

Pacific Elementary School District

Board of Trustees Meeting
Thursday, April 20, 2017 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

1.1. Call to Order

1.2. Roll Call & Establishment of Quorum

1.2.1. Gwyan Rhabyt, Board President - Present

1.2.2. Don Croll, Board Trustee - Absent

1.2.3. Leanne Salandro, Board Trustee – Present

Others present: Eric Gross, Elizabeth Andrews, Samira Hartje

1.3. Approval of the agenda for April 20th, 2017

1.3.1. Agenda deletions, additions, or changes of sequence

The FoodLab budget will be discussed when Emelia Miguel is able to arrive at the meeting. A typo was fixed in the numbering of the resolutions. No other changes to the agenda. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS

2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).

2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

3. REPORTS

3.1. Superintendent Report

Mr. Gross met with PG&E about the large gas line running along Marine View. The line hydrostatically tested on a regular basis and meets all standard regulations.

Mr. Gross met with Tierra Pacifica. They have some similar challenges and opportunities as Pacific School, and they will continue to share information in the future.

The aides had another day of training, bringing total aide training days for 2016-17 up to 4.

Mr. Gross met with FEMA regarding the damage caused by the roof leak in January.

The county got a grant to start it's own teacher credentialing program and help provide tuition. One of our aides will be starting the new program next year. There is a looming teacher shortage. Other superintendents of small districts have seen the number of applicants per teaching position go from over 200 to less than 20. The county is also trying to get a program going to help teachers with down payments on housing.

Mr. Gross was on the hiring committee for the Davenport Resource Center which is hiring a new director.

3.2. Board Member Reports

Ms. Salandro will be moving out of the district over the summer and has resigned effective the end of the school year.

3.3. School Site Council Report

Site Council discussed budget cuts at their last meeting. Site Council will now also serve as the Preschool Advisory Board.

3.4. Parents Club Report

There was some discussion about the drama program both at the Parents' Club meeting and at the Board Meeting tonight. Mr. Rhabyt recommended having all the stakeholders meet in September and decide together what plan would work best for that school year. Ms. Hartje recommended considering moving drama productions to the fall.

Parents' Club is below its fundraising goal.

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Board Meetings on March 16th, 2017

- 4.2. Approval of Warrant Registers
- 4.3. Approval of MOU with CSUMB regarding Interns and Mentors
- 4.4. Approval of new hire: Krystal Kmiechick as SCIA
- 4.5. Accept letter of resignation: Krystal Kmiechick as SCIA
- 4.6. Accept Property Tax & Principal Tax Apportionment data
- 4.7. Accept Preschool Immunization Report

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

5. PUBLIC HEARINGS

- 5.1. None

6. BOARD RESOLUTIONS

- 6.1. Resolution 2017-18: To Borrow from the County Office of Education to PESD
- 6.2. Resolution 2017-19: Temporary Cash Loans from the County Board of Supervisors to Pacific ESD

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- 7.1. Resignation of Trustee Leanne Salandro from the Board and the process of appointing a new Trustee

Interested applicants should express their interest to Mr. Gross and attend the next Board meeting.

- 7.2. Second Interim Report – Staff will share the 2nd Interim budget analysis and steps being taken to address concerns about deficit spending

The County gave us a positive certification for our 2nd interim budget, but strongly recommended identifying additional cuts to bring future years' budgets into balance.

The Board discussed the changes to the music program for next year. Mr. Rhabyt reiterated the importance of making all school music offerings free to students who could not afford the applicable fees.

The Board discussed restructuring aides. Terra Barsanti presented a letter explaining the need for aides in her classroom. The Board directed the superintendent to allocate aide time in a manner that makes sense for the needs of the different classrooms and students.

The Board reviewed some of the budget cuts discussed at previous meetings for the benefit of Mr. Rhabyt, who was absent.

- 7.3. FoodLab Budget – Staff will report on FoodLab budget and proposals for increasing revenue & decreasing expenses

Ms. Miguel presented on the FoodLab budget. She recommends increasing revenue

rather than decreasing costs. Food is 37% of total costs. The rest is pretty much labor.

Revenue streams are sale of food, reimbursements from federal and state, catering, and fundraising.

84% of students order school lunches on any given day. This is a record-breaking participation rate for the county, given our relatively low free and reduced priced lunch rate.

Absences reduce FoodLab revenues. If every student attended every day FoodLab would bring in about \$4,000 more.

Prices of lunches could be increased. Current prices: Students - \$3.50, Staff - \$4.00, Non-Staff Adults - \$5.00. Ms. Miguel recommended increasing prices to \$3.60, \$4.25, and \$5.50.

Ms. Miguel also is putting together a cookbook sales fundraiser and increasing their grant application efforts. Also, we could consider contracting with a local farmer to grow some or most of our produce. This would save us a little money on produce but also open doors to new grants.

Finally, Ms. Miguel recommends exploring moving recess to before lunch.

After discussion, the Board agreed that the Adult price would be \$5.65, staff would get the 25% and pay \$4.25, and the student price would be \$3.60. The Food Services Director will review sales halfway through 2017-18 and consider possible additional changes at that time.

7.4. Interns and Stipends – Staff will report on current status of Interns and proposal for compensation

School Psychologist Will Rosse brings many UCSC undergraduate interns to Pacific School. Other districts do not pay stipends. Mr. Gross and Ms. Andrews presented a proposal to pay interns a \$250 stipend for 100-140 hours in one UCSC quarter and \$500 for more than 140 hours in one UCSC quarter, if and only if both Eric Gross and Will Rosse confirm that their internship was completed at an appropriate quality of effort and they complete appropriate new hire paperwork.

After discussion, the Board accepted the internship stipend proposal as presented. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5. Instructional Minutes – Staff will propose bell schedule for increasing instructional minutes in 2017-18

Ms. Andrews proposed increasing instructional minutes by moving the beginning of school from 8:45 to 8:40 and extending all short days (Wednesdays, conference week days, and the last day of school) from 12:30 to 2:00.

Approved as proposed. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.6. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.6.1. BP & AR 5022 Privacy

7.6.2. BP 5030 Wellness

7.6.3. BP 5111.1 Residency

Approved as presented. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

The remaining of the agenda was tabled to the next meeting.

7.7. District Goals & Metrics – Adoption of goals for district, with metrics for measuring progress toward goals

7.8. Board Self-Evaluation -- The Board will examine their efficacy using a rating tool

7.9. Superintendent Evaluation – The Board will evaluate the performance of the Superintendent

8. SCHEDULE OF COMING EVENTS

8.1. Next Regular Board Meeting: May 18th, 2017

The Board added a Meeting for June 1st. The June 15th meeting was changed to June 28th.

9. CLOSED SESSION

10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

11. ADJOURNMENT – 6:40 p.m.

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

Translation Requests: Spanish language translation is available on an as-needed basis.

Solicitudes de Traducción: *Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.*