



Pacific Elementary School

www.pacificesd.org
50 Ocean Street/P.O. Box H
Davenport, CA 95017
831-425-7002

Pacific Elementary School District

Board of Trustees Meeting
Tuesday, April 21st, 2020 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

Zoom Meeting ID: 750 3814 1605 Password: 052485

1. OPENING PROCEDURES FOR OPEN SESSION

- 1.1. Call to Order 4:09 by Zoom meeting.
- 1.2. Roll Call & Establishment of Quorum
 - Gwyn Rhabyt, Board President - Absent
 - Don Croll, Board Trustee - Present
 - Cari Napoles, Board Trustee – Present

Also present Eric Gross, Elizabeth Andrews, Stacey Reynolds.

- 1.3. Approval of the agenda for April 21st, 2020
 - Agenda deletions, additions, or changes of sequence

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- 2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

3. REPORTS

3.1. Superintendent Report

- County Superintendent and all District Superintendents are cooperating very closely in Covid-19 response. They have also been coordinating closely with the public health officer of Santa Cruz.
- Our parking lot internet access, provided by Cruzio, is working, but not all users know how to use it.
- Most students connected to internet, but some are not. Getting internet to them beyond what we have already done is challenging.
- Teachers have all stepped up and are shifting to remote instruction, both online and offline.
- Aides are calling families to support parents and students and to report issues to teachers.
- Office is able to do most work remotely.
- California Department of Education has eased most restrictions; Federal Education Department has been less flexible, especially with regards to Special Ed services.
- FoodLab is serving about 50 meals per day and delivering some to families who cannot come to pick them up. We are required to provide this service but it is losing money.

3.2. Board Member Reports

- Ms. Napoles worked on developing a Superintendent/Principal evaluation form.
- Mr. Croll noted that it would be best to have a system that would not be very time-consuming.

3.3. School Site Council Report

- Met April 2, 2020, with barely a quorum.
 - 3.3..1. LCAP – may be modified or eliminated for next year,
 - 3.3..2. PK audit (postponed, not discussed at any length),
 - 3.3..3. Closure updates (connectivity, workload)

3.4. Parents Club Report

- Met April 14, 2020, and discussed reduced fundraising success this year and predicted for future years

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board

Members may remove items from the agenda for a separate discussion and vote.

- 4.1. Approval of the minutes from the Board meeting on 3/17/20
- 4.2. Approval of Warrant Lists
- 4.3. Positive Certification Letter for 2nd Interim from SCCOE
- 4.4. Audit Certification Letter from CA State Controller Betty Yee
- 4.5. Notification of Auditor Selection
- 4.6. Principal Tax Apportionment
- 4.7. Property Tax Comparison for Santa Cruz County School Districts
- 4.8. Quarterly Williams Report

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

5. PUBLIC HEARINGS - None

6. BOARD RESOLUTIONS

6.1. Resolution 2020-9 Authorization of Closure (K-6)

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

6.2. Resolution 2020-10 Closure of Preschool

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

6.3. Resolution 2020-11 Full Day Kindergarten

- Currently, there is funding available, but construction funds have been delayed
- FDK = 4 hrs/day (not including recess). Does it include lunchtime? Per the state, FDK is > 4 hours of *instructional* time, so excluding lunch & recess. However, it looks like your kinder program is 8:40-12:30, so even if that was all instructional time, it would be less than 4 hours and considered part time kindergarten.
- Capacity: We have an existing classroom that currently houses our K class. We also have an existing room that currently houses preschool. I want the classes to switch locations for various reasons. The current PK (future K) room is very old, dilapidated, and no longer code compliant. I want to tear it down and build a new FDK classroom. Is this possible using FDK funds? Yes, this scenario is possible using FDK funds, as long as the new kinder classroom is *not portable*.
- New construction vs Retrofit: in the above scenario, I want to demolish the current PK/future K building. Then it would be considered new construction, correct? I believe the existing building is too dilapidated to be retrofitted. If you are replacing an existing classroom, it is technically going to be considered a 'retrofit' since there is no new capacity being added (even though the classrooms will obviously be built new).
- Hardship: prior to applying for Prop 51 funds, we started setting aside money in Fund 14 (or 21), then we were told we had to use that as a match. Is it the same for FDK? Would it be better not to put money in Funds 14 or 21? Yes, the review and determination for financial hardship status will be similar to the review that you went through previously.
- FRPM: our rate is well below 60%; usually we are around 33%. This will result in fewer preference points, but there is hopefully enough funding in this round for many districts with lower FRPM rates to receive funding.

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

6.4. Resolution 2020-12 Order of Election

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

- BP & AR 5141.21 administering Medication And Monitoring Health Conditions
- Mr. Gross noted that other schools passed this BP and AR but don't give meds w/o written permission or when staff does not feel prepared to do so.

Approved BP and AR with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

- Choose Gamut or Small School Districts Association for BPs

Gamut and CSBA provide very comprehensive policy recommendations. SSDA provides much simpler, fewer, minimal legally required policy recommendations. The Board requested more information about this possible transition.

7.2. Preschool Revenue During Shut Down

We are funded by parent tuition, a county grant, and the state grant. The county and state have both tentatively indicated that they will probably continue to pay us this year. We have carryover in the preschool fund which should cover us for this year. However, the county and state's budgets are likely to be worse and we may lose part or all of those funding sources in the future. In addition, there may be fewer families able or willing to pay for tuition-based preschool.

Mr. Croll suggested that we ask our anonymous Teacher Enhancement Grant donor for more flexibility.

Ms. Andrews reported on preschool enrollment projections for next year, and some of the other sources of financial uncertainty.

7.3. Budget Development for 2020-21 Fiscal Year

- Identify areas for potential cost savings

The Board briefly reviewed a list of possible budget cuts prepared by Ms. Andrews. Mr. Croll recommended that Mr. Gross and Ms. Andrews prioritize the list. The Board is in favor of creating a tiered approach with certain levels of cuts that accomplish certain percentage changes in the budget.

7.4. Succession Planning in case Board or Superintendent are unable to perform duties

Mr. Gross suggested hiring Brenda Payne, Kathy Howard, or Kris Stanga in the event that he is unable to do his job duties.

8. CLOSED SESSION

8.1. Public Employee Discipline/Dismissal/Release (Section 54957.6)

8.2. Public Employee Appointment (Section 54957)

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

The Board accepted the retraction of the resignation of Mia Huynh.

10. NEXT REGULAR BOARD MEETING: 4:00PM April 21, 2020

11. ADJOURNMENT

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

Translation Requests: Spanish language translation is available on an as-needed basis.

Solicitudes de Traducción: *Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.*