



# *Pacific Elementary School*

www.pacificesd.org  
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## **Pacific Elementary School District**

Board of Trustees Meeting  
**Tuesday, May 19, 2020 @ 4:00 PM**  
Pacific Elementary School, Davenport, CA

### **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

### **Board Meeting Minutes**

**Zoom Online Meeting:**  
**Meeting ID: 747 3977 4854**  
**Password: 2gMtHn**

#### **1. OPENING PROCEDURES FOR OPEN SESSION**

1.1. Call to Order – 4:06 p.m.

1.2. Roll Call & Establishment of Quorum

- Gwyn Rhabyt, Board President – present
- Don Croll, Board Trustee – present
- Cari Napoles, Board Trustee – present

1.3. Approval of the agenda for May 19, 2020

- Agenda deletions, additions, or changes of sequence

Approved with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

#### **2. PUBLIC COMMENTS**

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- 2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

### 3. **REPORTS**

#### 3.1. Superintendent Report

- Instead of submitting a three-year LCAP on July 1, districts will submit an update of COVID-19 related impacts on students and plans to address those impacts. In the fall, districts and charter schools will work with stakeholders on abbreviated one-year LCAPs, with a deadline of December 15 for submission. The deadline for approval by a county superintendent or State Superintendent Thurmond is January 14, 2021.
- Executive order also waives required physical education minutes, physical fitness testing, spring administration of the proficiency examination, and the summative English proficiency testing window to allow for an optional administration for reclassification purposes. Academic assessments were previously waived under a separate order.
- New law (AB21) for filing claims for sexual abuse (retroactive). Claims already filed against SELF JPA means our cost for membership increases, and could go up a lot if there are many claims against any member of the JPA.

#### 3.2. Board Member Reports - None

#### 3.3. School Site Council Report

- Report on effects of closure on students instead of LCAP
- Parent Survey results – overall, parents are fairly satisfied with the way Pacific School has handled distance learning
- Possible Back-to-School Scenarios for 2020-21. The superintendents of Santa Cruz County are planning for different scenarios from 100% distance learning through some degree of restrictions to back to normal. The most likely is somewhere in the middle.

#### 3.4. Parents Club Report

- 2019-20 fundraising goal = \$29,577. To date = \$22,586. Shortfall = \$6,991
- 3.4.1. Cut? Life Lab, Library, Music, Play. No decision yet.
- PSF is publishing a yearbook for 2019-20
- Ross McClenahan is new Treasurer
- Auction & Bingo logistics

### 4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

#### 4.1. Approval of the minutes from the Board meeting on 4/21/20

#### 4.2. Approval of Warrant Lists

#### 4.3. Williams Report 4<sup>th</sup> Quarter

#### 4.4. School Excess Liability Fund JPA memo

#### 4.5. MOU with Bonny Doon Elementary for Reimbursement for Meals

Approved with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

### 5. **PUBLIC HEARINGS – None**

### 6. **BOARD RESOLUTIONS**

- 6.1. Resolution 2020-13 Interfund Borrowing: move \$38,200 from Fund 21 to Fund 17 To return

money from fund 21 to fund 17 where it had originally come from.

Approved with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

6.2. Resolution 2020-14 Authorization to Sign Payroll and Vendor Warrant Orders and Other District Documents

Approved with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

**7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

7.1. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

- BB 9223 Already adopted. Trustees should resign if incapacitated. EC 5094: County Board may appoint trustees if we can't form a quorum.
- BP 4113.5/4213.5/4313.5 Working Remotely Yes
- BP 6157 Distance Learning Yes
- BP & AR 0420.4 Charter School Authorization Yes
- BP 0420.41 Charter School Oversight Yes
- BP 0420.42 Charter School Revocation Yes
- BP 3471 Parcel Taxes Yes
- BP & AR 3551 Food Service Operations/Cafeteria Fund Yes
- BP 4112.2 Certification Yes
- E 4112.9/4212.9/4312.9 Employee Notifications Yes
- BP & AR 5141.52 Suicide Prevention Yes
- BP & AR 5144.1 Suspension and Expulsion/Due Process Yes
- BP & AR Concurrent Enrollment Yes

Agreed to vote on all of the above BPs and ARs as a bundle. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences. Approved all of the listed BPs and ARs with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

- Gamut vs. Small School Districts Association for BPs Carl Corbin strongly recommends Gamut from a legal point of view. Having BPs is more defensible, clarifies questions, provides guidance, is timely, & they have strong legal team vetting and drafting BPs. We could search other LEA's BPs and copy and paste, but that is time consuming. Up to LEA to decide whether saving \$4,000 is worth legal exposure. In light of this advice, the Board decided to make no change.

7.2. Auditor Selection

Approved with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.3. Declarations of Need for Teachers

We do not anticipate having trouble hiring fully credentialed teachers. Approved with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4. Homeschool Program

- Create a 100% distance education program for 2020-21 with BDS
- The homeschool program would serve students from both districts (and potentially other districts in the area) who don't feel safe returning to physical campus
- Depending on interest level, enroll on current IS rosters or hire new teacher

Following discussion, approved with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.5. Preschool Budget, Personnel, and Quality of Education

- County & State continuing funding this year; no tuition currently being paid
- One preschool teacher retiring at end of year will save money next year
- The Board discussed potential scenarios for serving preschool students while meeting social distancing requiring requirements. It is challenging to meet all of the following constraints: budget, social distancing, licensing requirements. It is possible to meet 2 out of 3 more easily. We may want to use the multiuse room for preschool programs.

7.6. Budget for 2020-21 Fiscal Year

- Based on the May Revise, the COE is telling us to plan for 10% budget cuts.
- The Board discussed a spreadsheet of proposed budget cuts. The Board did not make any decisions at this time.

7.7. Local Control & Accountability Plan & COVID-19 Operations Written Report – Tabled

7.8. Pacific Collegiate School Petition to Expand to 6<sup>th</sup>-grade – The Board discussed their opposition to this proposed expansion. The Board agreed to empower Board President Rhabyt to write and send a letter endorsing the points raised by Scotts Valley and opposing this expansion to 6<sup>th</sup> grade by PCS because of its negative impacts on Pacific School's enrollment. Approved as described. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.9. Evaluation of Superintendent – Tabled

8. **CLOSED SESSION**

8.1. Public Employee Discipline/Dismissal/Release (Section 54957.6)

8.2. Public Employee Appointment (Section 54957)

9. **REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

Mr. Gross has offered the 5<sup>th</sup>-6<sup>th</sup> teaching position to Dallas Guerrero, who has verbally accepted.

10. **NEXT REGULAR BOARD MEETING:** 4:00PM May 26, 2020

11. **ADJOURNMENT – 6:30 p.m.**

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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