



# *Pacific Elementary School*

www.pacificesd.org  
50 Ocean Street/P.O. Box H  
Davenport, CA 95017  
831-425-7002

## **Pacific Elementary School District**

Board of Trustees Meeting  
**Tuesday, September 21, 2021 @ 4:00 PM**

Join Zoom Meeting

<https://us04web.zoom.us/j/76906009730?pwd=NjBkbU0rRUNDYmkvQjQyMVduT0pnQT09>

Meeting ID: 769 0600 9730 Passcode: Ww8hbr

Pacific Elementary School  
50 Ocean St. Davenport, CA 95017

### **Pacific School Mission Statement**

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

### **Board Meeting Minutes**

#### **1. OPENING PROCEDURES FOR OPEN SESSION**

- a. Call to Order – 4:02 p.m.
- b. Roll Call & Establishment of Quorum
  - i. Gwyan Rhabyt, Board President - Present
  - ii. Don Croll, Board Trustee - Present
  - iii. Cari Napoles, Board Trustee - Present
- c. Approval of the agenda for September 21, 2021
  - i. Agenda deletions, additions, or changes of sequence - Item 7b, master plan, was moved in front of public comments. Approved as amended. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

**2. PUBLIC COMMENTS - None**

- a. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- b. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

**3. REPORTS**

- a. Superintendent Report
  - i. Back-to-School night successful. In-person, but half of parents at a time to minimize potential of Covid transmission.
  - ii. Enrollment:

<b>2021-22 TOTAL STUDENTS</b>		
<b>Pacific Preschool</b>		16
<b>T-K / Kindergarten</b>	21	
<b>First</b>	16	
<b>Second</b>	23	
<b>Third</b>	14	
<b>Fourth</b>	22	
<b>Fifth</b>	18	
<b>Sixth</b>	13	
		12
<b>K-6th, 5D + IS</b>		7
<b>K-6th, Home Study</b>		18
		16
<b>Total Enrollment</b>		1

- iii. Inspire Diagnostics on-site Covid testing M&Th. Currently 160 adults, including students, staff, and parents are signed up. We had our first positive case today.
- b. Board Member Reports - None
- c. School Site Council Report
  - i. Met 9/8/21. Discussed funding inequities, Covid, Trustee elections
- d. Parents Club Report Met 8/14/21. Discussed role assignments for various fundraisers.

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.
  - a. Approval of the minutes from the Board meeting on 8/18/21
  - b. Approval of Warrant Lists
  - c. Tiered Re-engagement Strategies for Attendance
  - d. Local Indicators DTS template
  - e. Williams Report
  - f. MOU with Bonny Doon Union Elementary School District
  - g. Master Contract: Speechrighter

Following clarification of the MOU with Bonny Doon, all items approved. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

**5. PUBLIC HEARINGS – Opened at 5:46 p.m. No comments from the public. Closed at 5:47 p.m.**

- a. Sufficiency of Instructional Materials

**6. BOARD RESOLUTIONS**

- a. Resolution # 2022-2 Mandate Covid Vaccination for Staff

Approved. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

- b. Resolution # 2022-3 Selling Meals to Staff & Other Adults
  - i. Increase staff price from \$4.50 to \$4.80 as soon as practically possible. No change to the regular adult price of \$6.00. Approved as described. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences
- c. Resolution # 2022-4 Opposing Release of Violent Sex Criminal
  - i. Requested by BDUSD board. Approved following discussion. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences
- d. Resolution # 2022-5 Gann Spending Limit. Approved. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences
- e. Resolution # 2022-6 SISC Flex Plan. Approved. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences
- f. Resolution #2022-1 Sufficiency of Instructional Materials. Approved. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences

**7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

- a. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits - None
- b. Master Plan for Facilities Needs

The big picture goal for the master plan is to create a tiered plan that organizes the work in order based on highest needs and sources of funding.

Mr. Le Raux reviewed three different basic proposals for classroom and kitchen placement on the site. He also reviewed the anticipated sources and amounts of funding.

The board discussed the pros and cons of various options, and how to best divide all of the possible work into clearly separate projects that align with possible funding. They identified the following as highest priority items: replacing the two portables in the corners of the property (the preschool and the building diagonal across the lawn from the preschool) and replacing the main building's roof.

Mr. Le Raux will plan to present refined plans at the next board meeting October 19.

- c. 2021-22 Adopted Budget Approval by COE. Accepted. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences
- d. 2020-21 Local Control and Accountability Plan Approval
  - i. by COE & by Board Accepted. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences
- e. Unaudited Actuals – reflects a modest loss during 2020-21. Accepted. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- f. Section 125 Plan – duplicate agenda item. Skipped.
- g. Political Representation
  - i. Area Elections for Trustees
    - 1. Justin Rich, ED of Cooperative Strategies is giving Mr. Gross pointers pro bono.
    - 2. 2020 Census upload population data to map using a free Tufts University program: <https://districtr.org/>
    - 3. Since we must use census data, we don't have to figure out the effects of the fire
    - 4. Mr. Rhabyt offered to help Mr. Gross with the map drawing process.

The board agreed to review a plan for dividing the district into trustee areas at the October 19, 2021, board meeting. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

- ii. Redistricting for Congressional Districts (per Mr. Croll's request) – not discussed.
- h. Transportation (per Mr. Croll's request)
  - i. Bus options for students on North Coast – Mr. Croll updated the board on Santa Cruz City School's bus program to get migrant students on the North Coast to Mission Hill and Santa Cruz High.
- i. School Calendar 2022-23 Process begun. Any requests? Or follow SCCS? PVUSD begins 8/15 & ends 6/2. Although the board discussed this, they felt that they had no particularly strong feelings about it.
- j. Substitute teacher pay – Following discussion, the board agreed to raise full day sub rates to \$150 per day. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.
- k. Electronic Board Meetings
  - i. AB 361: may continue virtual meetings until 2024 as long as:

1. There is a declared Public Health Emergency
2. Board determines in-person presents a public health risk
3. Board must reaffirm need for virtual meetings every 30 days
4. Must stop meeting if technical issue prevents participation

The board affirmed these points and agreed to have a virtual meeting next month. Mr. Croll moved, Ms. Napoles seconded, 3 in favor, 0 opposed, 0 abstentions, 0 absences.

## **8. CLOSED SESSION**

- a. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- b. Public Employee Appointment (Section 54957)
  - i. Kris Kifer, Life Lab Instructor
  - ii. Sara Jaesler, Kindergarten Aide (Tuesday/Thursdays – Freya Phillips will continue working Monday/Wednesday/Fridays)

## **9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION – accepted the hires listed above.**

**10. NEXT REGULAR BOARD MEETING:** 4:00 PM October 19, 2021

**11. ADJOURNMENT – 6:40 p.m.**

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The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

**Translation Requests:** Spanish language translation is available on an as-needed basis.

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