

PACIFIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
Thursday, February 18, 2016 @ 4:00 PM
PACIFIC ELEMENTARY SCHOOL, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

PLEASE NOTE: All persons are encouraged to attend and, where appropriate, to participate in meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Agenda

1.0 OPENING PROCEDURES FOR OPEN SESSION

- 1.1** Call to Order, Roll Call, Establishment of Quorum 4:08 p.m.
 - Gwyn Rhabyt, Board President - Present
 - Don Croll, Board Trustee - Present
 - Rodger Knapp, Board Trustee – Present
 - Others present: Terra Barsanti, Elizabeth Andrews, Eric Gross, Ralph Le Roux. Samira arrived at 4:25.
- 1.2** Approval of the agenda for February 18th, 2016 – Approved. Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences
 - 1.2.1** Agenda deletions, additions, or changes of sequence – item 7.3 and 7.2 will be addressed first to accommodate Ralph's presence.

2.0 PUBLIC COMMENTS

- For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

3.0 REPORTS

3.1 Superintendent's Report

Most of the teachers participated in Step Up to Writing training recently, but they were not very impressed.

There is a special ed. lawsuit making its way through the courts in which the judge has ordered that a lot of personal information about students be released. We have posted a link on our website about it and will be distributing info about it via our monthly memo.

Eric met with the Davenport Resource Center and had a good conversation about ways to collaborate.

Second grade and above have been doing LearnStorm through Khan Academy. It rewards students for effort, not just skills mastered.

We're also involved in an initiative to promote reading which is being supported by the Warriors basketball team.

3.2 Board Member Reports

None.

3.3 School Site Council Report

The committee has been properly constituted now, but hasn't met yet.

3.4 Parents' Club Report

Income is low so far this year. Hoping that Taste of Davenport is successful. There has been some back and forth about how to handle the loss of the marimba teacher. There was further discussion about the history and future of the music program in general.

3.5 Citizen Oversight Committee Report

The committee met and discussed whether or not the bond language allowed for use of the money to replace the old I.S. portable. They asked Eric to ask the lawyer. Eric asked the lawyer and the lawyer decided it was fine.

4.0 CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1 Approval of Minutes of the Regular Board Meeting on January 21st

4.2 Approval of Warrant Register

4.3 Approval of Job Description: Instructional Assistant

cc: Gwyn Rhabyt, Don Croll, Roger Knapp

Posted: Davenport Post Office, Pacific School Office and www.pacificesd.org

Approved. Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

5.0 PUBLIC HEARING

5.1 None

6.0 BOARD RESOLUTIONS

6.1 Workers Compensation for Volunteers

Eric presented the opportunity to consider offering worker's compensation for volunteers, and there was discussion about the pros and cons. Rhabyt recommends finding out what other local districts are doing and what our liability insurance covers.

7.0 ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1 Construction Update

We flagged the issue of ensuring that the sprinkler system for the lawn becomes functional again by the end of the construction project.

7.1.1 Approve contract with arborist to remove/trim pine & eucalyptus trees

We received a bid for \$15,500 or \$17,750 to remove all the pine trees and either trim or remove the eucalyptus.

Rhabyt moved to approve the larger contract. Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2 Roof Repair

7.2.1 The roof in the main building is leaking and in need of repair to prevent further damage. The board will discuss options and decide on next steps.

The roof has been leaking for about 5 years. The board discussed options for repairing or replacing the main building roof, which leaks. We received a bid of \$336,000 to replace the entire roof including skylights, etc. Ralph believes this bid is on the high side. The bid for repairing the roof is a minimum of \$6,000 or more depending on the damage underneath the leak. This bid is from a manufacturer not a contractor. Ralph recommends getting three informal bids from contractors and take the lowest.

Don moved to give the Superintendent the authority to fix the roof for any amount under \$8,000. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

Ralph offered to help Eric locate appropriate contractors to make informal bids.

7.3 Opportunities for State Funding for Construction

cc: Gwyn Rhabyt, Don Croll, Roger Knapp

Posted: Davenport Post Office, Pacific School Office and www.pacificesd.org

7.3.1 Ralph Le Roux of Madi Architecture + Planning will present options for pursuing possible state funds for facility needs

There are different kinds of funding which may become available from the state, including building modernization, new construction, hardship (mostly small schools), and critical safety upgrades. Most of these types of funding require a match, but hardship funding does not. Also, the projects we are doing now can count as our match toward future projects. Districts are most likely to get funded if they have not been funded in a long time. Ralph recommends we get on the unfunded list so that if the upcoming school bond act does get funded then our project would get funded.

Ralph has prepared a contract which spells out what we need to do to pursue state funding and what he would charge to assist us. The fees can be reimbursed once you get funded. The first step is determining how much money we would be eligible for. Then to be funded you have to front the money needed to get all your plans approved, so that the project qualifies as “shovel-ready.”

Ralph recommends taking this process one step at a time. Our most reasonable application appears to be modernization funding to address our main building roof and furnaces as well as the state of the I.S. and preschool portables.

We would need to pay some upfront costs (which would be reimbursed if the project was funded). Phase 1 - Eligibility: \$8,000-\$10,000. Phase 2: Definitely \$7,500 and another approximately \$2,000+++ depending on what we learn in phase 1. You have to complete (and pay for) phase 2 before the project is deemed shovel-ready. At the end of phase 2 the ESA has approved the plans.

Rhabyt moved to authorize spending \$10,000 to complete phase 1 – determining our eligibility for state facilities funding. Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4 Board Policy updates

7.4.1 BP 5141.31 Immunizations

7.4.2 BP 3312 Business & Non-instructional Operations

7.4.3 BP 3311 Bids

7.4.4 BP 3100 Budget

7.4.5 BP 4121 Sick Leave

Board policies are often more or less dictated by law. There are also administrative regulations, which usually go hand in hand with board policies and sometimes allow for more flexibility.

All Board Policy updates were approved with Option 1 for 7.4.5 BP 4121 Sick Leave. Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.5 CSBA Delegate Assembly Election

cc: Gwyn Rhabyt, Don Croll, Roger Knapp

Posted: Davenport Post Office, Pacific School Office and www.pacificesd.org

Rhabyt moved to approve voting for Deborah Tracy-Proulx, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

7.6 Staffing Update

Anyel Aguilar is our new special circumstances instructional aide (SCIA) who works mostly with one student but can also help the rest of the class as needed. Anyel is on payroll.

We also have a new volunteer in FoodLab, an intern in Life Lab and FoodLab, a new intern in the Kindergarten class, and a new intern in the 3rd-4th. There will be no immediate changes in janitorial service.

7.7 Compensation

7.7.1 Benefits

7.7.2 Classified Salary Schedule

7.7.3 Certificated Salary Schedule

Elizabeth presented revisions and clarifications to the classified and certificated salary schedules and associated benefits. The board made a few additional revisions: 1. omit the custodian I/dishwasher line and move our dishwasher to the custodian II line. 2. Grandfather in any employees currently receiving greater than 70% but less than 100% benefits so that that they can continue to receive their current level of benefits coverage in future years.

Approved as amended. Rhabyt moved, Don seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

8.0 SCHEDULE OF COMING EVENTS

8.1 Next Regular Board Meeting: March 10th, 2016

9.0 CLOSED SESSION

9.1 Certificated/Classified/Management Leaves, Retirements, Resignations, & Appointments

10.0 REPORT OF ACTIONS TAKEN IN CLOSED SESSION

11.0 ADJOURNMENT

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA.

Public Participation: All persons are encouraged to attend and, when appropriate, to participate in meetings of the Pacific Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those

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relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

Translation Requests: Spanish language translation is available on an as-needed basis.

Solicitudes de Traducción: *Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.*

cc: Gwyn Rhabyt, Don Croll, Roger Knapp

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