

PACIFIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
Thursday, May 19, 2016 @ 4:00 PM
PACIFIC ELEMENTARY SCHOOL, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

PLEASE NOTE: All persons are encouraged to attend and, where appropriate, to participate in meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

1.1. Call to Order, Roll Call, Establishment of Quorum

1.1.1. Trustee Gwyn Rhabyt, Board President - Present

1.1.2. Trustee Don Croll, Board Trustee - Absent

1.1.3. Trustee Roger Knapp, Board Trustee – Present

Also present: Superintendent Eric Gross, Ms. Elizabeth Andrews

1.2. Approval of the agenda for May 19th, 2016

1.2.1. Agenda deletions, additions, or changes of sequence

One typo was noted. Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS

2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).

2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

3. REPORTS

3.1. Superintendent's Report

Secretary Ms. Molly Tierney compiled immunization data. We have 36% percent of our students with incomplete immunizations. 49 students altogether, of which 45 have personal beliefs exemptions and 14 will be graduating in June. So far it does not appear that immunizations are affecting enrollment.

Superintendent Gross went to a meeting about the May revised California budget. The budget is more or less flat. TK may be phased out.

Superintendent Gross went to an inter-agency safety meeting. The purpose at this point is just to get the agencies talking to each other. The Davenport volunteer fire fighters live in Santa Cruz, so response time is an issue. In the past firefighters attended school fire drills, which would be nice to re-implement.

Superintendent Gross got made the VP of SECA.

Mynt is assembling a bid for what it would cost to bring our plumbing fixtures up to standard to qualify for green business certification. It is possible that the green business people would pay for part or all of this work.

3.2. Board Member Reports

Trustee Rhabyt reported that the latest poll shows high levels of support for Prop 30 extension.

3.3. School Site Council Report

At the last Site Council meeting there was a wellness update from Food Services Director Ms. Emelia Miguel. Ms. Miguel is trying to create a FoodLab manual to present at a conference in Wisconsin. They also discussed the parent survey and the tech plan.

3.4. Parents' Club Report

Taste of Davenport is tomorrow. About 150 tickets sold, and they were hoping to sell between 100 and 200. Prior to this event, Parents' Club was \$22,000 behind their goal for fundraising.

3.5. Citizen Oversight Committee Report

Nothing to report.

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Regular Board Meeting on April 21st

- 4.2. Approval of Warrant Register
- 4.3. Accept COE's Review of the 2015-16 2nd Interim Financial Report
- 4.4. Approve contract for legal representation (MBLC) for 2016-17

Approved as presented: Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

5. PUBLIC HEARING

5.1. Local Control and Accountability Plan

Ms. Elizabeth Andrews and Mr. Andy Wilson spoke in favor of the LCAP.

5.2. 2016-17 Budget

The Budget hearing will be tabled until the June 16th meeting.

6. BOARD RESOLUTIONS

- 6.1.** Resolution #2016-12 Resolution to allow district employees to sign payroll, vendor warrant orders, and other district documents for the 2016-17 school year

Approved as presented. Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- 7.1. Facilities – Staff will report on various facilities needs and projects
 - 7.1.1. Windows. The window system in the dining rooms leak. Solicited bids will be considered.

The windows can be fixed as part of the energy efficiency prop. 39 money. Mynt is getting revised bids.

- 7.1.2. Proposition 39 Energy Expenditure Plan. Update on projects. Approval of contract.

The Board approved the new contract for how to spend about \$48,000 of prop. 39 money. Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

- 7.1.3. Construction Update. Review of progress on the Measure M Bond projects and discussion of next steps and timeline.

Fire alarms, data wires, and electrical work is being done in the next few days. Hopefully to be completed by Tuesday. We are trying to pressure the construction folks to finish and sign off in time for end of the year events.

- 7.2. Parent Survey – Discussion of results of parent survey.

The Board reviewed the results of the Parent Survey. We received 67 responses, and most comments were positive.

7.3. Local Control & Accountability Plan (LCAP).

Superintendent Gross presented an overview of the LCFF funding model for the education of the Board members and members of the public who were present.

LCFF ended most categorical funding. Instead schools get 3 levels of funding:

- Base funding
- Supplemental funding (extra money) for foster youth (0), low income (37 at one point this year), and English language learners (15).
- Concentration funding for schools which have 50% or more kids in the above categories, which we will never have, so it doesn't apply to us.

Special Ed. funding from the state and federal level does not begin to meet the required expenditures on special ed, so we have to use general funds money.

Basic Aid funding applies to districts with high property tax bases. Santa Cruz Elementary, Bonny Doon, and the other smalls, are all basic aid. We are not a basic aid district – not even close.

Our overall state funding is almost back to 2008 levels.

Our LCAP is a report about mostly how we spend the \$37,000 supplemental funding, which is supposed to be devoted to helping the three key groups (foster, low-income, ELL) . The priority areas for spending the funds are conditions for learning, pupil outcomes, and engagement.

A few of Superintendent Gross's main points in the LCAP:

- ELD curriculum and training for staff.
- There's a possible salary increase for certificated staff, depending on the budget.
- Some facilities issues which relate general funding, not supplemental.

7.4. Budget

7.4.1. Property Tax – Discuss recent property tax revenue estimates

Property taxes increased, but it doesn't affect our funding. The issue was raised whether CalPoly might be willing to make any kind of donation to the school, given how much property they own in our district and do not pay property tax. Trustee Rhabyt said he would investigate.

7.4.2. Classified pay scale and minimum wage law

Ms. Elizabeth Andrews presented a modified classified pay scale which included the

following changes:

- Title change from “Administrative Assistant/Business Manager” to “District Office Manager”
- Change Longevity bonus year step increases from year 21 and year 24 to year 20 and year 23.
- Change step 1 and 2 of the aide/custodian, coordinator, and secretary salary scales for 2016-17 to address minimum wage increases, and adopt a plan to change all steps of these salary scales as minimum wage continues to increase to \$15 per hour.
- Modify the music instructor salary schedule such that step 1 is \$18.80 per hour progressing to step 23 at \$31.21 per hour, and grandfather existing music instructors in at their current rate.

The proposed changes to the classified salary schedule were adopted. Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.4.3. 2016-17 Budget

Proposal to change the preschool tuition rates from \$400 per month for 3 days per week and \$600 per month for 5 days per week to \$400 per month for 3 days per week, \$500 per month for 4 days per week, and \$600 per month for 5 days per week from August through December 2016, and \$480 per month for 3 days per week, \$600 per month for 4 days per week, and \$700 per month for 5 days per week beginning January 2017.

Approved proposed preschool tuition rate change. Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5. Board Policy and Administrative Regulation updates

7.5.1. AR & BP 1330 Use of Facilities

Approved with option 3. Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5.2. BP 5141.33 Lice

Approved. Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.5.3. BP 6170.1 Transitional Kindergarten

Approved. Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.6. Approval of the District Technology Plan for 7/1/15 - 6/30/18

Superintendent Gross and Technology Instructor Ms. Heather McDougal developed a new technology plan, which, among other things, lays out some plans for what skills should be taught when. Superintendent Gross plans to bring the tech plan to the teachers for further modifications in the upcoming year.

Adopted. Trustee Rhabyt moved, Trustee Knapp seconded, 2 in favor, 0 opposed, 0 abstentions, 1 absence.

8. SCHEDULE OF COMING EVENTS

8.1. Next Regular Board Meeting: June 16th, 2016. Also, an special meeting on June 23rd to accomplish the hearing and approval for the budget/LCAP.

9. CLOSED SESSION

9.1. Certificated/Classified/Management Leaves, Retirements, Resignations, & Appointments

9.1.1. Evaluation of the Superintendent/Principal

9.1.2. Accept resignation

10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

The Board accepted the resignation of Ms. Gwendolyn Boger.

11. ADJOURNMENT

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA.

Public Participation: All persons are encouraged to attend and, when appropriate, to participate in meetings of the Pacific Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

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