



Pacific Elementary School

www.pacificesd.org
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Pacific Elementary School District

Board of Trustees Meeting
Tuesday, August 15, 2023 @ 4:00 PM

Pacific Elementary School
50 Ocean St. Davenport, CA 95017

Join Zoom Meeting <https://us06web.zoom.us/j/84585357954?pwd=S3dGNEF0ZEgzQ2g2K3RPZV1cGhOdz09>

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

- a. Call to Order
- b. Roll Call & Establishment of Quorum
 - i. Gwyn Rhabyt, Board President - Present
 - ii. Cari Napoles, Board Vice President - Present
 - iii. Diana Conner, Board Trustee – Arrived 4:13 p.m.
- c. Approval of the agenda
 - i. Agenda deletions, additions, or changes of sequence – No changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

The board received a letter complaining about the flying of the pride/diversity flag.

3. REPORTS

- a. Superintendent Report
 - i. Enrollment 173 (highest ever); class size range = 14-24
 - ii. Waiting for counselor to be hired
 - iii. 6 cases of COVID by day 4
 - iv. Overall very smooth opening
 - b. Board Member Reports - None
 - c. School Site Council Report – Hasn't met yet, but all but one position filled
 - d. Parents Club Report – Hasn't met yet
4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.
- a. Approval of the Minutes from the previous board meeting
 - b. Approval of Warrant Lists

Approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

5. PUBLIC HEARINGS - None

6. BOARD RESOLUTIONS - None

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- a. Construction Projects Update
 - i. Public Contract Code § 20925 provides, “The board shall have the right to reject any and all bids *not suitable to the best interests of the district*. In its discretion, the board may readvertise for new bids or negotiate an offered bid, if it is the sole bid received and the negotiated price does not exceed the offered bid for the work as advertised. If two or more bids are the same and are the lowest, the district board may accept the one it chooses. If no bids are received, *the district board may proceed to complete the project by force account or contract without further compliance with this article*” (emphases added).
 - ii. As you can see, the District has several options when it either receives no bids or (as in the situation you have described) only one bid was received that was “not suitable for the best interests of the district.” At that point, the District is relieved from “further compliance with this article” (i.e., the bidding requirements). After all, bidding is not free; it takes staff time to create the bid documents, and the failure of the bidding process does not mean that the District must forego the project. Instead, you can either use your own labor forces to complete the project (if it is construction) or you can proceed with soliciting proposals from a

contractor or vendor (as the case may be) and, if necessary, negotiate a purchase/construction that you believe will satisfy the District's needs.

iii. The architect is recommending we hire a construction manager.

b. Board Policies & Administrative Regulations

- i. 28 Drug and Alcohol Instruction – Needed for a grant - Approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences
- ii. 36 Universal Complaint Procedure & Discrimination Investigation – Update of a previously approved policy - Approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences
- iii. 206 Preschool Admissions – Rewritten to accommodate new CSPP requirements - Approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences
- iv. 214 Transitional Kindergarten Teacher Requirements – already approved at previous meeting.
- v. 215 Preschool Closure – this was already stated in the preschool handbook, now being added to the board policies. Approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences
- vi. 216 Free/Reduced Price Meal Confidentiality - Approved with no changes. Ms. Napoles moved, Ms. Conner seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences

8. CLOSED SESSION

- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- b. Public Employee Appointment (Section 54957)

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - None

10. NEXT REGULAR BOARD MEETING: 4:00 PM September 19, 2023 at Pacific El.

11. ADJOURNMENT – 4:37 p.m.

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

Translation Requests: Spanish language translation is available on an as-needed basis. *Solicitudes de Traducción:* Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.