

PACIFIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
Thursday, April 21, 2016 @ 4:00 PM
PACIFIC ELEMENTARY SCHOOL, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

PLEASE NOTE: All persons are encouraged to attend and, where appropriate, to participate in meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Agenda

1. OPENING PROCEDURES FOR OPEN SESSION

1.1. Call to Order, Roll Call, Establishment of Quorum

1.1.1. Gwyan Rhabyt, Board President

1.1.2. Don Croll, Board Trustee

1.1.3. Rodger Knapp, Board Trustee

All present. Others present: Eric Gross, Superintendent/Principal

1.2. Approval of the agenda for April 21st, 2016

1.2.1. Agenda deletions, additions, or changes of sequence

Agenda adopted as presented, Don moved, Roger seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions

2. PUBLIC COMMENTS

2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).

2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

No comments were made by the public.

3. REPORTS

3.1. Superintendent's Report

Mr. Gross reported that he has been working on updating the Technology Plan, Safety Plan, and LCAP. He has been busy with hiring 2 teachers, 3 aides, 4 interns, 1 custodian, and 1 music teacher.

3.2. Board Member Reports

Rhabyt reported that the May Revise is rumored to be good news for schools.

3.3. School Site Council Report

The SSC met on 3/28/16 and discussed the LCAP and the Parent Survey.

3.4. Parents' Club Report

The Parents' Club met on 4/12/16 and worked on the Taste of Davenport event.

3.5. Citizen Oversight Committee Report

The COC decided to postpone their meeting.

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Regular Board Meeting on March 10th

4.2. Approval of Warrant Register

4.3. Quarterly District Status Reports of Uniform Complaints

Rhabyt moved approval of consent agenda, Don seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions

5. **PUBLIC HEARING** None

6. **BOARD RESOLUTIONS** None

7. **ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

7.1. Facilities – Staff will report on various facilities needs and projects

7.1.1. Facility Inspection Tool (FIT). Staff will report the results of the FIT on the overall condition of district facilities.

The school rated 92.78% or “Good” on the FIT.

7.1.2. Windows. The window system in the lower dining room leaks. Solicited bids will be considered.

Two bids were submitted for consideration. The board decided to wait to act on this issue until the budget has recovered from the major construction project.

7.1.3. Termites. The board will consider responses to evidence of termite activity in the main building.

The board directed the Superintendent to seek bids.

7.1.4. Proposition 39 Energy Expenditure Plan. Update on projects.

Mynt replaced 3 water heaters, 1 refrigerator, and most of the lights on campus.

There is still about 10% of the lighting work left to complete.

7.1.5. Construction Update. Review of progress on the Measure M Bond projects and discussion of next steps.

The contingency part of the construction budget is down to about 1% on hard costs and about 5% on soft costs. We expect to recoup some of the soft costs, so that part of the remaining contingency should increase by maybe \$40,000.

7.2. E-Rate Contracts. Review submitted E-Rate proposals and approve winning bid.

Three bids were submitted for the part of our E-Rate contract that provides for the “transportation” of internet service. Rhabyt moved approval of an E-Rate contract with Comcast for transport of the internet service, Don seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions

7.3. Pension Stabilization Trust. Board will consider options for offsetting pension

liabilities.

Board declined to act on SISC for a pension stabilization trust.

7.4. Budget Update

7.4.1. Certification. The state approved the budget audit for Pacific Elementary

7.4.2. Local Control & Accountability Plan (LCAP). Staff will report on the LCAP process to date as it relates to the supplemental funds (\$37,512).

Mr. Gross shared stakeholder input (parent survey, School Site Council, faculty) and how LCFF and LCAP work.

7.5. Metro Reductions. The Metro is considering reductions in bus service that may affect families that attend Pacific Elementary.

Rhabyt moved to authorize Rhabyt to write a letter on behalf of the board to applaud the Metro for prioritizing Route 40 amidst budget cuts. Don seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions approved

7.6. Board Policy and Administrative Regulation updates

7.6.1. BP 5111.1 District Residency Post-poned

7.6.2. BP 6158 Independent Study Post-poned

7.6.3. BP & AR 3100 Budget

7.6.4. BP 3220.1 Lottery

7.6.5. BP & AR 3260 Fees

7.6.6. BP & AR 3270 Sale & Disposal

7.6.7. BP 3290 Gifts

7.6.8. BP 3311 Bids

7.6.9. BP 3312 Contracts

7.6.10. AR 5113.2 Work Permit

7.6.11. AR 7111 Evaluate Existing Buildings

7.6.12. AR 5112.2 Exclusions from Attendance

Rhabyt moved to approve all BPs & ARs except for BPs 5111.1 and 6158. Don seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions

8. SCHEDULE OF COMING EVENTS

8.1. Next Regular Board Meeting: May 19th, 2016

9. CLOSED SESSION

9.1. Certificated/Classified/Management Leaves, Retirements, Resignations, & Appointments

10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Approved hiring of 2 teachers (Theresa Cicchinelli & Monica Hettenhausen), 3 aides (Claire Lawry, Cara Macedo, Manuel Cruz), 1 music teacher (Art Alm), and 1 custodian (Lucia Aguilera)

11. ADJOURNMENT

Rhabyt motioned to adjourn, Don seconded, 3 in favor, 0 opposed, 0 absences, 0 abstentions. Meeting adjourned at 6pm

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA.

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