



## *Pacific Elementary School*

www.pacificesd.org  
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### **Pacific Elementary School District**

Board of Trustees Meeting  
**Wednesday, March 20, 2024 @ 4:00 PM**

Pacific Elementary School  
50 Ocean St. Davenport, CA 95017

Join Zoom Meeting

<https://us06web.zoom.us/j/84585357954?pwd=S3dGNEF0ZEgzQ2g2K3RPZV11cGhOdz09>

### **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

### **Board Meeting Minutes**

#### **1. OPENING PROCEDURES FOR OPEN SESSION**

- a. Call to Order – 4:03 p.m.
- b. Roll Call & Establishment of Quorum
  - i. Gwyn Rhabyt, Board President - Present
  - ii. Cari Napoles, Board Vice President - Present
  - iii. Diana Conner, Board Trustee – Arrived late
- c. Approval of the agenda – Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
  - i. Agenda deletions, additions, or changes of sequence

## **2. DISCUSSION – SECOND INTERIM BUDGET**

- a. Second Interim Budget – Michelle Kennedy, Fiscal Analyst from the COE, presented about the budget.
  - i. We budgeted 0% cola for all three years
  - ii. Bonds are presumed to have passed, which will help avoid significant costs in fund 1
  - iii. Enrollment is staying strong which is very helpful, especially with the three year rolling average.
  - iv. We may not have the physical space to continue to grow, nor might we be able to continue to attract so many students from other districts
  - v. 1-time cafeteria money is helpful, has a lot of strings attached, and deadline. We may be able to reduce the contribution from unrestricted to the cafeteria. However, like other state funds, this money could disappear.
  - vi. Prop 28 money not the same as the Art & Music block grant. Prop 28 for 23-24 = \$22,782.
  - vii. Donations received from Marin Community Foundations.
  - viii. SpEd funding increased slightly, expenses were about the same.
  - ix. Overall, we are not deficit funding, which is great. Most districts locally and around the state are deficit spending. High reserves are helpful, because they allow you to weather recessions, and other unexpected expenses. One risk is a special ed placement.

## **3. PUBLIC COMMENTS - None**

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

## **4. REPORTS**

- a. Superintendent Report
  - i. Election results, still not quite final, but very close: I=58% & J=65%, final count = April 4, certification = April 12, receive money by June 15
  - ii. Professional Development Day for Teachers: AI, Integrated English Language Development, & Feng Shui (clean out sheds and closets)
- b. Board Member Reports - None
- c. School Site Council Report
  - i. Scheduled 3/12/24, but cancelled.
- d. Parents Club Report
  - i. Met 3/13/24, Mr. Gross missed meeting due to hospitalization

## **5. CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- a. Warrants
- b. Arts Plan

Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

## **6. BOARD RESOLUTIONS**

- a. Discontinue Offering Home Studies Program
  - i. Reduction in service: lay off .35 FTE Home Studies Teacher
    - 1. Currently no one enrolled
    - 2. 5 have expressed interest, but no paperwork turned in
    - 3. No longer economically viable – recommend that we discontinue the program

Approved discontinuation of the home study program and resolution to reduce service with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

**7. ADDITIONAL ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

- a. Construction Projects update
  - 1. Schedule: roof & bathrooms to be completed 8/9/24
    - a. 8/12 is 1<sup>st</sup> scheduled meeting, 8/14 is 1<sup>st</sup> day of school
  - 2. Schedule: preschool to be completed 11/15 (probably a more optimistic but less crucial deadline)
  - 3. Construction has begun for the outdoor classroom in the garden, one of the crew members is a former Pacific student
- b. 2022-2023 Audit
  - i. Findings:
    - 1. SARC School Accountability Report Card:
      - a. Form had previous year on Document Tracking Services, which we weren't able to change
      - b. SARC said one teacher had wrong credential but Williams said 0 complaints. Auditor wants Williams form done incorrectly
    - 2. Safety Plan: board approved 3/21, but was due on 3/1
    - 3. Attendance: calculation overclaimed ADA by 2 = \$22,300 – should be offset by correcting an underclaim
  - ii. For 2023-24, we will have a new auditor
  - iii. The board accepted the 2022-23 audit report. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absence
- c. 2024-25 Work Calendars – Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- d. Superintendent/Board Staff Feedback Survey Results – The board discussed the feedback from the staff regarding the Superintendent and Board.

**8. CLOSED SESSION - None**

- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- b. Public Employee Appointment (Section 54957)

**9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - None**

**10. NEXT REGULAR BOARD MEETING: 4:00 PM April 17, 2024 at Pacific Elementary**

**11. ADJOURNMENT**

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or

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