



Pacific Elementary School

www.pacificesd.org
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Pacific Elementary School District

Board of Trustees Meeting
Tuesday, March 21, 2023 @ 4:00 PM

Pacific Elementary School
50 Ocean St. Davenport, CA 95017

OR

Join Zoom Meeting

<https://us06web.zoom.us/j/84585357954?pwd=S3dGNEF0ZEgzQ2g2K3RPZVI1cGhOdz09>

Meeting ID: 845 8535 7954
Passcode: Jti4v8

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

- a. Call to Order
- b. Roll Call & Establishment of Quorum

- i. Gwyn Rhabyt, Board President – Arrived 4:20
- ii. Cari Napoles, Board Vice President - Absent
- iii. Diana Conner, Board Trustee – Present

Others Present: Eric Gross - Superintendent, Elizabeth Andrews – District Office Manager

- c. Approval of the agenda
 - i. Agenda deletions, additions, or changes of sequence

Approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

3. REPORTS

- a. Superintendent Report
 - i. Ariana captured sick skunk that had been on campus several times. The guy from Native Animal Rescue removed it.
 - ii. Since 2019, enrollment has increased 47%, while staffing has increased 34%
 - iii. 2% drop in enrollment county-wide predicted over next several years, with decline increasing over time
- b. Board Member Reports - None
- c. School Site Council Report
 - i. Reviewed Safety Plan
 - ii. Reviewed previous LCAP
 - iii. Preschool Survey results
- d. Parents Club Report
 - i. Buck-a-Book didn't happen due to lack of volunteers
 - ii. Hosted zoom meeting with Nitless Noggins to combat lice outbreak
 - iii. Exceeded annual fundraising goal
 - iv. Bingo coming soon

- 4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- a. Approval of the Minutes from the previous board meeting
- b. Approval of Warrant Lists
- c. Safety Plan
- d. Legal Update re Brown Act
- e. Work Calendars
- f. Classified Staff Wage Schedules
- g. Certificated Staff Salary Schedule

Approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed,

0 abstentions, 1 absence.

5. PUBLIC HEARINGS - None

6. BOARD RESOLUTIONS

- a. Resolution 2023-05 Bridge Financing tabled from last meeting
 - i. Note: resolution is worded such that there might be inter-fund borrowing **and/or** COPs or some other similar financing mechanism used.
 - ii. In order for Office of Public School Construction (OPSC) to *not* count those interfund transfers as “available” district funding, the resolution allowing that still needs to be passed and a letter sent to OPSC. (If those funds are counted as available, it will reduce the amount of financial hardship funding we’ll qualify for in OPSC’s eyes.)
 - iii. Also, paying for COP fees now allows for construction to begin now, and therefore could negate higher construction costs later.

Following discussion, approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

b. Resolution 2023-6 Cash Borrowing

This refers to short-term borrowing from the COE to address cash flow issues. We’ve passed it every year in the past, but not actually used it. We might actually need to use it this year because of construction costs. Following discussion, approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

c. Resolution 2023-7 Continuing Funding Application

Needed to be re-approved due to a clerical error the first time it was approved. Approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

a. Board Policies

- i. BP 208 Child Abuse and Prevention – remove second highlighted paragraph. Approved with modification as described. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- ii. BP 209 Step Increases and Stipends - Following discussion, approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- iii. BP PESD 210 Employee Security - Following discussion, approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- iv. BP PESD 211 Bullying Prevention - Following discussion, approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- v. BP PESD 212 Positive School Climate - Following discussion, approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

b. Preschool Parent Survey Results

- How satisfied are you with the overall quality of the program?
 - 90.5% very satisfied
 - 9.5% satisfied
- Do you feel that your child is safe in this program?
 - 100% yes
- Do you feel that your child is happy in this program?
 - 100% yes
- Have you received information from the program about the following?
 - Between 19-21 yes on all 11 categories
 - Between 0-2 no
- Would you like more information about any topics related to your child's care and development?
 - 84.2% no
 - 15.8% yes
- If yes, please explain what information you would like.
- Only if you think we need it and we haven't heard about it. So far, I love this community.
 - behavior, academic tasks, interactive activities
 - By email.
- Has your child's enrollment in this program made it easier for you to:
 - Accept a job?
 - 10 yes
 - 10 N/A
 - Keep a job?
 - 13 yes
 - 7 N/A
 - Accept a better job?
 - 7 yes
 - 11 N/A
 - Attend education or training?
 - 11 yes
 - 8 N/A
 - 1 No
- How satisfied are you with these 17 characteristics of your child's program?
 - Between 15-20 very satisfied
 - Between 1-6 satisfied
 - 1 not satisfied with equipment & materials
- Is there anything else you would like to say about how this program meets your family's needs?
 - Great staff and safe program
 - Wonderful PreSchool. Thank you
 - We love Pacific!

- The teachers are great! It starts really early. I think a later start would be good.
- We love the school and feel very supported as a family!
- We love Pacific Preschool. Amazing teachers and amazing school. We feel very lucky to be part of the program.
- We are beyond happy with how the program has helped [our student's] educational growth! Nothing but amazing things to say about Pacific elementary!
- We feel very blessed and honored for the opportunity for our [student] to be part of this program which far exceeds our expectations. There is genuine love, attention and guidance demonstrated by the community of staff and other parents which makes this a very special school. Thank you :-)

- c. 2nd Interim Budget Report – Following summary from Elizabeth Andrews, approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- d. Professional Development Days
- i. 3/17/23 = SEL curriculum selection & PE standards – Sanford Harmony was selected by teachers from three programs. Can be implemented in pieces, which is helpful, as we have a lot of new curriculum already.
 - ii. How many PD days for ‘23-‘24? – Following discussion, the Board approved 4 floating PD days per teacher, plus the 2 scheduled PD days. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- e. Construction Projects & Bridge Financing
- i. Only 1 old construction project left to close. We have been told that it has been closed, and that a letter shall be issued very soon.
 - ii. Roof/Bathrooms
 1. Sierra West estimate = \$631,212
 2. Timeline estimate = 8-12 weeks which kind of fits in the summer, if it stays within this timeline
 3. DSA has given final approval
 4. CDE has given final approval
 5. OPSC has *not* released construction funds
 - iii. TK/K
 1. Sierra West estimate = \$1,194,664
 2. Sierra West estimate for TK/K playground = \$49,300
 3. Timeline estimate = 10-12 weeks
 4. DSA has *not* yet given final approval
 5. CDE has given final approval
 6. OPSC has *not* released construction funds
 - iv. 3rd/5th
 1. Sierra West estimate = \$1,459,246
 2. Timeline estimate = None yet

3. DSA has *not* yet given final approval
 4. CDE has given final approval
 5. OPSC has *not* released construction funds
- v. 1st
1. Cost to determine if current building structurally sound = \$12,980
 2. Sierra West estimate =
 3. Timeline estimate =
 4. DSA has not yet given final approval
 5. CDE has given final approval
 6. OPSC has *not* released construction funds

We can probably self-fund the roof/bathroom project. If the TK/K building gets approval in time to do construction this summer, we will have to get a COP loan. If we get a \$1 million loan, payments would be about \$100,000/year. It's not clear how much money, if any, the state would ultimately reimburse us for the construction costs. Following discussion, the board gave general approval to this approach.

f. Staff Feedback on Superintendent Performance tabled from last meeting

i. Strengths:

1. Character & demeanor: calm (3x), caring (2x), kind, fair, steadfast, thoughtful, hard-working, cooperative, supportive, flexible
2. Knowledgeable & intelligent
3. Available
4. Sees holistic, big picture
5. Fosters sense of belonging
6. Good rapport with staff, parents, & students
7. Strong advocate

ii. Areas for improvement:

1. Pay for staff (3x)
2. Give more compliments/praise (2x)
3. Fix lack of substitutes (2x)
4. Provide release time for teacher prep
5. More support for struggling students
6. More support for curriculum implementation

iii. Additional Comments:

1. Has hard job/wears many hats (2x)
2. Has made great progress

Ms. Andrews recommended that Mr. Gross spend more time with certain staff who have expressed an interest in more direct mentorship from him.

- g. Superintendent Contract – New contract includes the 10% received by all staff and the 2.5% the superintendent gets per year as equivalent to step and column increases. Following discussion, approved as presented. Ms. Conner moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

8. CLOSED SESSION

- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)

b. Public Employee Appointment (Section 54957)

c. Social Media Lawsuit tabled from last meeting

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION – the board agreed to join the social media lawsuit

10. NEXT REGULAR BOARD MEETING: 4:00 PM April 18, 2023 at Pacific El.

11. ADJOURNMENT – 5:25 p.m.

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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