



# *Pacific Elementary School*

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## **Pacific Elementary School District**

Board of Trustees Meeting  
**Tuesday, June 18<sup>th</sup>, 2019 @ 4:00 PM**  
Pacific Elementary School, Davenport, CA

### **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

### **Board Meeting Agenda**

#### **1. OPENING PROCEDURES FOR OPEN SESSION**

- 1.1. Call to Order – 5:00 p.m.
- 1.2. Roll Call & Establishment of Quorum
  - 1.2.1. Gwyan Rhabyt, Board President – present by phone
  - 1.2.2. Don Croll, Board Trustee – absent
  - 1.2.3. Cari Napoles, Board Trustee – present

Others present: Mr. Eric Gross, Superintendent, Ms. Elizabeth Andrews, District Office Management.

- 1.3. Approval of the agenda for June 18<sup>th</sup>, 2019
  - 1.3.1. Agenda deletions, additions, or changes of sequence – None

#### **2. PUBLIC COMMENTS**

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- 2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

No public comments.

### 3. **REPORTS**

#### 3.1. Superintendent Report

- 6<sup>th</sup> graders defeated staff in kickball
- Concert in MU went smoothly
- Graduation was long but meaningful
- Terra's retirement hosted by Wilsons at Coastways Ranch
- Mr. Don Croll & Mr. Eric Gross met w/ Rebecca Hurley re County Parks maintaining grounds. The County Parks Department will be adding the Pacific School grounds to their rotation of maintenance including mowing.
- 2019-20 enrollment looks nearly full: 124 K-6 & 20 PK
- Audit: 1 finding: hearing for sufficiency of instructional materials hearing
- Preschool Inspection (see consent item)

#### 3.2. Board Member Reports

#### 3.3. School Site Council Report

- Met 5/16/19 re LCAP

#### 3.4. Parents Club Report

- Met 6/3/19
- Officers:
  - Sam Rosasco President
  - Lynn Martinez Secretary
  - Michelle McCrary Treasurer
- Bingo much more successful than last year
- 4<sup>th</sup> of July planning

### 4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

#### 4.1. Approval of the minutes from the Board meeting on 5/18/19

#### 4.2. Approval of Warrant Lists

#### 4.3. Williams Report 6/1/19

#### 4.4. Preschool Inspection – ECERS Report

Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

### 5. **PUBLIC HEARINGS**

#### 5.1. Reserves above the minimum

Opened at 5:17 p.m. Ms. Andrews spoke in favor of having large reserves above the minimum. The hearing closed at 5:18 p.m.

## 6. BOARD RESOLUTIONS

- 6.1. Resolution # 2019-13 Transfer of Funds - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- 6.2. Resolution # 2019-14 State Preschool Signature Authority & Contract to Provide Preschool Services. Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

## 7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- 7.1. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits [Recommend approval of all BPs & ARs](#)
  - 7.1.1. BP & AR 0420.4 Charter School Authorization
  - 7.1.2. BP & AR 1312.1 Complaints Concerning District Employees
  - 7.1.3. BP & AR 3250 Transportation Fees
  - 7.1.4. BP 3510 Green School Operations
  - 7.1.5. BP & AR 3511 Energy & Water Management
  - 7.1.6. AR 3514 Environmental Safety
  - 7.1.7. BP 3540 Transportation
  - 7.1.8. BP 4119.22, 4219.22, 4319.22 Dress and Grooming
  - 7.1.9. BP & AR 5131.2 Bullying
  - 7.1.10. BP & AR 5132 Dress and Grooming
  - 7.1.11. BP & AR 6142.1 Sexual Health and HIV/AIDS Prevention Instruction
  - 7.1.12. BP 6142.6 Visual and Performing Arts Education
  - 7.1.13. BP 6146.1 High School Graduation Requirements

Did not approve updated AR 5132 Dress and Grooming, since we recently updated this with policies specifically appropriate to our school. Did not approve BP 6146.1 High School Graduation Requirements as it is irrelevant to our school. Approved all others on the list above with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

- 7.2. Health Insurance Plans – We are allowed to offer up to 4 health insurance plans. Starting October 2019, we will replace our Kaiser HSA \$1,500 plan with a Kaiser HSA \$3,000 plan, which costs about \$1,000 less per employee per year.
- 7.3. California State Preschool Provider Contract – The Board directed Mr. Gross to sign the contract.
- 7.4. SCCS Declining Enrollment Task Force -- staff will present results of a parent survey and statistics on current enrollment, including Inter-District Transfers. Mr. Gross has been in conversations Santa Cruz City Schools regarding their plans. They have been reassuring that they are not planning to stop allowing interdistrict transfers at the elementary level any time in the near future.

Mr. Gross also completed a survey of Pacific School Parents regarding why they come to Pacific and where they would go if they were not allowed to transfer to Pacific. Mr. Gross presented a slide show to the Board regarding the results of this

survey and related issues.

- 7.5. Proposition 51 and the Office of Public School Construction update
  - 7.5.1. Mr. Gross received a 90 Day Notice of Review for our application, so this process is moving forward.
  - 7.5.2. Roof Repair – bid for \$12,700 to replace roof of Lower IS building. The Board decided not to pursue replacing the lower IS building roof at this time.
- 7.6. Annual Statement of Need and Declaration of Need – The Board declared the need to hire a fully qualified educator.
- 7.7. Budget – The July 1 budget is roughly balanced. Special Ed. costs are the greatest source of uncertainty. Overall, the budget represents no major changes from last year. The Board discussed whether it would be feasible to give raises, and directed the District Office Manager to present possible scenarios next meeting.
  - 7.7.1. Reserves Above the Minimum – The Board discussed the need for maintaining reserves above the minimum.
- 7.8. Local Control & Accountability Plan – The superintendent presented the LCAP including the federal addendum and summary. The Board reviewed the draft and had no recommended changes.
  - 7.8.1. Federal LCAP addendum
  - 7.8.2. LCAP Summary

## 8. **CLOSED SESSION**

- 8.1. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- 8.2. Public Employee Appointment (Section 54957)

## 9. **REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

- 9.1. The Board declined the proposal by the 5<sup>th</sup>-6<sup>th</sup> teacher for 7.3 additional compensation days.
- 9.2. Hire 2<sup>nd</sup>-6<sup>th</sup> IS Teacher: Mia Huynh
- 9.3. Hire SCIA: Danielle White
- 9.4. Hire 1<sup>st</sup>-2<sup>nd</sup> Classroom Aide: Rosio Perez
- 9.5. Hire Maintenance Worker: Andy Wilson

## 10. **NEXT REGULAR BOARD MEETING: 4:00 PM June 25<sup>th</sup>, 2019**

## 11. **ADJOURNMENT – 6:50 p.m.**

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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