory Council. Preschool enrollment is good with more students joining in January.
 2. 5-Day, Independent Studies, Home Studies
 3. Specials:
 - a. Drama, Music, Life Lab, Food Lab, GATE, Technology, Science Camp, Camping
 4. Inter-District Transfers data
- d. Parents Club Report
 - i. Parents' Club met 12/13/22
 - ii. Weekly popcorn sales has returned
 - iii. Art & Wine, now Sip & Bid 2/3/23
 - iv. Santa Photos 12/14/22
 - v. Flower Power
 - vi. Tea Towels

- vii. Mission Street BBQ \$228
- viii. Penny Ice Creamery & Woodstock Pizza
- ix. Bingo 4/21/23
- x. Fundraising: \$18,000 raised so far + \$6,000 for Food Lab. Goal = \$40,000

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.
- a. Approval of the Minutes from the previous board meeting
 - b. Approval of Warrant Lists
 - c. Williams Report

No changes. Approved. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

5. **PUBLIC HEARINGS** First Interim Budget – Opened 4:42 p.m. There were no comments from the public. Closed 4:43 p.m.

6. **BOARD RESOLUTIONS**

- a. Resolution #2023-3 Developer Fees - Approved. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- b. Resolution #2023-4 CFA – Approved. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7. **ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

- a. Annual Reorganization
 - i. Appointments of Trustees in lieu of election – Ms. Cari Napoles and Ms. Diana Conner were appointed Trustees.
 - ii. Oath of Office – Mr. Gwyan Rhabyt administered the oath of office to Ms. Cari Napoles and Ms. Diana Conner.
 - iii. Election of officers
 - 1. President of the Board of Trustees – Mr. Gwyan Rhabyt was elected President. Ms. Napoles nominated, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences
 - 2. Vice-President of the Board of Trustees – Ms. Napoles was elected Vice President. Mr. Rhabyt nominated, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - 3. Secretary to the Board of Trustees – Mr. Eric Gross was elected Secretary. Approved. Mr. Rhabyt nominated, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- b. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits
 - i. BP # 35 Designating Students to be Participants approve, but use only “local assessment”, not the other criteria (item 1). Leave other list (item 2) as is. Accept Mr. Gross’ edits. (English learners based on the LCAP, Homelessness based on registration documents, etc.) Approved with edits as described. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - ii. BP # 36 UCP & Discrimination Investigation approve with

- suggestion from SSDA highlighted in yellow as is. Approved as described. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- iii. BP # 37 Availability of Required Transportation - approved with edits as included in the board packet. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - iv. BP # 38 Incompatible Activities – approved as presented. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - v. BP # 39 Purchase of Supplies and Equipment - Approved w/ edits & suggestions in yellow highlights as presented. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - vi. BP # 40 Evaluation of Projects & Preparation of Environmental Impact Reports - Approved as presented. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - vii. BP #41 School Wellness – Approved as presented. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - viii. BP #42 Homeless Youth - Approved with Mr. Gross’ edits and “his or her” changed to “their” “except when contraindicated by appropriate authorities” Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - ix. BP #43 Board Responsibilities & Authority – Approved as presented. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - x. BP #44 Inter-district Transfer - Approved w/ edits as presented. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - xi. BP #45 Social Media - Approved w/ edits as presented. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences. The board agreed informally that it would be a good idea to also develop an administrative regulation document to support this policy.
 - xii. BP #46 Lactation Accommodation – Approved w/ edits as presented. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- c. First Interim Budget – Ms. Andrews discussed various aspects of the budget, and answered questions from the board. Following discussion, the board accepted the budget. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - d. School Closure 12/2/22 due to break in water main. Bathrooms and kitchen were unavailable because the water could not be fixed in time. The Board approved the filing of J-13A to address the school closure. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences

8. CLOSED SESSION

- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- b. Public Employee Appointment (Section 54957)

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - None

10. NEXT REGULAR BOARD MEETING: 4:00 PM January 17, 2023

- a. Must meet in person from now on; remote meetings no longer allowed.

11. ADJOURNMENT

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

Translation Requests: Spanish language translation is available on an as-needed basis.

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