



Pacific Elementary School

www.pacificesd.org
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Pacific Elementary School District

Board of Trustees Meeting
Tuesday, May 16, 2023 @ 4:00 PM

Pacific Elementary School
50 Ocean St. Davenport, CA 95017

Join Zoom Meeting

<https://us06web.zoom.us/j/84585357954?pwd=S3dGNEF0ZEgzQ2g2K3RPZV11cGhOdz09>

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

- a. Call to Order – 4:09 p.m.
- b. Roll Call & Establishment of Quorum
 - i. Gwyn Rhabyt, Board President - Present
 - ii. Cari Napoles, Board Vice President - Present
 - iii. Diana Conner, Board Trustee - Absent
- c. Approval of the agenda
 - i. Agenda deletions, additions, or changes of sequence

Ms. Napoles moved to place item 7a first, followed by 6, followed by 7b, and then proceed with

other items in stated order. Seconded by Mr. Rhabyt. Approved as amended. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS - None

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

3. REPORTS

- a. Superintendent Report
 - i. Omega Nu donation of \$1,100 for recess equipment
 - ii. Grandfriends' Tea in Life Lab. Raised about \$1,000
 - iii. Life Lab fence and gate being built
 - iv. Met w/ Mark Dennin from Rep. Panetta's office re Title I
 - v. Projected 2023-24 enrollment is higher than this year. Three classes are full.
 - vi. Fifth grade play was very successful
 - vii. Bid walk happened for the roof/bathroom and TK projects.
- b. Board Member Reports – Mr. Rhabyt commented on the May revise budget numbers.
- c. Parents' Club Report
 - i. Final meeting
 - ii. Bingo \$4,000
 - iii. Surpassed this year's fundraising target
 - iv. Set budget for next year
 - v. Staff appreciation week
 - vi. Buck-a-Book last day
- d. Site Council Report – LCAP report almost done, similar to last year

4. CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- a. Approval of the Minutes from the previous board meeting
- b. Approval of Warrant Lists
- c. Arts Plan
- d. Summary of Funding
- e. Classroom Building Estimate
- f. Portable Building Estimate
- g. Roof & Restroom Estimate
- h. Project Approval & Funding Timelines
- i. TK/K Estimates

Approved all items. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

5. PUBLIC HEARINGS - None

6. BOARD RESOLUTIONS

- a. **Resolution 2023-10** Lease Financing

- i. “AUTHORIZING LEASE FINANCING FOR SCHOOL FACILITY PROJECTS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$2,000,000 AND AUTHORIZING AND DIRECTING THE EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTIONS.”
- ii. Background: In order to complete facility improvements, the District wishes to identify a funding source. Under California Law, school districts can enter into financing leases to obtain up front financing for capital improvements, which are then repaid pursuant to a lease agreement. The Resolution presented authorizes a lease financing in the principal amount of up to \$2,000,000 to obtain needed financing for the projects. Upon funding, the District will be required to budget and appropriate funds from the general fund for semi-annual repayments during the term of the lease.
- iii. The Resolution presented approves the necessary documentation to implement the financing plan. Documents approved as to form in the Resolution, with final changes to be authorized by District officials, are a Lease and Sublease Agreement and Assignment of Lease, each on file with the Superintendent.
- iv. Fiscal Impact: Lease payments are payable from the general fund of the District. Costs of the professionals assisting with the financing are payable from the proceeds of the Lease.
- v. Recommendation: Adopt Resolution Authorizing Execution and Delivery of Financing Lease.

Following discussion, the board instructed the Superintendent and District Office Manager to pursue a \$2,000,000 loan with 15-year term, three years before repayments can be made, and the lowest interest rate we can negotiate. Ms. Napoles moved, Mr. Rhabyt seconded. Mr. Rhabyt voted aye, Ms. Napoles voted aye, 0 opposed, 0 abstentions, Ms. Conner is absent.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- a. Non-Potable Water System in Life Lab – Students in Kristin Heady’s UCSC class presented options for rainwater harvesting and use in the Life Lab garden. Their budget for a 2,500 gallon tank and appropriate collection and use infrastructure is less than \$5,000, and could be funded by a grant. The board authorized Ms. Heady to apply for the grant. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- b. Construction Projects & Bridge Financing
 - i. Approve Contract for Bidding & Construction Administrative Services for TK/K project
 - ii. Approve Contract for Bidding & Construction Administrative Services for Roofing & Restrooms project
 - iii. Bridge Financing Loan Amount Greg Isom
 - 1. \$1.2m vs \$2m
 - 2. 15-year term vs 20-year term
 - 3. Public vs Private

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- c. **Preschool Program Evaluation**
 - i. New online system didn't allow Mr. Gross to keep a copy of evaluation
 - 1. Program rates well on ECERS tool
 - a. Want common planning time
 - b. Define staff responsibilities/roles
 - 2. Parent Survey was universally positive – completed by all but two preschool families
 - 3. DRDP: plan to train Rosie to use online evaluation tool
- 8. CLOSED SESSION**
- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
 - i. Marcella Anderson, grade 5 teacher, resigned
 - b. Public Employee Appointment (Section 54957)
 - i. Kristin Allen-Farmer is returning to Davenport, and willing to work for us again as an independent contractor
- 9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - None**
- 10. NEXT REGULAR BOARD MEETING:** 4:00 PM June 13, 2023 at Pacific El.
- 11. ADJOURNMENT**

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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