

# **Pacific Elementary School District**

Board of Trustees Meeting  
**Thursday, May 18<sup>th</sup>, 2017 @ 4:00 PM**  
Pacific Elementary School, Davenport, CA

## **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

## **Board Meeting Minutes**

### **1. OPENING PROCEDURES FOR OPEN SESSION**

1.1. Call to Order – 4:08 p.m.

1.2. Roll Call & Establishment of Quorum

1.2.1. Gwyan Rhabyt, Board President - Present

1.2.2. Don Croll, Board Trustee - Absent

1.2.3. Leanne Salandro, Board Trustee – Present

Others present: Eric Gross, Elizabeth Andrews, Samira Hartje

1.3. Approval of the agenda for May 18<sup>th</sup>, 2017

1.3.1. Agenda deletions, additions, or changes of sequence

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

### **2. PUBLIC COMMENTS**

2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).

2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

### **3. REPORTS**

#### **3.1. Superintendent Report**

Mr. Gross is working with our insurance and FIMA to get the damage to the building and roof fixed.

Mr. Gross attended a SECA/SELPA meeting. The SELPA is deficit spending by about \$90,000. The superintendents who represent the SELPA Board are working on a solution.

For 2016-17, special ed was about 19% of total school expenses.

Mr. Gross is holding a parent meeting May 19 to discuss changes for 2017-18.

The preschool received a \$19,000 grant from the county for 2017-18.

#### **3.2. Board Member Reports**

None.

#### **3.3. School Site Council Report**

Site Council met a few weeks ago and has been discussing the wellness policy and budget cuts and associated program changes.

#### **3.4. Parents Club Report**

Parents' Club has met and discussed potential changes to music and theater programs, changes to the school day schedule, as well as their budget. There was some discussion about how to encourage a diversity of students to participate in after school programs such as chorus.

**4. CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Board Meetings on April 20<sup>th</sup>, 2017

4.2. Approval of Warrant Registers

4.3. Inter-district Transfer Agreement

4.4. Accept resignation of Elise Scheuermann, Aide

4.5. Accept summary & analysis of Governor's May Budget Revision

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

### **5. PUBLIC HEARINGS**

**5.1.** Proposed increase in statutory school fees imposed on new residential and commercial/industrial development projects pursuant to Education Code §17620  
The public hearing was opened at 4:36 p.m. There were no comments. The public hearing was closed at 4:38 p.m.

#### **5.2. Local Control and Accountability Plan**

The public hearing was opened at 4:38 p.m. There were no comments. The public hearing was closed at 4:40 p.m.

## **6. BOARD RESOLUTIONS**

**6.1.** Resolution 2017-20 Resolution to increase statutory school fees imposed on new residential and commercial/industrial development projects pursuant to Education Code §17620

Mr. Gross described the background and impact of this resolution. Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

**6.2.** Resolution 2017-21 Resolution to adopt a Conflict of Interest Code for Trustees and the Superintendent/Principal

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

**6.3.** Resolution 2017-22 Resolution in Support of SB 751 to Fix the Reserve Cap

Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

## **7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

7.1. Provisional appointment of Interim Trustee to fill vacancy created by resignation of Trustee Salandro. Candidates will be interviewed and a selection will be made at this meeting. (Ed Code 5091)

Mr. Gross has received letters of interest from two people interested in filling the Board vacancy. Candidates will be interviewed will be considered at the next meeting on June 6, 2017, 9:00 a.m.

7.2. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.2.1. BP 3513.3 Tobacco-Free Schools

7.2.2. BP 3515.2 Disruptions

7.2.3. BP & AR 4119.11 Sexual Harassment

7.2.4. BP 5111.1 District Residency

7.2.5. BP 5113 Absences And Excuses

7.2.6. BP 5113.1 Chronic Absence And Truancy

7.2.7. BP & AR 5123 Promotion/Acceleration/Retention

7.2.8. BP 5131 Conduct

7.2.9. BP 5131.62 Tobacco

7.2.10. BP 5131.7 Weapons And Dangerous Instruments

7.2.11. BP 5141 Health Care And Emergencies

7.2.12. BP 5141.27 Food Allergies/Special Dietary Needs

7.2.13. BP 5141.3 Health Examinations

7.2.14. BP 5141.4 Child Abuse Prevention And Reporting

7.2.15. BP 5145.11 Questioning And Apprehension By Law Enforcement

7.2.16. BP 5145.7 Sexual Harassment

7.2.17. BP & AR 5148.3 Preschool/Early Childhood Education

7.2.18. E 5125.1 Release of Directory Information

Approved all proposed Board Policies with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.3. Approve Pay Scales: both classified and certificated pay scales for 2017-18

7.4. Adding Position – Approval of creation of new SCIA-2 position and pay scale to be the same as the existing preschool co-teacher scale

7.3 and 7.4 were considered together. Approved as presented, including changing the first 4 steps of the aide, secretary, and coordinator scales to address minimum wage increases. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5. Textbook Adoption – Adoption of English Language Arts curriculum

[http://www.benchmarkeducation.com/online/Publications/BE2964\\_Benchmark\\_Advance\\_Overview/0001\\_BE2964\\_page01FrontCover.pdf\\_FlexPaper-Joined.php](http://www.benchmarkeducation.com/online/Publications/BE2964_Benchmark_Advance_Overview/0001_BE2964_page01FrontCover.pdf_FlexPaper-Joined.php)

Mr. Gross discussed the ELA textbook selection process. Approved with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.6. Preschool Self-Evaluation – Approve evaluation of preschool program

The county did a preschool inspection which was very detailed. Approved the self-evaluation with no changes. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.7. Proposition 39 – Discuss options for energy improvement projects utilizing funds from Proposition 39

We have approximately \$131,000 left, which will be our total allotment. It needs to be spent within about 18 months. Mynt has proposed a set of actions including replacing the 4 HVAC units, adding solar, and other minor changes. The Board discussed the possibility of installing roofline wind generation capacity, addressing windows in the cafeteria, adding a washer and drier to replace our use of Mission Linens, etc.

The Board authorized Mr. Gross to proceed with prop 39 projects as proposed or with modifications as Mr. Gross sees fit. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.8. District Goals & Metrics – Adoption of goals for district, with metrics for measuring progress toward goals

The Board discussed and edited the proposed district goals and metrics. Mr. Gross will continue making edits and bring it to the Board again at the next meeting.

7.9. Board Self-Evaluation -- The Board will examine their efficacy using a rating tool

The Board made one edit to the tool. The Board agreed that all three members of the Board will complete the tool and make substantive comments by the June 6 meeting.

7.10. Superintendent Evaluation – The Board will evaluate the performance of

the Superintendent

Mr. Rhabyt proposed that each of the three Board members would independently compose a one page narrative evaluation of the superintendent, roughly addressing the draft district goals, and suggesting future action plans where appropriate. Ms. Salandro and Mr. Croll will submit their evaluations to Mr. Rhabyt. The evaluations will be discussed in closed session at the June 6 meeting. Mr. Rhabyt moved, Ms. Salandro seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

#### 7.11. Test Results & Subgroups

The CELDT scores indicate that we are not making the progress with English language development for English language learners that we would like. The goal is for each ELL student to advance one level each year. The new language arts curriculum should help us meet this goal.

The Board reviewed CAASPP results from 2015-16.

#### 7.12. Local Control and Accountability Plan

Mr. Gross presented a draft the LCAP.

### **8. SCHEDULE OF COMING EVENTS**

8.1. Next Regular Board Meeting: June 6<sup>th</sup>, 2017, 9:00 a.m.

The Board agreed to add a special Board meeting May 26, 2:00 p.m. to discuss teacher leaves.

### **9. CLOSED SESSION**

### **10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

None

### **11. ADJOURNMENT – 7:50 p.m.**

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

**Translation Requests:** Spanish language translation is available on an as-needed basis.

**Solicitudes de Traducción:** Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.