

Pacific Elementary School District

Board of Trustees Meeting
Thursday, February 16, 2017 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

1.1. Call to Order – 4:05 p.m.

1.2. Roll Call & Establishment of Quorum

1.2.1. Gwyan Rhabyt, Board President - absent

1.2.2. Don Croll, Board Trustee - present

1.2.3. Leanne Salandro, Board Trustee – present

Others present: Mr. Eric Gross, Ms. Elizabeth Andrews, Ms. Molly Tierney and one member of the public

1.3. Approval of the agenda for February 16th, 2017

1.3.1. Agenda deletions, additions, or changes of sequence

Agenda approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS

2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).

2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

3. REPORTS

3.1. Superintendent Report

It turns out we qualify for up to almost \$2.4 million in new construction money, which is twice what we had previously thought. He is talk with Madi Construction about design ideas.

We had a visit from the regional diagnosis center who observed a student.

We submitted the annual grant to the County for the preschool requesting about \$19,000, which is what we've received from them each year for a long time. They've changed their process for this year, so it is less guaranteed but still likely.

3.2. Board Member Reports

There are 219 email subscribers to our newsletter. The next step is to segment that list into current families, alumni, etc.

The 5th – 6th classroom parents are fundraising for money for supplemental textbooks.

3.3. School Site Council Report

Met and discussed the restructuring of the Independent Study program, including the start date for the classroom program. They also reviewed and approved the safety plan, which includes a threat assessment plan. They also reviewed the school calendar for next year.

3.4. Parents Club Report

Parents' club paid for today's assembly about people with disabilities. They are planning for the art and wine event and a bingo night.

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Accept Resignation of Leah Pellerin

4.2. Approval of Minutes of the Board Meetings on January 19th, 2017

4.3. Approval of Warrant Registers

4.4. Accept School Accountability Report Card (SARC)

4.5. Accept 1st Interim Financial Report -- Response from County Office of Education

4.6. Association of California School Administrators Letter re Nomination of Betsy DeVos as Secretary of Education

Approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

5. PUBLIC HEARINGS

5.1. None

6. BOARD RESOLUTIONS

6.1. Resolution 2017-15 in support of immigrant students

Following brief discussion, this resolution was approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

6.2. Resolution 2017-16 to authorize temporary inter-fund borrowing for construction Following brief discussion, this resolution was approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1. Lotteries for enrollment in 5-Day Program and Independent Studies Program
Ms. Tierney organized the lottery. Prior to this meeting she organized the students applying for each program into lists by grade level. While witnessed by the Board, she submitted each list to the website random.org/lists which returned each list in random order. She recorded each randomly ordered list and emailed the results to the Board, Mr. Gross, and Ms. Andrews.

7.2. Restructuring Independent Studies Program

7.2.1. Move 2nd grade from upper IS to lower IS

7.2.2. Adjust FTE of IS teachers

Mr. Gross presented a PowerPoint explaining proposed changes to the Independent Study program. Currently, small cohort sizes result in few social options for students. Also, the 2nd through 6th grade classroom has a huge age and ability span, making it difficult to meet everyone's needs. In addition, the two IS classrooms and the IS program and the 5-day program do not interact much with each other. Finally, there's greater demand for the program at the lower grades than we can currently meet.

The proposal is to:

- Increase the cohort size from 5ish to 6-7ish, allowing for greater resiliency to attrition and more social opportunities.
- Move 2nd grade into Ms. Cross' class, with the K and 1st.
- This allows Ms. Barsanti to coordinate with just 2 5-day teachers and Ms. Cross to coordinate with just 2 5-day teachers.
- Align subject-matter instruction schedules so students can go to the math, language arts, etc. classes that are most appropriate for their learning and level.
- Increase Ms. Cross' FTE, allowing her to attend faculty meetings and have more collaboration time with Ms. Barsanti and other colleagues.
- Increase parent volunteering in Ms. Cross' class.
- Change hours for 1st graders from ending at 12:30 to ending at 3:00.

There was some discussion about ways to increase social interactions between IS and 5-day. Mr. Croll observed that while coordination is valuable, it also takes time and effort.

Mr. Croll moved to give Mr. Gross the direction to move 2nd grade from upper to lower IS and make the additional changes necessary to implement this plan, including changing teacher FTEs. Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.3. Green Business Certification

Pacific Elementary School is now a California Green Business. This cost us about \$5,000 for plumbing, however we are already saving money on electricity and gas and will probably save money on water as well.

7.4. California School Boards Association Delegate Assembly Election -- The board will vote for a regional delegate to the CSBA.

The Board declined to take action.

7.5. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.5.1. BP 3311 Bids

Approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5.2. BP 4030 Nondiscrimination in Employment

Approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5.3. BP 3470 Debt Issuance and Management

Approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5.4. BP 5141.21 Administering Medication and Monitoring Health Conditions

Approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5.5. BP 6154 Homework/Makeup Work

Approved with modifications to one paragraph. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5.6. BP 6164.6 Identification and Education Under Section 504

Approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5.7. BP 9240 Board Training

Approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5.8. BP 9323 Board Bylaws

Approved with no changes. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.6. Budget -- Trustees will discuss potential budget cuts and fundraising ideas to reduce deficit spending.

Ms. Andrews reviewed the status of the budget and the context behind the list of possible budget cuts.

Mr. Croll observed that he does not support cutting existing salary schedules.

There was discussion about the pros and cons of various possible budget cuts, and the strengths, weaknesses, and how we could improve various programs.

7.7. Board Self-Evaluation

Mr. Croll moved to adopt the Board Self-Evaluation tool presented with no changes, and to have a Board self-evaluation discussion at the next Board meeting. Mr. Croll moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

8. SCHEDULE OF COMING EVENTS

8.1. Next Regular Board Meeting: March 16th, 2017

9. CLOSED SESSION - None

10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - None

11. ADJOURNMENT – 6:34

Mr. Croll moved to adjourn, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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