



# *Pacific Elementary School*

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## **Pacific Elementary School District**

Board of Trustees Meeting  
**Tuesday, February 20<sup>th</sup>, 2018 @ 4:00 PM**  
Pacific Elementary School, Davenport, CA

### **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

### **Board Meeting Minutes**

#### **1. OPENING PROCEDURES FOR OPEN SESSION**

##### 1.1. Call to Order

The meeting was called to order at 4:33 PM

##### 1.2. Roll Call & Establishment of Quorum

1.2.1. Gwyan Rhabyt, Board President Present

1.2.2. Don Croll, Board Trustee Absent

1.2.3. Cari Napoles, Board Trustee Present

##### 1.3. Approval of the agenda for February 20<sup>th</sup>, 2018

1.3.1. Agenda deletions, additions, or changes of sequence

Ms. Napoles moved for approval and Mr. Rhabyt seconded the motion. The motion passed unanimously. Adopted as presented.

#### **2. PUBLIC COMMENTS**

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- 2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

There were no comments from the public.

### **3. REPORTS**

#### 3.1. Superintendent Report

#### 3.2. Mr. Gross reported the following:

- He attended the Superintendents Symposium in Monterey.
- We are currently polling staff about their intentions to return to work next year. Thus far, Ms. Tanner is retiring and 3 aides will attend graduate school.
- A Santa Cruz Warriors player & a coach visited & played basketball with students to promote the Read-to-Achieve program.
- A bid for \$1,385 to fix the fence was accepted and will be paid for by a \$3,500 grant from the insurance JPA to promote safety.
- The CDE granted rate increase for preschool reimbursement to \$45.73 from \$42.58 per state student per day, resulting in an increase of about \$4,824 to the budget.
- E-rate reimbursement expected soon: \$4.38 from 7/1/16
- PESD will participate in the County Science Initiative (CSI) beginning in June.

#### 3.3. Board Member Reports

None

#### 3.4. School Site Council Report

The SSC reviewed the Threat Assessment Plan and the Comprehensive School Safety Plan

#### 3.5. Parents Club Report

The Warriors game made a slight profit

Planning for the Art & Wine event this Friday is underway

### **4. CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

#### 4.1. Approval of Minutes of the Board Meeting on: January 16<sup>th</sup>, 2018

#### 4.2. Approval of Warrant Registers

#### 4.3. Williams Report

#### 4.4. First Interim: Positive Certification

#### 4.5. Comprehensive School Safety Plan

Ms. Napoles moved approval and Mr. Rhabyt seconded the motion. Motion passed unanimously.

### **5. PUBLIC HEARINGS**

#### 5.1. None

### **6. BOARD RESOLUTIONS**

#### 6.1. Resolution # 2018 – 8 Inter-fund Borrowing

Ms. Napoles moved approval and Mr. Rhabyt seconded the motion. Motion passed

unanimously.

6.2. Resolution # 2018 – 9 In Support of Proposition 51 Apportionment

Ms. Napoles moved approval and Mr. Rhabyt seconded the motion. Motion passed unanimously.

**7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

7.1. Lottery for Enrollment Slots for the 2018-19 School Year

As there is more demand for enrollment than spaces available, Ms. Tierney conducted the annual lottery according to board policy and education code. Ordered lists for each grade level and program were established. Ms. Tierney will share the lists with office staff and notify parents of the results.

7.2. Calendar and Instructional Minutes for 2018-19 School Year

Mr. Gross shared the proposed instructional calendar and proposed instructional minutes for the 2018-19 school year. Ms. Napoles moved approval and Mr. Rhabyt seconded the motion. Motion passed unanimously.

7.3. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.3.1. BP & AR 0420.4 Charter School Authorization

Ms. Napoles moved approval and Mr. Rhabyt seconded the motion. Motion passed unanimously.

7.4. Audit of 2016-17

Mr. Gross reported that the recently received audit of the 2016-17 school year included 3 findings:

- Finding #1: The Independent Studies program must record positive attendance codes in SchoolWise. Ms. Tierney attended 2 CASBO workshops on the subject.
- Finding #2: A Kindergarten Continuance form lacked a date, resulting in 1 lost ADA (\$7,000) of the 2016-17 ADA, but since LCFF was based on the 15-16 guarantee, PESD really only lost \$150 of Lottery, as long as 17-18 ADA stays higher than the 16-17 ADA. P1 ADA was 115.43 based on 96.13% attendance of 117 students.
- Finding #3: Board meetings (especially hearings) must be held at least a half hour before/after school hours. Last year, there was a 12pm board meeting on 6/1/17 re LCAP due to limited availability of board members.

7.5. CSBA Delegates

Tabled

7.6. Silicon Valley Regional Data Trust

Mr. Gross reported that PESD has joined this effort, in which PESD will send data to the Trust to analyze in conjunction with probation, children's mental health, & health records

7.7. Budgetary implications of class sizes

Mr. Gross reported that there is a rule that states that at least 60% of the general fund budget must be spent on instructional expenditures if class size is 29 or higher. Currently, there are 29 in the 5<sup>th</sup>/6<sup>th</sup> and our expenditure is 58.5%. We must spend \$17,417 more on instruction this school year or teachers could decide how to spend it. The board considered a proposal to give classroom teachers a 1-time, off schedule

bonus of \$18,000, which, when divided by 6 classroom teachers = \$3,000 each. This expenditure is not in budget, but must be spent anyway. Ms. Napoles moved approval and Mr. Rhabyt seconded the motion of paying teachers an off-schedule bonus of  $\$18,000/6=\$3,000$ . Motion passed unanimously.

## **8. SCHEDULE OF COMING EVENTS**

8.1. Next Regular Board Meetings:

March 13<sup>th</sup> 2018 @ 5:15PM &

March 20<sup>th</sup>, 2018 @ 4:00PM

## **9. CLOSED SESSION**

**9.1.** Public Employee Appointment (Section 54957)

## **10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

10.1. The board approved hiring of an aide (Gennesis Gean) and a garden instructor (Sze-Wing Lao).

## **11. ADJOURNMENT**

The meeting was adjourned at 7:00PM

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

**Translation Requests:** Spanish language translation is available on an as-needed basis.

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