

Pacific Elementary School District

Board of Trustees Meeting
Tuesday, September 19th, 2017 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

- 1.1. Call to Order – 4:06 p.m.
- 1.2. Roll Call & Establishment of Quorum
 - 1.2.1. Gwyn Rhabyt, Board President – arrived 5:15 p.m.
 - 1.2.2. Don Croll, Board Trustee - present
 - 1.2.3. Cari Napoles, Board Trustee - present

Others present: Samira Hartje, Elizabeth Andrews, Eric Gross

- 1.3. Oath of Office – President Rhabyt will administer the Oath of Office to incoming Trustee, Ms. Napoles. - Not applicable
- 1.4. Approval of the agenda for September 19th, 2017
 - 1.4.1. Agenda deletions, additions, or changes of sequence

Approved with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence

2. PUBLIC COMMENTS

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- 2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

3. REPORTS

3.1. Superintendent Report

Mr. Gross has attended two meetings about housing for teachers. One option is called Landed, in which the investors maintain an ownership interest in the house in exchange for paying the down payment. Another option is called COPA. They work with churches that have extra land.

The Arts Council gave us two SPECTRA grants, one for IS Theater for \$500 and one for Chorus for \$1500. Mr. Gross is also looking into getting UCSC arts interns to teach art classes to our students.

There was an article about FoodLab and Farm-to-Table in Edible Monterey Bay Magazine.

Mr. Gross has been trying to get someone to fix the cracks in the slide.

3.2. Board Member Reports

Mr. Croll observed a creek study led by an outside organization.

3.3. School Site Council Report:

Will be meeting this week.

3.4. Parents Club Report:

Met last week. Turnout was about a dozen parents and the meeting was straight-forward.

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

4.1. Approval of Minutes of the Board Meeting on: August 15th, 2017

4.2. Approval of Warrant Registers

4.3. Preschool's outside evaluation on the ECERS tool

4.4. Santa Cruz County College Commitment Memorandum Of Understanding for Sharing Data

4.5. Phi Delta Kappan Poll 2017

4.6. Approval of Section 125 Plan

4.7. Integrated Pest Management (IPM) Plan

4.8. GASB 68

4.9. County Office of Education Approval of 2017-18 Budget & LCAP

Mr. Gross reviewed the integrated pest management plan. He also commented on the ECERS tool – the preschool improved about a half a point. Approved the consent agenda with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

5. PUBLIC HEARINGS

5.1. Sufficiency of Instructional Materials

Hearing opened at 4:30 p.m. Ms. Hartje is positively impressed with the benchmark readers. Hearing closed at 4:32 p.m.

6. BOARD RESOLUTIONS

6.1. Resolution 2018-1 Sufficiency of Instructional Materials

Resolved to approve resolution 2018-1 with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

6.2. Resolution 2018-2 Adopting the Gann Limit

Resolved to approve resolution 2018-2 with no changes. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.1.1. BP 1325 Advertising & Promotion

There was a discussion about the history and current practice of advertising, promotion, and acknowledgment of donations. The Board selected the limited public option. Option 1 – yes. 2 – yes. 3 – no. 4 – no. 5 – yes. All of criteria 1-8 included. Approved as described. Mr. Croll moved. Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.1.2. BP & AR 5148 Child Care And Development

Approved as presented. Mr. Croll moved. Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.1.3. BP 5111.3 Protection of Undocumented

Approved as presented. Mr. Croll moved. Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.1.4. AR 5148.3 Preschool/Early Childhood Education

Approved as presented. Mr. Croll moved. Ms. Napoles seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.2. Withdrawal of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits

7.2.1. BP & AR 3111 Deferred Maintenance Funds

Agreed to withdraw BP & AR 3111. Mr. Croll moved, Ms. Napoles seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7.3. Enrollment – Staff will share updated enrollment numbers for the start of the 2017-18 school year

Our enrollment is low in preschool and I.S. Total K-6 enrollment is 120, which is about what was budgeted. There was some discussion about preschool enrollment and its impacts on the preschool budget.

7.4. Budget

7.4.1. Unaudited Actuals

Ms. Andrews presented the unaudited actuals. Based on the unaudited actuals, it appears that in 2016-17, after subtracting prop 39 revenues are subtracted, Fund 1 revenues were

approximately \$5,000 greater than expenses.

7.4.2. Gann Limit – The Board discussed the Gann limit calculation

7.4.3. Education Protection Account - The Board discussed the Education Protection Account spending

7.5. Facilities -- Staff will provide an update on facilities projects

7.5.1. Proposition 39:

7.5.1.1. Furnaces

The new furnaces will be installed soon. This will entail a giant crane being parked on the blacktop for a day.

7.5.1.2. Photovoltaic Solar Panels

The photovoltaic panels will be installed on the two new buildings.

7.5.2. Roof Repair: FEMA or Insurance

FEMA and our insurance are discussing who is going to pay for the roof repair. Mr. Rhabyt suggested approaches to speeding the process along.

7.5.3. County (Green Schools): hydration station

The county is being very slow to process this grant.

7.5.4. Electrical repair in room 3

There was a repair to the wiring in room 3.

7.5.5. Bond funded projects

The street should be striped by the dumpsters because it is fire lane. There is a drainage issue with the new buildings. Mr. Gross has been trying to get the contractors to fix these things. There will be a meeting on Friday to discuss solutions.

7.6. CAASPP Results from Spring 2017

The results are still embargoed.

7.7. Superintendent's Evaluation Goals

Mr. Gross presented a draft of Superintendent's Evaluation Goals, which was revised incorporating the feedback from the previous discussion of the document. The Board discussed the draft. In particular, there was discussion about the best use of CAASSP scores. Mr. Croll volunteered to research the topic in greater detail.

8. SCHEDULE OF COMING EVENTS

8.1. Next Regular Board Meeting: October 17th, 2017

9. CLOSED SESSION

9.1. Public Employee Appointment (Section 54957)

9.1.1. Instructional Assistant

10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

The hire of the instructional assistant was approved.

11. ADJOURNMENT - 6:45 p.m.

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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