



## *Pacific Elementary School*

www.pacificesd.org  
50 Ocean Street/P.O. Box H  
Davenport, CA 95017  
831-425-7002

### **Pacific Elementary School District**

Board of Trustees Meeting  
**Tuesday, September 19, 2023 @ 4:00 PM**

Pacific Elementary School  
50 Ocean St. Davenport, CA 95017

Join Zoom Meeting

<https://us06web.zoom.us/j/84585357954?pwd=S3dGNEF0ZEgzQ2g2K3RPZV11cGhOdz09>

### **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

### **Board Meeting Minutes**

#### **1. OPENING PROCEDURES FOR OPEN SESSION**

- a. Call to Order – 4:05 p.m.
- b. Roll Call & Establishment of Quorum
  - i. Gwyn Rhabyt, Board President - Present
  - ii. Cari Napoles, Board Vice President - Present
  - iii. Diana Conner, Board Trustee – Arrived 4:07 p.m.
- c. Approval of the agenda – Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
  - i. Agenda deletions, additions, or changes of sequence

## **2. PUBLIC COMMENTS - None**

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

## **3. REPORTS**

- a. Superintendent Report
  - i. County-wide attendance campaign. One small thing will be rolled out per month county-wide.
  - ii. Potato Night – 100+ attendance
  - iii. Special Programs (advanced math rotations, Music, GATE, Library, tutoring) began 8/21
  - iv. Hazardous materials inspection: took 5 items to landfill, rest passed
  - v. Williams inspection: 2 minor items (extension cord, Universal Complaint Policy posting) fixed same day, rest passed
  - vi. County Assessor: after CZU, 7.6% houses rebuilt; 33.8% permits issued
- b. Board Member Reports – Ms. Conner pointed out an article that discussed the sharp decline in enrollment in Santa Cruz County. (We are the only district in the county that has grown.)
- c. School Site Council Report – Met, two parent members are changing from last year. Mr. Gross provided an overview of the purpose and role of the site council and the demographics of the school.
- d. Parents Club Report – Met, 3 of the 8 people on the call had a 6<sup>th</sup> grader at the school, and some of the others had 5<sup>th</sup> or 4<sup>th</sup> grade. There were 2 younger parents on the zoom.

## **4. CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- a. Approval of the Minutes from the previous board meeting
- b. Approval of Warrant Lists
- c. Williams Report
- d. QRIS MOU
- e. 2023 Assessor Report
- f. Consolidated Application
- g. LCAP approval

Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. e in favor, 0 opposed, 0 abstentions, 0 absences.

## **5. PUBLIC HEARINGS**

- a. Sufficiency of Instructional Materials – opened at 4:21 p.m. There were no comments. Closed at 4:22 p.m.

## **6. BOARD RESOLUTIONS**

- a. Resolution # 2024-1 Sufficiency of Instructional Materials - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. e in favor, 0 opposed, 0 abstentions, 0 absences.
- b. Resolution # 2024-2 Gann Spending Limit - Approved with no changes. Ms.

Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

- c. Resolution #2024-3 Lease-Leaseback Contracts – Mr. Gross has been advised that this is the only way to move forward with construction projects. Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

## **7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

- a. Construction Projects Update
  - i. Hire Construction Manager? Six recommends; contractor doesn't. Mr. Gross met with one today, who will be providing a bid soon.
  - ii. Following back and forth with lawyers, it was determined that we cannot negotiate directly w/ contractors, instead we are negotiating with contractors on lease-leaseback arrangements.
  - iii. There are two big contractors that seem very interested, given a construction window of the summer of 2024.
  - iv. Loan (high rates now) vs Bond (1 bond @ 66% passing rate or 2 smaller bonds @ 55% passing rate) to pay for construction. The board discussed this option. Mr. Rhabyt pointed out that there are a lot of extra costs to bonds.
- b. Auditor Selection
  - i. Reviewed 3 accounting firms:
    - 1. Clifton Larson Allen (most expensive)
    - 2. Harshwal (selected)
    - 3. Robertson (20-year relationship; under contract through this year, has not been very responsive or on time)
- c. Board Policies & Administrative Regulations
  - i. AR 3311.2 – Lease-Leaseback - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences, it was noted that we would renumber this after approval.
  - ii. Preschool Admissions Priorities PESD 206 - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- d. Williams Inspection – They look at facilities, textbooks, and teacher credentials. Findings were summarized above.
- e. Job Classifications and Seniority Lists -
- f. Extended Learning Opportunities Program Plan (ELOP) - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- g. Budget:
  - i. Unaudited Actuals – Ms. Andrews discussed the budget. Overall, it is on track, except deficit in preschool & approval of room 6 replacement
  - ii. GANN Appropriations Report
  - iii. Education Protection Account Report
  - iv. Special Education Maintenance of Effort

Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

- h. Section 125 Plan – tabled
  - i. Flag Policy – Adapt the resolution from SSCS: change title, meeting date, superintendent, district name in two places. Replace specific dates for flying the flag to “during the academic year” change “fly” to “display”. Omit the cover letter. Approved as described. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- 8. CLOSED SESSION**
- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
  - b. Public Employee Appointment (Section 54957)
- 9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - None**
- 10. NEXT REGULAR BOARD MEETING:** 4:00 PM October 17, 2023 at Pacific Elementary School.
- 11. ADJOURNMENT**

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

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