

**PACIFIC SCHOOL DISTRICT**  
**BOARD OF TRUSTEES REGULAR MEETING MINUTES**  
**Thursday, August 27, 2015 @ 4:00 PM**  
**PACIFIC ELEMENTARY SCHOOL, Davenport, CA**

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

PLEASE NOTE: All persons are encouraged to attend and, where appropriate, to participate in meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Kris Stanga, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

**REGULAR BOARD MEETING AGENDA**

**1.0 OPENING PROCEDURES FOR PUBLIC SESSION**

1.1 CALL TO ORDER & Roll Call – meeting called to order at 4:07 pm

- Gwyn Rhabyt, Board President -present
- Don Croll, Board Trustee - present
- Roger Knapp, Board Trustee - present

1.2 Approve the Agenda for August 27 ,2015

- Principal Stanga asked for two changes to the agenda: move closed session item 10.2 to after item 4.0 Public Comment to accommodate phone conference with the district's legal representative and add 8.2 Food Service Director position/salary schedule under 8.0 Discussion Items

- Don Croll moved to approve; Rhabyt seconded; 3-0 approval to amend agenda

*Additions or Deletions to the agenda may be made, however, no action will be taken on items added at this time.*

**2.0 CONSENT AGENDA**

*These matters may be passed by one roll call motion. Items may be removed from the Consent Agenda for discussion and separate action*

2.1 Approve Minutes from the June 8, 2014 Board Meeting

2.2 Personnel Action Report

- Don Croll moved to approve; Rhabyt seconded; 3-0 approval to approve consent agenda

### **3.0 CORRESPONDENCE**

- No correspondence

### **4.0 PUBLIC COMMUNICATIONS**

*For items not on the agenda, this is an opportunity for the public to address the Board directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Sec. 35145.5)*

*For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.*

- No members of the public present

Board recessed to closed session at 4:20 pm for item 10.2

- Report from closed session: Board gave direction to legal counsel

Regular Board Meeting call back into session at 5:02 pm

### **5.0 ORGANIZATION REPORTS**

#### 5.1 Superintendent/Principal, Kris Stanga

- Enrollment at 116; we are maintaining our 24:1 ratio. 6 students moved into the district in K/1. Families in grade 1 on inter-district transfers were told that it is most likely they will not have a spot in 2<sup>nd</sup> grade due to enrollment. Only openings are in the 5/6 classroom in 5<sup>th</sup> grade.
- Opening of school was very smooth; a lot of teamwork amongst staff members; physical plant was reorganized to support program.
- New procedures have been put in place to streamline office work such as electronic packets, prepaid adult meal tickets, and rec/care billing

#### 5.2 School Board Trustees

- Rhabyt asked about the immunization bill that passed the legislature and potential effect on enrollment.

#### 5.3 School Site Council

#### 5.4 Parent's Club

### **6.0 UNFINISHED BUSINESS**

*None to report*

### **7.0 INFORMATION ITEMS**

#### 7.1 Construction Update

- There will be a meeting the Madi Architecture next week. Don Croll will follow-up on arborist report and possible tree cutting permit. Rhybat reminded group that all contracted workers must be fingerprinted to work around students

### **8.0 DISCUSSION ITEMS (Action if Needed)**

#### 8.1 Preliminary Test Data

- 2014-15 was the first administration of SBAC/CAASPP test

- Overall grade level scores for at or above standard are within a comparable range or above to local districts

	Gr. 3	Gr. 4	Gr. 5	Gr. 6
ELA	69%	69%	69%	71%
Math	63%	58%	58%	76%

- Student Reports will be available to district administration on September 9<sup>th</sup>
- Plans for improvement for 2015-16 include a focus on keyboarding, practice tests to understand the test taking genre and worked in ELA to increase independent reading and writing stamina.

## 10.2 Food Service Director Position/ Salary Schedule

- Food Service Position needs to be elevated to recognize level of responsibility which includes state reporting, managing personnel, program development and cooking
- It is recommended that the position be named Food Service Director and be put on the same salary schedule line as the Administrative Assistant Position.
- Board agreed that the position responsibilities have increased and position needs to be addressed. Board directed Principal Stanga to get a multi-year budget projection from the county office for the next meeting to understand financial impact of proposed change.

## 9.0 ACTION ITEMS

### 9.1 Approve Resolution LCAP revisions

- Principal Stanga went over LCAP revisions with the board including updated baseline data, correction to 3A and 3B page, budget changes.
- Rhybat moved to accept revisions, Don Croll seconded, 3-0 vote to approve revisions

## 10.0 CLOSED SESSION

### 10.1 Confidential Personnel Issues (Government Code 54957)

- Board went in to closed session at 6:00pm
- Board ended closed session at 7:44PM
- Report out from closed session – Personnel matter was discussed but no decision were reached at this time

### 10.2 Potential Litigation

## 11.0 SCHEDULE OF COMING EVENTS

### 11.1 Next Regular Board Meeting, September 17, 2015

## 12.0 ADJOURNMENT

Board meeting adjourned at 7:55 PM

cc: Gwyn Rhabyt, Don Croll, Roger Knapp, Kris Stanga

Posted : Davenport Post Office, Pacific School Office and [www.pacificesd.org](http://www.pacificesd.org)