

**PACIFIC SCHOOL DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**Thursday, March 10, 2016 @ 4:00 PM**  
**PACIFIC ELEMENTARY SCHOOL, Davenport, CA**

**Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

PLEASE NOTE: All persons are encouraged to attend and, where appropriate, to participate in meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

**Board Meeting Agenda**

**1. OPENING PROCEDURES FOR OPEN SESSION**

**1.1. Call to Order, Roll Call, Establishment of Quorum**

**1.1.1.** Gwyan Rhabyt, Board President - present

**1.1.2.** Don Croll, Board Trustee - present

**1.1.3.** Rodger Knapp, Board Trustee – present

Others present: Eric Gross, Elizabeth Andrews, two parents

**1.2. Approval of the agenda for March 10<sup>th</sup>, 2016**

**1.2.1.** Agenda deletions, additions, or changes of sequence

Approved with no changes, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

**2. PUBLIC COMMENTS**

**2.1.** For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).

**2.2.** For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

### **3. REPORTS**

#### **3.1. Superintendent's Report**

Will Rosse, school psychologist, has brought approximately 4 interns to the school, with more coming. Eric has jury duty coming up. The new marimba teacher is close to being hired. We are hiring a new custodian, who happens to be a graduate of Pacific School and Davenport resident. We may need to buy some new custodial equipment.

#### **3.2. Board Member Reports**

Rhabyt reported on a study indicating that good textbook is worth 3 years of teacher experience.

#### **3.3. School Site Council Report**

School Site Council actually met and discussed local control funding formula and LCAP.

#### **3.4. Parents' Club Report**

Prepping for Taste of Davenport, Friday, May 20, 6:00-8:30. They've written a press release and are getting donations for the raffle and silent auction. Also, some maturing CDs have brought in about \$39,000 in interest (over multiple years).

#### **3.5. Citizen Oversight Committee Report**

Has not met since the last board meeting. They will make a final report after they have viewed the expenditures.

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Regular Board Meeting on February 18<sup>th</sup>

4.2. Approval of Warrant Register

4.3. Performance Audit

4.4. First Interim Review (positive)

Approved with no changes, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

### **5. PUBLIC HEARING**

5.1. Independent Studies BP 6158 This is a public hearing for comment on board revisions to the policies regarding independent studies

Elizabeth Andrews observed that her students were very well educated through the independent studies program.

### **6. BOARD RESOLUTIONS**

6.1. Approve resolution approving independent studies program

Approved with no changes, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

6.2. Approve resolution in support of library facilities revenue measure for the Santa Cruz public library system

Added resolution number 2016-12. Approved, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

6.3. Approve resolution establishing an agreement to have the Office of

Administrative Hearings hear any requests for administrative hearings

Added resolution number 2016-13. Approved, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

## **7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

7.1. Select an auditor. Education Code Section 41020 requires that, prior to April 1<sup>st</sup>, each school district select an auditor to audit the current year's fiscal records. According to Rhabyt, some years back, the Board researched other auditors and determined ours was the most cost-effective. Approved, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

### **7.2. Approve Second Interim Budget**

The board members asked various questions clarifying the 2<sup>nd</sup> interim budget. There was some discussion about strategies to improve attendance. The board requested that Eric develop a draft policy clarifying when a student's interdistrict transfer could be revoked due to poor attendance. We also discussed the use of short term independent study contracts.

Approved with no changes, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

### **7.3. Construction Update**

The project is coming in more or less as budgeted, although we may be using most or all of the contingency. Roger discussed each of the change orders. The water main broke on the county's side, so the county should reimburse us for that. The rains caused some additional expenses for grading. The extra costs for higher efficiency heating and lighting will be mostly paid for by prop 39 money. We're not sure where things stand with phone and data to the new buildings. There are also some extra costs for putting in place the pieces needed for irrigation once the project is done. The budget doesn't include new fencing and gates. Don's willing to work on making a proposal about which old fences should be removed and where new fences should be placed. The colors have been selected and the portables should be arriving at the end of March/beginning of April.

The trees are going to come down this weekend.

### **7.4. Approval of Instructional Calendar for 2016-17**

Davenport, like the other small districts, generally follows the Santa Cruz City Schools calendar. We coordinate professional development days with the other smalls so that teachers can collaborate with colleagues at the same grade level.

Approved with no changes, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

### **7.5. Board Policy updates**

Eric summarized the nature of the updates. There was discussion about exactly what was meant by some of the language in the district residency update, especially as regarding the possibility of parents employed in the district being granted residency status. There was also discussion of several issues about the independent study program. First, if an interdistrict transfer student wants to move from IS to regular study, do we have to take them or can we send them back to their home district? Second, if a student from the

regular program wants to join IS, can we deny them based on a lack of space in the program?

**7.5.1. BP 5111 Admission of Students**

Approved with no changes, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

**7.5.2. BP 5111.1 District Residency**

Consideration postponed, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

**7.5.3. BP 6158 Independent Study**

Consideration postponed, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

7.6. Approve contract between Pacific Elementary and County of Santa Cruz for improvements to basketball court in the amount of \$8,500

7.6.1. Approve transfer for appropriations (AUD-74) in the amount of \$2,312 in the North Coast Park Dedication Fund

7.6.2. Authorize the Director of Parks, Open Space, and Cultural Services to sign the contract and take additional actions as necessary

To clarify, North Coast Parks will provide \$8,500 toward the new basketball court which will cost a total of \$13,855. Approved, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

**8. SCHEDULE OF COMING EVENTS**

8.1. Next Regular Board Meeting: April 21<sup>st</sup>, 2016

**9. CLOSED SESSION**

9.1. Certificated/Classified/Management Leaves, Retirements, Resignations, & Appointments

9.1.1. Public Employee — Discipline/Dismissal/Release

**10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

The Board accepts the letters of resignation from Lowell Walker, Michelle King, and Anthea Shore, Rhabyt moved, Roger Seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions.

**11. ADJOURNMENT**

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA.

**Public Participation:** All persons are encouraged to attend and, when appropriate, to participate in meetings of the Pacific Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

**Translation Requests:** Spanish language translation is available on an as-needed basis.

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