

Pacific Elementary School District

Board of Trustees Meeting
Wednesday, June 28 2017 @ 3:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

- 1.1. Call to Order – 3:05 p.m.
- 1.2. Roll Call & Establishment of Quorum
 - 1.2.1. Gwyan Rhabyt, Board President – Present
 - 1.2.2. Don Croll, Board Trustee – Present
 - 1.2.3. Cari Napoles, Board Trustee – PresentOthers present: Mr. Eric Gross
- 1.3. Oath of Office – President Rhabyt administered the Oath of Office to incoming Trustee, Ms. Napoles.
- 1.4. Approval of the agenda for June 28th, 2017
 - 1.4.1. Agenda deletions, additions, or changes of sequence

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

2. PUBLIC COMMENTS

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- 2.2. For items on the agenda, the public will have the opportunity to speak at the time

the agenda item is discussed. Please address the Board President.
There were no public comments.

3. REPORTS

3.1. Superintendent Report

- 3.1.1. Mr. Gross reported that while the official audit has not been finalized, there were only 2 issues mentioned by the auditors while they were on site recently: a missing signature on a form, and that board meetings cannot be scheduled during school hours.
- 3.1.2. Mr. Gross reported that the Santa Cruz County Grand Jury would like school districts to develop Threat Assessment Plans.
- 3.1.3. Mr. Gross reported summer cleaning of the school has begun.
- 3.1.4. Mr. Gross informed the board that Axiom Analytix has developed AgendaCast, paperless board packets for \$450/yr. The district could consider that service instead of the current approach.
- 3.1.5. Mr. Gross reported that staffing for music and psychological services are still being determined for next year.
- 3.1.6. The DRSC Summer Program will be in the MU starting next week.
- 3.1.7. Mr. Gross reported that he has submitted a grant application to Kaiser Permanente Grant for \$17,000 for a counselor.
- 3.1.8. Mr. Gross reported that the County Core grant for \$19,000 each year for 3 years for preschool has been funded.
- 3.1.9. Mr. Gross reported that Sprint has asked to put a cell tower on campus.

3.2. Board Member Reports

- 3.2.1. Mr. Rhabyt -- No report
- 3.2.2. Mr. Croll -- Announced the 4th of July fundraiser is scheduled for 12:00 - 4:00 at Swanton Pacific Ranch.
- 3.2.3. Ms. Napoles -- No report

3.3. School Site Council Report

Mr. Gross reported that the School Site Council held its last meeting of the year on May 30th to discuss the LCAP.

3.4. Parents Club Report

Mr. Gross reported that that the PC met on June 6th. Michelle King resigned as President. Caitlyn Phillips is the new president.

4. CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Board Meetings on:

- 4.1.1. May 18th, 2017
- 4.1.2. May 26th, 2017
- 4.1.3. June 1st, 2017
- 4.1.4. June 6th, 2017
- 4.1.5. June 9th, 2017

- 4.2. Approval of Warrant Registers
- 4.3. Williams Report
- 4.4. Consolidated Application & Reporting System – application for federal funding
- 4.5. Tobacco Use Prevention Education (TUPE) Grant Application

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

5. PUBLIC HEARINGS

5.1. Educator Effectiveness Grant

No comments from the public.

6. BOARD RESOLUTIONS

6.1. Resolution 2017-23 Resolution to Authorize District Personnel to Sign Payroll, Vendor Warrant Orders, and Other District Documents for the 2017-18 School Year

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

6.2. Resolution 2017-24 Resolution to enter into an agreement with the California Department of Education for the purpose of providing child care and development services and to authorize designated personnel to sign contract documents for Fiscal Year 2017-18

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

6.3. Resolution 2017-25 Resolution to authorize year-end budget transfers.

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

Mr. Croll made a motion that all of the following Board Policies, Administrative Regulations, Board Bylaws, & Exhibits be considered together, except for BP 4121 and BPs 4158, 4258, & 4358. Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

- 7.1.1. BP 4020 Drug And Alcohol-Free Workplace
- 7.1.2. BP 4040 Employee use of Technology
- 7.1.3. BP 4111 4211, & 4311 Recruitment And Selection

- 7.1.4. BP 4112.2 Certification
- 7.1.5. BP 4112.21 Interns
- 7.1.6. BP and E 4112.9, 4212.9, & 4312.9 Employee Notifications
- 7.1.7. BP 4115 Evaluation/Supervision
- 7.1.8. BP Dismissal/Suspension/Disciplinary Action
- 7.1.9. BP 4119.1 Civil and Legal Rights
- 7.1.10. BP 4119.21, 4219.21, & 4319.21 Professional Standards
- 7.1.11. BP 4119.41, 4219.41, & 4319.41 Employees With Infectious Disease
- 7.1.12. BP 4131, 4231, & 4331 Staff Development
- 7.1.13. BP 4131.1 Teacher Support And Guidance
- 7.1.14. BP 4156.2, 4256.2, & 4356.2 Awards and Recognition
- 7.1.15. BP 4157, 4257, & 4357 Employee Safety
- 7.1.16. BP 6011 Academic Standards
- 7.1.17. BP 6111 School Calendar
- 7.1.18. BP 6112 School Day
- 7.1.19. BP 6142.6 Visual And Performing Arts Education
- 7.1.20. BP 6142.7 Physical Education
- 7.1.21. BP 6142.91 Reading/Language Arts Instruction
- 7.1.22. BP 6142.92 Mathematics Instruction
- 7.1.23. BP 6144 Controversial Issues
- 7.1.24. BP 6151 Class Size
- 7.1.25. BP 6159.2 Nonpublic, Nonsectarian School and Agency Services for
Special Education
- 7.1.26. BP 6161.11 Supplementary Instructional Materials
- 7.1.27. BP 6162.5 Student Assessment
- 7.1.28. BP 6162.6 Use of Copyrighted Materials
- 7.1.29. BP 6162.51 State Academic Achievement Tests
- 7.1.30. BP 6162.54 Test Integrity/Test Preparation
- 7.1.31. BP 6163.1 Library Media Centers
- 7.1.32. BP 6163.2 Animals at School
- 7.1.33. BP & E 61634 Student Use of Technology
- 7.1.34. BP 6164.4 Identification & Evaluation of Individuals for Special
Education
- 7.1.35. BP 6164.6 Identification and Education Under Section 504
- 7.1.36. 6173 Education for Homeless Children
- 7.1.37. BP 6173.1 Education for Foster Youth
- 7.1.38. BP 6174 Education for English Learners
- 7.1.39. BP 6179 Supplemental Instruction
- 7.1.40. BP 6190 Evaluation of the Instructional Program

BP 4121 Temporary/Substitute Personnel Approved with the following change: selected Option 3. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

BP & AR 4158, 4258 & 4358 Employee Security Approved with the following change: selected Option 2 Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0

abstentions, 0 absences.

7.2. Withdrawal of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.2.1. BP 4112.24 Teacher Qualifications Under The No Child Left Behind Act

7.2.2. BP 4112.42, BP 4212.42 & BP 4312.42 Drug And Alcohol Testing for School Bus Drivers

7.2.3. BP & AR & E 4112.62 4212.62, & 4312.62 Maintenance of Criminal Offender Records

7.2.4. AR 4117.4 Dismissal

7.2.5. AR 4117.6 Decision Not To Rehire

7.2.6. BP & AR 4138 Mentor Teachers

7.2.7. BP & AR 4139 Peer Assistance and Review

7.2.8. AR 4131.1 Teacher Support and Guidance

7.2.9. AR 4231 Staff Development

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.3. Educator Effectiveness Grant – Approval of the Educator Effectiveness Plan and Proposition 30/Education Protection Act Funds to support ongoing Teacher, Custodial, and Instructional Classified Staff salaries and benefits, as well as instructional materials.

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4. Proposition 39 – Staff provided an update on upcoming projects for energy savings included in the plan approved by the Division of State Architects on 6/21/17.

7.5. District Goals & Metrics

The board revised the goals & metrics and directed the Superintendent to revised the metrics further. Metrics for Goal #4 will be developed by Superintendent, in collaboration with staff, and brought back to the board by the end of 2017 calendar year.

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.6. Board Self-evaluation

The board discussed ways to communicate with the community (especially parents) at the beginning of the year about goals for the year, direction of the school, roles of different groups (board, parents club, site council). The evaluation was tabled until August 15th board meeting.

7.7. 2017-18 Local Control and Accountability Plan

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.8. 2017-18 Budget

Approved with no changes. Mr. Croll moved, Ms. Rhabyt seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

- 7.9. Proposition 51 Funds – The board will consider the option of moving forward with spending general fund money on design work now, which would expedite DSA approval, and hence Proposition 51 construction funding, or wait for Proposition 51 grant approval with guaranteed funding.

The board opted to wait until the application is closer to approval to fund design work.

7.9.1. Reschedule 2017-18 Board Meetings

Regular board meetings have been rescheduled to take place at 4:00 p.m. at Pacific Elementary School on the 3rd Tuesday of the month, with an additional meeting in May and June:

- August 15th
- September 19th
- October 17th
- November 21st
- December 19th
- January 16th
- February 20th
- March 20th
- April 17th
- May 15th
- May 22nd
- June 19th
- June 26th
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8. SCHEDULE OF COMING EVENTS

- 8.1.1. Next Regular Board Meeting: August 15th, 2017

9. CLOSED SESSION

- 9.1.1. Public Employee Discipline/Dismissal/Release of Teacher (Section 54957)
- 9.1.2. Public Employment of Teacher (Section 54957)
- 9.1.3. Public Employee Appointment (Section 54957)
- 9.1.4. Public Employee Performance Evaluation (Section 54957) Superintendent
– The Board will evaluate the performance of the Superintendent, and consider the Superintendent’s Contract

10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

- 10.1. Mr Rhabyt reported the following actions taken in closed session:
- 10.1.1. Accepted resignation of teacher Samira Hartje,
 - 10.1.2. Approved the hiring of SCIA's Emma Burke, Sophia Wuest, Lauren Cruz, and Instructional Aide Michelle Perez.
 - 10.1.3. Renewed Superintendent's contract for the 2017-18 school year.
 - 10.1.4. The evaluation instrument and process for evaluation will be considered for approval by the board at the August 15th board meeting.

11. ADJOURNMENT

- 11.1.** Meeting adjourned at 6:00pm.

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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