

Pacific Elementary School District

Board of Trustees Meeting
Tuesday, August 15th, 2017 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

1.1. Call to Order – 4:05 p.m.

1.2. Roll Call & Establishment of Quorum

1.2.1. Gwyan Rhabyt, Board President - Present

1.2.2. Don Croll, Board Trustee – Arrived 4:10 p.m.

1.2.3. Cari Napoles, Board Trustee - Present

1.3. Oath of Office – President Rhabyt will administer the Oath of Office to incoming Trustee, Ms. Napoles. - Administered

1.4. Approval of the agenda for June 28th, 2017

1.4.1. Agenda deletions, additions, or changes of sequence – no changes

Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS

2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).

2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

None.

3. REPORTS

3.1. Superintendent Report

Michael Watkins, county superintendent of schools, is resigning. Faris Sabah is running for the position.

Districts are being required to develop threat assessment plans. The county is providing support for this.

Mr. Gross is interested in pursuing staff housing.

25 backpacks including school supplies were donated to the school and will distributed to students receiving free or reduced price lunch.

There was an inquiring regarding aide staffing which Mr. Gross declined to address, as it involved confidential student information.

3.2. Board Member Reports

Ms. Napoles is working with Parents' Club and Friends of Food Lab to coordinate fundraising efforts.

The Board reviewed the tax base of various districts.

3.3. School Site Council Report: None

3.4. Parents Club Report: None

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Board Meeting on: June 28th, 2017

4.2. Approval of Warrant Register

4.3. Williams Report

4.4. State budget

4.5. Annual Determination for Individuals with Disabilities in Education Act (IDEA)

4.6. Principal Tax Apportionment Data

Approved all items with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

5. PUBLIC HEARINGS

5.1. None

6. BOARD RESOLUTIONS

6.1. None

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1. Board Orientation

7.1.1. Brown Act

Mr. Gross summarized the Brown Act and its impact on our 3-member Board. He also reviewed what gets discussed in closed session.

7.1.2. Terms of Office for Trustees

Mr. Croll and Ms. Napoles are up for election in 2018. Mr. Rhabyt is up for election in 2020.

7.1.3. Gamut: <http://www.pacificesd.org/board-policies.html>

The Board practiced logging into Gamut to locate Board policies.

7.1.4. CSBA Tools:

<https://www.csba.org/GovernanceAndPolicyResources/EffectiveGovernance.aspx>

The Board discussed ways to utilize this resource.

7.2. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.2.1. BP 0000 Vision

Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2.2. BP 0100 Philosophy

Mr. Rhabyt is interested in revisiting this policy at a future date. Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2.3. BP 2140 Evaluation of the Superintendent

Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2.4. AR 4112.2 Certification

Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2.5. AR 4112.61, AR 4212.61, AR 4312.61 Employment References

Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2.6. AR 5148.3 Preschool

In the paragraph starting “The superintendent or designee shall consult...,” the words “when available” will be changed to “as appropriate”. Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2.7. BP 6161.1, E 6161.1, Selection and Evaluation of Instructional Materials

Approved both with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2.8. BB 9121 President

Approved with option 2. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2.9. BB 9220 Governing Board Elections

First question regarding at-large elections, the Board selected option 2. Question 2, candidate statement, the Board selected option 1. Question 3, campaign materials, the Board selected option 2. Question 4, tie votes, the Board selected option 1. Approved as described. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2.10. BB 9230 Orientation

Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0

opposed, 0 abstentions, 0 absences.

7.2.11. BB 9400 Board Self-Evaluation

Approved with no changes. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.3. Withdrawal of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.3.1. AR 0000 Vision

7.3.2. BP 4112.61, BP 4212.61, BP 4312.61 Employment References

Approved all withdrawals listed above. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4. Facilities -- Staff will provide an update on facilities projects

7.4.1. Proposition 39:

7.4.1.1. Measurement & Verification Report

7.4.1.2. Window film

7.4.1.3. Furnaces

7.4.1.4. Photovoltaic Solar Panels

Soffit lights have been replaced with energy efficient fixtures. Window films placed on the two Independent Study classroom windows. Furnaces in the main building will be replaced during the school year on a weekend. Photovoltaic panels will be placed on just the two new buildings. Both energy use and cost are down since previous projects were installed.

7.4.2. Insurance: hallway

The hallway near the kindergarten classroom has had sheetrock replaced and new paint to repair damage from leak. This work was paid for by our insurance.

7.4.3. FEMA: roof

FEMA may pay for part of the roof repairs. Otherwise they will be paid for by fund 14 – deferred maintenance.

7.4.4. County (Green Schools): hydration station

The county green schools program may give us a drinking fountain with water bottle filling feature.

7.5. CAASPP Results from Spring 2017

Mr. Gross discussed CAASPP results coming soon. Because of our small student body size, it is hard to draw meaningful conclusions. Parents will get results in September.

7.6. Board Self-evaluation

7.6.1. CSBA Tool

7.6.2. Local Tool

The Board informally agreed to continue using the local tool.

7.7. Salary Schedules

7.7.1. Bilingual Stipends

7.7.2. Psychologist

The Board declined the bilingual stipends and accepted the addition of the salary scale for a school psychologist. Approved as described. Mr. Rhabyt moved, Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

8. SCHEDULE OF COMING EVENTS

8.1. Next Regular Board Meeting: September 19th, 2017

9. CLOSED SESSION

9.1. Public Employee Discipline/Dismissal/Release (Section 54957.6)

- 9.1.1.** Instructional Assistant
 - 9.1.2.** Instructional Assistant
 - 9.1.3.** Instructional Assistant
 - 9.1.4.** Music Instructor
 - 9.1.5.** Psychologist
- ### **9.2. Public Employee Appointment (Section 54957)**
- 9.2.1.** Special Circumstances Instructional Assistant
 - 9.2.2.** Special Circumstances Instructional Assistant
 - 9.2.3.** Special Circumstances Instructional Assistant
 - 9.2.4.** Special Circumstances Instructional Assistant
 - 9.2.5.** Instructional Assistant
 - 9.2.6.** Instructional Assistant
 - 9.2.7.** Music Instructor
 - 9.2.8.** Psychologist

10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Accepted resignations, approved appointments.

11. ADJOURNMENT – 6:35 p.m.

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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