



Pacific Elementary School

www.pacificesd.org
50 Ocean Street/P.O. Box H
Davenport, CA 95017
831-425-7002

Pacific Elementary School District

Board of Trustees Meeting
Tuesday, September 20, 2022 @ 4:00 PM

Pacific Elementary School
50 Ocean St. Davenport, CA 95017

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Minutes

Zoom Meeting ID: 845 8535 7954 Passcode: Jti4v8

1. OPENING PROCEDURES FOR OPEN SESSION

- a. Call to Order – 4:05 p.m.
- b. Roll Call & Establishment of Quorum
 - i. Gwyan Rhabyt, Board President - Present
 - ii. Cari Napoles, Board Trustee Vice President - Present
 - iii. Diana Conner, Board Trustee – Arrived Late

Others present: Superintendent/Principal Eric Gross, District Office Manager Elizabeth Andrews.

- c. Approval of the agenda
 - i. Agenda deletions, additions, or changes of sequence

Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

2. PUBLIC COMMENTS - None

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

3. REPORTS

- a. Superintendent Report
 - i. Pacific School had a Lockdown on 8/19 due to a hunter present on highway 1; inebriated man present near campus on 8/22 but posed no threat.
 - ii. We had a Williams audit (credentials, textbooks, facilities).
 - iii. Plans will be resubmitted to DSA by October. Approval expected by December. Construction expected in June. This timeline includes the corner portable, currently used for first grade, and replacing the roof on the main building. The second summer they would do the building currently used for preschool. The third summer the portable next to the MU would be replaced with two classrooms.
 - iv. Elections: Cari Napoles & Diana Conner were the only candidates to file by deadline, so they will be appointed in lieu of election and sworn in at Dec or Jan meeting.
 - v. Spectra matching grant for West Theater for \$1,500 towards the fifth-grade play.
 - vi. New parts have been ordered for the play structure.
- b. Board Member Reports
 - i. Ms. Napoles attended the FoodLab fundraiser. It was a lovely event and may have raised about \$7,000.
- c. School Site Council Report
 - i. First meeting held on 9/14 elect members & officers, there were actually more interested parents than slots. Parents are of younger students.
- d. Parents Club Report
 - i. Scholastic Book Fair became a controversial topic.

4. CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- a. Approval of the Minutes from the previous board meeting
- b. Approval of Warrant Lists
- c. Consolidated Application Submission
- d. Williams Report Q1

e. Seniority Lists for Certificated and Classified Employees
Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

5. PUBLIC HEARINGS

- a. Sufficiency of Instructional Materials – Opened at 4:25 p.m. No comments from the public. Hearing closed at 4:26 p.m.

6. BOARD RESOLUTIONS

- a. Resolution 2023-1 Sufficiency of Instructional Materials - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- b. Resolution 2023-2 Gann Limit - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

- a. Authorizing Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code section 54953 - Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
- b. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits
 - i. BP #01 Suicide Prevention - Mr. Gross determined that other elementary districts did not adopt this policy b/c it is not required, and they are not adopting any that are not required. Following discussion, the board agreed not to adopt this policy. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
 - ii. BP #03 Sexual Harassment – Approved with common sense replacements for the yellow highlights. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence.
 - iii. BP #11 Equal Opportunity – Leave the yellow highlighted as is. Change “men or women” to “men, women, or non-binary individuals” Approved as described. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence
 - iv. BP #12 Teacher Assignments Outside Scope of Credential – Adopt with minor fixes for our district. Approved with as described. Ms. Napoles moved, Mr. Rhabyt seconded. 2 in favor, 0 opposed, 0 abstentions, 1 absence
 - v. BP #13 Leave Laws for Certificated & Classified Employees – Include 50% sub diff, district-granted COVID including care for covid-positive dependents. Approved as described. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - vi. BP #14 Exempt Classified Employees & Fingerprinting Adopt (we don’t have a merit system) Approved with no changes. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0

- abstentions, 0 absences.
 - vii. BP #15 Classified Employees Probationary Period Choice: 1 year option Approved as described. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - viii. BP #16 Student Promotion and Retention Leave item C and remove brackets, remove section referring to high school, parental appeals are reviewed by the Superintendent/Principal, get rid of all three bullets about obtaining remedial instruction “If a student is identified ... the district shall offer appropriate opportunities for obtaining remedial instruction.” Approved as described. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - ix. BP #17 Investigation of Residency Superintendent does investigations, remove brackets, “other purposes as appropriate” and “other methods as appropriate”. 30 days for parent appeal, 45 days for board response. Approved as described. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - x. BP #18 Reporting Truancy - Approved as is. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - xi. BP #19 Pupil Attendance Policies - 3 for both blanks is considered standard. Remove “attending jury duty” and “serving as a member of a precinct board for an election.” Approved as described. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
 - xii. BP #27 Independent Study - Approved as presented. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- c. Covid Leave
 - i. Addressed in board policy on leaves above.
 - d. CAASPP Scores – No information available at this time.
 - e. Educator Effectiveness Plan – We plan to spend almost all of the Educator Effectiveness Funding on the New Teacher Project. Plan approved as presented. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences
 - f. Pay Rate for Certificated Teachers working in after school programs – Ms. Andrews reported the information she received from the COE. Teachers paid for doing classified work get paid on the classified pay scale.
 - g. Re-certify Children’s Internet Protection Act (CIPA) compliance
 - i. Teachers teach all students digital citizenship
 - ii. Students sign acceptable use policy
 - iii. COE filters internet for appropriate content
 - iv. Wendy = 3rd-6th grades
 Certified as described. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

- h. Unaudited Actuals for 2021-22 budget year – Ms. Andrews reviewed the unaudited actuals for 2021-22. Mr. Rhabyt instructed Mr. Gross and Ms. Andrews to create a plan for how much money should be moved from fund 1 to fund 17. Approved as presented. Ms. Napoles moved, Mr. Rhabyt seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences

8. CLOSED SESSION

- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- b. Public Employee Appointment (Section 54957)
- c. Update on Legal Action vs State of California re Average Daily Attendance – There is renewed interest from other districts in taking legal action on this issue.

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION - None

10. NEXT REGULAR BOARD MEETING: 4:00 PM October 18, 2022

11. ADJOURNMENT – 6:20 p.m.

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