



Pacific Elementary School

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Pacific Elementary School District

Board of Trustees Meeting
Tuesday, June 15, 2021 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

Join with Google Meet meet.google.com/qim-qpst-ofm

1. OPENING PROCEDURES FOR OPEN SESSION

- Call to Order – 4:15 p.m.
- Roll Call & Establishment of Quorum
 - Gwyn Rhabyt, Board President - Present
 - Don Croll, Board Trustee - Absent
 - Cari Napoles, Board Trustee – Present

Others present: Superintendent/Principal Eric Gross, District Office Manager Elizabeth Andrews, Ralph le Roux of Madi Construction

- Approval of the agenda for June 15th, 2021
- Agenda deletions, additions, or changes of sequence – the discussion of Prop 51 projects was moved between public comments and reports, all other items

remained the same. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS

- For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None

3. REPORTS

- Superintendent Report
 - Funding Justice: SSDA letter re prior year ADA funding was sent to state-level legislatures
 - Mr. Gross met with Senator Laird regarding funding issues. Senator Laird was very receptive, but his staff was less so.
 - Mr. Gross will meet with Assembly Member Stone on June 22nd
 - Changes coming to Independent Study rules, but they are not set yet. Will be on next agenda.
 - Board meetings are legally required to be in person by Sept 30th
- Board Member Reports - None
- School Site Council Report - None
- Parents Club Report - None

4. CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- Approval of the minutes from the Board meeting on 5/25/21
- Approval of Warrant Lists
- Medical Expense Reimbursement Accounts (through SISC)
- May Revise Common Message
- Letter to Senator Laird about funding based on Average Daily Attendance
- Facilities Inspection Tool Report

No changes to the above. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

5. PUBLIC HEARINGS

- 2021-22 Budget – Convened 4:44. No members of the public were present. Closed 4:44.
- 2021-22 Local Control & Accountability Plan - Convened 4:45. No members of the public were present. Closed 4:45.

6. BOARD RESOLUTIONS

- Resolution 2021-13 Preschool Contract with CA Dept. of Education – Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- Resolution 2021-14 SISC Flex Account - No changes to the above. Ms. Napoles

moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- Budget – Ms. Andrews discussed the budget. Overall, COE’s numbers showed fund 1 ending with a \$89,000 surplus. Ms. Andrews presented several additional revenues and expenses, not reflected in COEs budget, which result in a net cost of \$4,000. The Board approved COEs budget with no changes. No changes to the above. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- Draft Local Control and Accountability Plan – Mr. Gross presented the draft LCAP. In the new 3-year plan cycle we have three goals. Approved subject to a few minor editing changes noted during the presentation. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- Reserves above the Minimum – Pacific School maintains reserves above the minimum ensure our financial stability in the event of unusual special education or unexpected costs. Approved. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- Education Protection Account – We spend this money on teacher salaries. Approved. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits
 - AR 6115 Ceremonies and Observances – Following discussion, approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- Salary Schedules for classified and certificated employees
 - The Board agreed there was no need to revisit this issue.
- Mandatory Covid Vaccination for Staff LEA may approve mandatory vaccination policy if narrowly tailored, provides adequate notice, & accommodation process. LEA’s are not subject to HIPPA. Following discussion, the board informally agreed to revisit this issue after full FDA approval, but is currently inclined to implement such a policy.
- TK program state may require universal TK within the K-12 system, basically a new grade level for four-year-olds. Elementary credential required. There’s a lot of unknowns still.
- Approve Wellness Policy and Wellness Guidelines. Updated this spring. Approved as presented. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- Medical Reimbursement Account – Discussed previously during resolutions.
- Environmental Policy for Green Business certification lasts 5 years. We are in the process of being recertified. The proposed policies were supplied by the Green Business certification and edited by Mr. Gross. Approved. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- Proposition 51 projects: contract with architects for Needs Assessment
 - Beli Architectural Group - too busy to bid
 - Ralph le Roux of 19six - \$20,500

- Mark Finney of Sugimura Finney Architects - \$6,500

Mr. le Roux explained the differences between his proposal and that of Finney Architects. His explanation was that his bid includes more steps in the process than Finney Architects. Part of the greater cost is for community outreach, but this could be eliminated or reduced if we do our own community outreach. Mr. le Roux stated that he has hired more staff and will therefore be able to move forward with our project in a timely manner. Needs assessment, which is what Finney's bid is for, is just the first step, and does not include the Master Plan.

Mr. Rhabyt asked for more detail from the competing company. Ms. Andrews asked if the Finney could provide a bid for more steps of the process.

- Local Assessment Report
 - The board reviewed and discussed the scores for third through sixth grade. The scores for individual students were included on their report cards.
- Superintendent Contract – as of 2021-22, qualified certificated staff receive the following stipends:
 - Longevity \$800
 - MA stipend \$1,300
 - Bilingual stipend \$800

The board approved adding these stipends, at the same levels as approved for other certificated staff, to the Superintendent/Principal contract starting in 2021-22 and for future years. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

8. **CLOSED SESSION**

- Public Employee Discipline/Dismissal/Release (Section 54957.6)
- Public Employee Appointment (Section 54957)

9. **REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

- Approved hiring Rachel Paul as 5th-grade teacher

10. **NEXT REGULAR BOARD MEETING: 4:00 PM June 22, 2021**

11. **ADJOURNMENT – 6:30 p.m.**

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