

Check

285 - Santa Cruz Community Credit Union

PO 19-00308-3/15/2019	13-5310-0-0000-3700-4700-200-3101	\$328.79
PO 19-00308-3/15/2019	13-9055-0-0000-3700-4700-200-9055	\$114.77
PO 19-00308-3/15/2019	01-0000-0-0000-2700-4350-213-2801	\$100.00
PO 19-00308-3/15/2019	01-0000-0-0000-7110-5215-200-2801	\$86.32
PO 19-00308-3/15/2019	01-0000-0-0000-2700-5915-200-2801	\$55.00
PO 19-00308-3/15/2019	01-6500-0-5770-3120-4300-200-1304	\$569.07
PO 19-00308-3/15/2019	01-9010-0-1110-1000-4400-200-3057	\$1,422.44
PO 19-00308-3/15/2019	01-0000-0-0000-8100-4370-200-2801	\$89.82
PO 19-00308-3/15/2019	13-7024-0-0000-3700-4400-200-7024	\$4,627.22
PO 19-00308-3/15/2019	01-9010-0-1110-1000-4100-200-3057	\$288.10
PO 19-00308-3/15/2019	01-1100-0-1110-1000-4300-200-3000	\$9.00
PO 19-00308-3/15/2019	13-5310-0-0000-3700-4390-200-3101	\$139.97
		<hr/>
		\$7,830.50
Payment Type Check Total		<hr/>
		\$7,830.50

Payables Prelist**3/15/2019 ()****PSD**

Grand Total : **\$7,830.50****Amount**

Fund 01 \$2,619.75

Fund 13 \$5,210.75

Grand Total : **\$7,830.50**-----
PRESIDENT-----
SECRETARY

PREPARED BY: _____ DATE: _____

REVIEWED BY: _____ DATE: _____

Payables Prelist

3/19/2019 ()

PSD

Check

116 - MISSION LINEN SERVICE

PO 19-00312-3/19/2019	13-5310-0-0000-3700-4390-200-3101	\$93.46
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\$93.46

166 - PALACE ART & STATIONERY

PO 19-00313-3/19/2019	01-0000-0-1113-1000-4300-207-1103	\$60.00
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PO 19-00313-3/19/2019	01-0000-0-1113-1000-4300-206-1103	\$35.00
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PO 19-00313-3/19/2019	01-1100-0-1110-1000-4300-200-3000	\$151.05
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\$246.05

268 - Seabright Speech Therapy

PO 19-00311-3/19/2019	01-3310-0-5770-1190-5808-200-1320	\$2,610.00
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\$2,610.00

309 - SYSCO

PO 19-00310-3/19/2019	13-5310-0-0000-3700-4700-200-3101	\$363.77
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PO 19-00310-3/19/2019	13-5310-0-0000-3700-4390-200-3101	\$51.95
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PO 19-00310-3/19/2019	01-0000-0-0000-8100-4370-200-2801	\$237.65
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\$653.37

316 - U.S. Bank Equipment Finance

PO 19-00309-3/19/2019	01-0000-0-0000-7200-5650-200-2801	\$287.52
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\$287.52

Payment Type Check Total

\$3,890.40

Payables Prelist**3/19/2019 ()****PSD****Grand Total :****\$3,890.40****Amount**

Fund 01

\$3,381.22

Fund 13

\$509.18

Grand Total :**\$3,890.40**-----
PRESIDENT-----
SECRETARY

PREPARED BY: ----- DATE: -----

REVIEWED BY: ----- DATE: -----

Payables Prelist**3/25/2019 ()****PSD****Check**

298 - Allen-Farmer, Kristin

PO 19-00318-3/25/2019

01-9006-0-1110-1000-5808-200-2341

\$3,624.96

\$3,624.96

44 - Calif. Dept. of Ed. Food Distr. Program

PO 19-00315-3/25/2019

13-5310-0-0000-3700-4700-200-3101

\$74.10

\$74.10

79 - Lerner, Joan

PO 19-00316-3/25/2019

01-6500-0-5770-3140-5808-200-1304

\$1,926.25

\$1,926.25

116 - MISSION LINEN SERVICE

PO 19-00314-3/25/2019

13-5310-0-0000-3700-4390-200-3101

\$41.62

\$41.62

64 - Stacey Reynolds

PO 19-00317-3/25/2019

12-9011-0-8500-1000-4300-200-3020

\$75.00

PO 19-00317-3/25/2019

12-9010-0-8500-1000-4300-200-3020

\$117.97

\$192.97**Payment Type Check Total****\$5,859.90**

Payables Prelist**3/25/2019 ()****PSD**

Grand Total : **\$5,859.90****Amount**

Fund 01 \$5,551.21

Fund 12 \$192.97

Fund 13 \$115.72

Grand Total : **\$5,859.90**-----
PRESIDENT-----
SECRETARY

PREPARED BY: _____ DATE: _____

REVIEWED BY: _____ DATE: _____

Payables Prelist

3/29/2019 ()

PSD

Check

39 - AT&T

PO 19-00324-3/29/2019	01-0000-0-0000-2700-5900-200-2801	\$89.77
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\$89.77

116 - MISSION LINEN SERVICE

PO 19-00321-3/28/2019	13-5310-0-0000-3700-4390-200-3101	\$50.20
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\$50.20

166 - PALACE ART & STATIONERY

PO 19-00323-3/29/2019	01-1100-0-1110-1000-4300-200-3000	\$88.95
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\$88.95

82 - SISC - SELF-INSURED SCHOOLS

PO 19-00320-3/28/2019	01-0000-0-0000-0000-9514-000-0000	\$8,112.20
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PO 19-00320-3/28/2019	12-0000-0-0000-0000-9514-000-0000	\$1,917.30
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PO 19-00320-3/28/2019	13-0000-0-0000-0000-9514-000-0000	\$456.50
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\$10,486.00

273 - Terra X Pest Services

PO 19-00322-3/28/2019	01-0000-0-0000-8100-5524-200-2801	\$480.00
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\$480.00

217 - Wilson, Andy

PO 19-00319-3/28/2019	01-0000-0-0000-2700-4350-213-2801	\$109.16
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\$109.16

Payment Type Check Total	\$11,304.08
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Payables Prelist**3/29/2019 ()****PSD**

Grand Total : **\$11,304.08****Amount**

Fund 01 \$8,880.08

Fund 12 \$1,917.30

Fund 13 \$506.70

Grand Total : **\$11,304.08**-----
PRESIDENT-----
SECRETARY

PREPARED BY: _____ DATE: _____

REVIEWED BY: _____ DATE: _____

Update Guidesheets

March 2019 Update Guidesheet

29.00

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Charter School Oversight

(BP/E revised) Policy updated to include the California School Dashboard as a means for monitoring charter school performance and identifying the need for technical assistance. Policy also deletes material related to the identification of schools for federal Program Improvement, which is no longer operational. Exhibit reorganized and subheads added for clarity. Exhibit also reflects NEW LAW (SB 126, 2019) and NEW ATTORNEY GENERAL OPINION which clarify that charter schools are subject to the Brown Act, California Public Records Act, Political Reform Act, and conflict of interest laws, and NEW LAWS which (1) prohibit the operation of a charter school as a for-profit corporation or organization (AB 406); (2) provide that a student who is receiving individual instruction at home or a hospital due to a temporary disability must be allowed to return to the charter school when well enough to do so (AB 2109); (3) require specified accommodations for pregnant and parenting students (AB 2289); (4) prohibit taking negative action against a student or former student for a debt owed to the school (AB 1974); (5) require development of a local control funding formula (LCFF) budget overview for parents/guardians in conjunction with the local control and accountability plan (LCAP) (AB 1808); (6) require charter schools applying for certain categorical funding to adopt a school plan for student achievement (AB 716); (7) require charter schools to adopt a comprehensive safety plan (AB 1747); (8) require each bus to be equipped with a child safety alert system (AB 1840); (9) require charter schools serving grades 7-12 to offer comprehensive sexual health and HIV prevention education (AB 2601); (10) require parental notification regarding human trafficking resources (SB 1104); (11) require charter schools to exempt certain students transferring in grades 11-12 from locally established graduation requirements (AB 2121); (12) allow students to wear cultural or religious adornments at graduation ceremonies (AB 1248); (13) require charter schools to provide eligible students with a free or reduced-price meal each day (AB 1871); (14) require charter schools to review their suicide prevention policy at least once every five years (AB 2639); (15) require that the suicide prevention hotline number be printed on student identification cards (SB 972); (16) require notification of how to access school or community mental health services (AB 2022); (17) require an automated external defibrillator to be accessible at athletic events (AB 2009); (18) mandate the adoption of policy on bullying and cyberbullying prevention (AB 2291); (19) prohibit the use of seclusion and restraint for disciplinary purposes (AB 2657); (20) prohibit the inclusion of a student's or parent/guardian's

personal information in board minutes when so requested (SB 1036); and (21) require charter schools receiving state facilities funding to provide an annual report of facilities expenditures and submit an audit within one year of project completion (AB 99, 2017; AB 1808).

See BP 0420.41

See E 0420.41

Uniform Complaint Procedures

(BP/AR revised) Policy and regulation updated to reflect NEW LAWS authorizing the use of uniform complaint procedures (UCP) to resolve allegations of noncompliance with accommodations for pregnant and parenting students (AB 2289), the development and adoption of an LCFF budget overview for parents/guardians (AB 1808), the development of a school plan for student achievement (AB 716), and specified educational rights of migrant students and immigrant students enrolled in a newcomer program (AB 2121). Policy also updates section on "Non-UCP Complaints" to reflect NEW LAW (AB 1808) which provides that complaints alleging health and safety violations in license-exempt California State Preschool Programs are subject to Williams UCP. Regulation also updates section on "Notifications" to more closely reflect the California Department of Education's (CDE) Federal Program Monitoring instrument, deletes section on "District Responsibilities" which duplicates material in other sections, reorganizes section on "Report of Findings" for clarity, and revises section on "Corrective Actions" to delete item #9 which is not a remedy.

See BP 1312.3

See AR 1312.3

Williams Uniform Complaint Procedures

(AR, E(1), and E(2) revised; E(3) and E(4) added) Regulation updated to reflect NEW LAW (AB 1808) which authorizes the use of Williams UCP to resolve allegations of health and safety violations in license-exempt California State Preschool Programs. Regulation also adds optional paragraph authorizing the use of Williams UCP for complaints alleging that a school that serves grades 6-12 and meets a 40 percent student poverty threshold fails to comply with the requirements to stock at least 50 percent of the school's restrooms with feminine hygiene products and to not charge students for such products. Exhibit 1 revised to add the applicable complaint procedure for the types of complaints listed in the notice. Exhibit 2 expands the applicability of the complaint form to include complaints alleging the failure to provide feminine hygiene products. New Exhibits 3 and 4 provide a sample notice and complaint form for complaints regarding health and safety in license-exempt preschool programs pursuant to AB 1808.

See AR 1312.4

See E 1312.4

Access to District Records

(AR revised) Regulation updated to revise section on "Public Records" to delete legal cite which was repealed pursuant to NEW LAW (AB 716) and to include any district or school plan, unless otherwise prohibited by law, as a public record to which members of the public have access. Regulation also updated to reflect the prohibition against disclosing an individual's citizenship or immigration status or religious beliefs, practices, or affiliation to federal government authorities. See AR 1340

Budget

(BP/AR revised) Policy updated to reflect NEW LAW (AB 1808) which requires districts to annually develop, adopt, and post an LCFF budget overview for parents/guardians and to file the budget overview with the county superintendent of schools. Section on "Long-Term Financial Obligations" revised to reflect NEW LAW (SB 1413) which establishes the California Employers' Pension Prefunding Trust Program to allow districts to prefund required contributions to the California Public Employees' Retirement System. Regulation updated to emphasize that any recommendations by the budget advisory committee should be consistent with the district's vision, goals, priorities, LCAP, and other comprehensive plans and to clarify that a regional budget review committee convened by the county superintendent of schools requires approval of the Superintendent of Public Instruction as well as the district board.

See BP 3100

See AR 3100

Fees and Charges

(BP/AR revised) Policy and regulation updated to add new section on "Collection of Debt," reflecting NEW LAW (AB 1974) which prohibits negative action against a student or former student for a debt owed to the school and requires districts to provide parents/guardians with an itemized invoice that references applicable district policies. Regulation also revised to more directly reflect the most recent CDE fiscal advisory regarding student fees.

See BP 3260

See AR 3260

Recovery for Property Loss or Damage

(BP/AR revised) Policy updated to reflect the 2019 limits for parent/guardian liability for property loss or damage caused by a child's willful misconduct and for any reward paid for information leading to the identification of persons responsible for property damage. Policy also reflects NEW LAW (AB 1974) which prohibits the collection of debt owed by a current or former homeless or foster youth. Regulation updated to reflect the requirement to offer an option for a student to provide work in lieu of payment when the parents/guardians are unable to pay, and AB 1974 which allows the district, at its discretion, to offer any student, regardless of ability

to pay, a nonmonetary means to settle debt. Regulation also adds a paragraph allowing the district to withhold a student's grades, diplomas, or transcripts until the damages have been recovered. Section on "Payment of Reward" deleted and key concepts moved to BP.

See BP 3515.4

See AR 3515.4

Nondiscrimination in Employment

(BP/AR revised) Policy and regulation updated to clarify applicability of the policy to nonemployees providing services to the district pursuant to a contract. Policy reflects NEW STATE REGULATIONS (Register 2018, No. 20) which add a definition of national origin and make it an unlawful employment practice to inquire into or discriminate against an employee on the basis of immigration status. Policy also reflects NEW LAW (SB 1300) which (1) prohibits districts from requiring an employee, in exchange for a raise or bonus or as a condition of employment or continued employment, to sign a nondisparagement agreement or release the right to file a claim against the district for unlawful acts in the workplace, including sexual harassment, and (2) provides that a district may be responsible for any harassment (not just sexual harassment) of employees by nonemployees if the district knows or should have known of the conduct and failed to take action. Regulation revises section on "Measures to Prevent Discrimination" to reflect a requirement, formerly in BP, to post the California Department of Fair Employment and Housing (DFEH) poster on workplace discrimination and harassment and to add the requirement to post the DFEH poster on the rights of transgender employees. Regulation also reflects NEW LAW (SB 1300) which authorizes training on bystander intervention.

See BP 4030

See AR 4030

Personal Illness/Injury Leave

(AR revised) Regulation updated to revise section on "Continued Absence After Available Sick Leave Is Exhausted/Differential Pay" to clarify that, for districts choosing Option 2, employees must receive "at least" 50 percent of their regular salary during the additional period of absence. Section on "Parental Leave" updated to reflect NEW LAW (AB 2012) which requires that, regardless of the type of differential pay system used by the district, employees must receive at least 50 percent of their regular salary for any portion of the 12-week parental leave that remains following the exhaustion of sick leave.

See AR 4161.1/4361.1

Personal Illness/Injury Leave

(AR revised) Regulation updated to revise section on "Continued Absence After Available Sick Leave Is Exhausted/Differential Pay" to clarify that, for districts choosing Option 2, employees

must receive "at least" 50 percent of their regular salary during the additional period of absence. Section on "Parental Leave" updated to reflect NEW LAW (AB 2012) which requires that, regardless of the type of differential pay system used by the district, employees must receive at least 50 percent of their regular salary for any portion of the 12-week parental leave that remains following the exhaustion of sick leave.

See AR 4261.1

Interdistrict Attendance

(BP/AR revised) Policy updated to delete references to the Open Enrollment Act since schools are not currently being identified as low achieving based on the Academic Performance Index, update legal cites, and clarify the continuing requirement to register as a school district of choice with the Superintendent of Public Instruction and county board of education before enrolling students under that program. Regulation updated to reflect NEW LAW (AB 2826) which adds a requirement, applicable to districts that have entered into interdistrict attendance agreements, to post on their web site the procedures and timelines for requests for interdistrict transfer permits. Regulation also reflects timelines added by AB 2826 for notifying parents/guardians of the district's granting or denial of the transfer request, which differ for current-year and future-year transfer requests, and for the parent/guardian's appeal of the district's decision to the county office of education. In section on "School District of Choice Program," material deleted regarding the denial of a transfer into the district based on a negative impact on a desegregation plan or the racial/ethnic balance of the district, as such grounds are only applicable to transfers out of the district.

See BP 5117

See AR 5117

Withholding Grades, Diploma and Transcripts

(AR revised) Regulation updated to reflect NEW LAW (AB 1974) which allows districts to offer any student, other than a current or former homeless student, nonmonetary means to settle debt owed for property loss or damage resulting from the student's willful misconduct and to withhold the student's grades, diploma, and/or transcripts until the work or other alternative is completed.

See AR 5125.2

Graduation Ceremonies and Activities

(BP revised) Policy updated to provide optional language providing that passage of any of the three high school equivalency tests approved by the State Board of Education is not equivalent to completing all graduation requirements for participation in graduation ceremonies. Option for student-initiated, student-led prayer at graduation ceremonies deleted consistent with court decisions which suggest that such prayer could be unconstitutional. Policy also reflects NEW

LAW (AB 1248) which permits students to wear tribal regalia or recognized religious or cultural adornments to the cap and gown, unless the district determines that an item is likely to cause substantial disruption of the ceremony.

See BP 5127

Parental Notifications

(E revised) Exhibit reflects NEW LAWS requiring parental notice of the rights of pregnant and parenting students (AB 2289), mental health services available in the school and community (AB 2022), risks and effects of lead exposure when child enrolls in a licensed child care center or preschool (AB 2370), and specified educational rights of migrant students and newly arrived immigrant students in grades 11-12 (AB 2121). Exhibit also deletes two items related to Open Enrollment Act transfers since schools are not currently being identified as low achieving under this program. Section V updated to add legal cite pursuant to NEW LAW (AB 1808) which requires classroom notice on Williams UCP to include health and safety issues in license-exempt California State Preschool Programs.

See E 5145.6

Child Care and Development

(AR revised) Regulation updated to reflect NEW LAW (AB 605) which establishes a new child care center license and requires all centers to be licensed by January 1, 2024. Section on "Eligibility and Enrollment" updated to reflect NEW LAW (AB 2626) which raises the income eligibility threshold for subsidized services from 70 to 85 percent of the state median income and provides that a family that establishes eligibility for services, regardless of the basis of eligibility, is generally entitled to receive services for at least 12 months before being recertified for eligibility. Regulation also reflects NEW LAW (AB 2370) which requires licensed child care programs to provide parents/guardians with information regarding lead exposure and blood testing.

See AR 5148

Actions by the Board

(BB/E(1)/E(2) revised) Bylaw updated to reference the timelines by which a civil action may be filed to determine the applicability of the Brown Act to past board actions, and to clarify the circumstances under which a board action cannot be invalidated. Exhibit 1 updated to consolidate several items related to situating a community day school on an existing school site, add board action to respond to an emergency facilities condition without giving notice for bids to let contracts (requiring two-thirds vote for three-member boards, or four-fifths vote for five-member and seven-member boards), and reflect NEW LAW (AB 2249) which amends the threshold requirements for public works projects bid pursuant to the Uniform Public Construction Cost Accounting Act. Section on "Actions Requiring a Unanimous Vote of the Board" updated to

further explain the ability to authorize the use of day labor or force account and/or waive the competitive bid process when the board determines that an emergency exists. Exhibit 2 contains minor revision for clarity.

See BB 9323.2

See E 9323.2



Northern California Regional Liability Excess Fund

2355 Crenshaw Blvd, Suite 200, Torrance, CA 90501

(310) 212-3344, Fax (310) 212-0300

March 15, 2019

President:

Kimberly Dennis
Alameda County
Schools Insurance
Group

Vice President:

Brent Swanson
Tulare County
Schools Self
Insurance Authority

Secretary:

Larry Teixeira
Organization of
Self-Insured Schools

Treasurer:

Annette Heldman
New Haven Unified
School District

Eric Gross, Principal/Superintendent
So. Peninsula Regional IG
c/o Pacific Elementary SD
P.O. Box H
50 Ocean Street
Davenport, CA 95017

Dear Mr. Gross:

RE: NCR Risk Management Reward Program WINNER!

Northern California ReLIEF implemented a "Risk Management Reward Program" that is designed to reward member district's proactive efforts to reduce losses. Each year the program criteria changes to address relevant claim trends as determined by the NCR Risk Management Committee. This current program year the "Risk Management Reward Program" is rewarding those member districts that took two courses from the newly created Child Abuse Prevention Micro-Learning series:

Those districts that had 25% or higher of their employees take two courses were entered into the lottery drawing. We are pleased to announce Pacific Elementary School District was one of the Risk Management Reward Program winners for 2019!

Enclosed is a check in the amount of \$2,500 to be used toward any risk management efforts at your district. Congratulations and thank you for taking an active approach in preventing losses at your district.


Sincerely,

Ron Martin
JPA Manager

cc: Tom Russo, Keenan
Lori Gallagher, Keenan



Northern California ReLiEF
Keenan & Associates Administrator
P.O. Box 4328, Torrance, CA 90510

 **UnionBank**
CORPORATE DEPOSIT SERVICES SOUTH
445 S. FIGUEROA STREET
LOS ANGELES, CA 90071

16-49
1220

04851

3/11/2019

PAY TO THE ORDER OF Pacific Elementary School District

\$ ****2,500.00**

Two Thousand Five Hundred and 00/100*****

DOLLARS

Pacific Elementary School District
50 Ocean Street
Davenport, CA 95017

Christi Garman

MEMO RM Reward Lottery Winner

Connie J. Keller

VOID AFTER 90 DAYS

⑈004851⑈ ⑆122000496⑆ 2500133476⑈

kgf

Northern California ReLiEF

Pacific Elementary School District

Date	Type	Reference
3/8/2019	Bill	Pac020119

Original Amt.
2,500.00

Balance Due
2,500.00

3/11/2019

Discount

Check Amount

04851

Payment
2,500.00
2,500.00

Pacific Elementary School District

2017-18 SCHOOL CALENDAR

**NEW for 2017-18: School starts at 8:40 a.m. (K-6th),
and minimum days end at 2:00 p.m. (1st-6th).**

Please help us maintain our state and federal funding
by scheduling all vacations during school holidays.

= No School for all grades & programs
= Minimum Day, 2:00 dismissal (1st-6th 5-day program)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

AUGUST (7 days)

Aug 22: Paperwork day 8:30-1:00
All classrooms open 9:00-10:00

Aug 23: First day of school
Aug 23-Sept 4: IS Home Study

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

SEPTEMBER (20 days)

Sept 4: Labor Day
Sept 5: First day of IS classroom program

Sept 20: Back to School Night
Sept 21: School Picture Day

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

OCTOBER (22 days)

Oct 7: Farm-to-Table Fundraiser

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

NOVEMBER (17 days)

Nov 1: Professional Development Day
Nov 6-9: Parent/Teacher Conferences
(Nov 6, 7, 9: IS 1st-6th has full days)
Nov 10: Veteran's Day Observed
Nov 22-26: Thanksgiving Break

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER (15 days)

Dec 13: Winter Concert
Dec 22-Jan 7: Winter Break

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JANUARY (17 days)

Dec 22-Jan 7: Winter Break

Jan 15: Martin Luther King Jr. Day
Jan 24: Prospective Family Night &
Preschool Open House

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

FEBRUARY (18 days)

Feb 1: Interdistrict Transfer Forms Due

Feb 16: Lincoln's Birthday
Feb 19: President's Day

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MARCH (21 days)

Mar 12-15: As needed P/T Conferences
(Mar 12, 13, 15: IS 1st-6th IS has full days)
Mar 16: Prof. Development Day K-6

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

APRIL (16 days)

March 31-April 8: Spring Break

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

MAY (22 days)

May 23: Spring Concert
May 28: Memorial Day

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JUNE (5 days)

June 6: 6th Grade Graduation
June 7: Min. Day NO REC. OR CARE

Attendance matters. Repeated studies show that absences hinder learning. Also, every absence hurts school funding. Please help your student and school succeed by scheduling all vacations during school holidays. THANK YOU!!!

Board Approved: 1/19/2017 & 4/21/2017

Pacific Elementary School District 2018-19 SCHOOL CALENDAR

NEW for 2018-19: 1st-3rd ends at 2:45 & 4th-6th at 3:10

Minimum days end at 1:00 p.m. (1st-6th).

Please help us maintain our state and federal funding by scheduling all vacations during school holidays.

= No School for all grades & programs

= Minimum Day, 1:00 dismissal (1st-6th 5-day program)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

AUGUST (8 days)

Aug 21: Paperwork day 8:30-1:00

All classrooms open 9:00-10:00

Aug 22: First day of school

Aug 22-Sept 3: IS Home Study

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

SEPTEMBER (19 days)

Sept 3: Labor Day - No School

Sept 4: First day IS

Sept 6: School Picture Day

Sept 12: Back to School Night

Sept. 22: Farm to Table

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

OCTOBER (23 days)

M	T	W	T	F
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER (17 days)

Nov 1: Staff Training Day - no school

Nov 5-9 P/T Conferences

Nov 12: Veteran's Day Observed

Nov 21-23: Thanksgiving Break

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

DECEMBER (14 days)

Dec 12: Winter Concert

Dec 21-Jan 6: Winter Break

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JANUARY (18 days)

Dec 21-Jan 6: Winter Break

Jan 21: Martin Luther King Jr. Day

Jan 23: Prospective Family Night &

Preschool Open House

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

FEBRUARY (18 days)

Feb 1: Interdistrict Transfers Due

Feb 15: Lincoln's Birthday

Feb 18: President's Day

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MARCH (20 days)

Mar 18-21: P/T Conferences

Mar 22: Staff Training Day -no school

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

APRIL (17 days)

April 1-5: Spring Break

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

MAY (22 days)

May 22: Spring Concert

May 27: Memorial Day

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

JUNE (4 days)

June 5: 6th Grade Graduation

June 6: Min. Day - No Rec or Care

Attendance matters. Studies show that absences hinder learning. Also, every absence hurts school funding. Please help your student and school succeed by scheduling all vacations during school holidays. Thank you!

Board Approval: 2/20/18

Pacific Elementary School Calendar 2019-2020

Please help us maintain our state and federal funding by scheduling all vacations during school holidays.

= No School for all grades & programs
= Minimum Day, 1:00 dismissal (1st-6th)

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

AUGUST (7 days)

Aug 21: Paperwork day 8:30-1:00
All classrooms open 9:00-10:00
Aug 22: First day of school
Aug 22-30: IS Home Study

SEPTEMBER (20 days)

Sept 2: No School, Labor Day
Sept 3: First day IS
Sept 5: School Picture Day
Sept 11: Back to School Night

OCTOBER (23 days)

NOVEMBER (16 days)

Nov 1: No School, Staff Training
Nov 4-8 P/T Conferences
Nov 11: No School, Veterans' Day
Nov 27-29: Thanksgiving Break

DECEMBER (15 days)

Dec 11: Winter Concert
Dec 21-Jan 5: Winter Break

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

JANUARY (19 days)

Dec 21-Jan 5: Winter Break
Jan 6: Back to school
Jan 20: Martin Luther King Jr. Day
Jan 22: Prospective Family Night and Preschool Open House

FEBRUARY (18 days)

Feb 1: Interdistrict Transfers Due
Feb 14: Lincoln's Birthday
Feb 17: Presidents' Day

MARCH (21 days)

Mar 6: No School, Staff Training
Mar 23-26: P/T Conferences

APRIL (17 days)

April 4-12: Spring Break

MAY (20 days)

May 20: Spring Concert
May 25: Memorial Day

JUNE (4 days)

June 3: 6th Grade Graduation
June 4: Last Day = Min. Day
No Rec or Care

Attendance matters. Studies consistently show that absences hinder learning. Also, every absence hurts school funding (approximately \$50 per student per day). Please help your student and school succeed by scheduling all vacations during school holidays. Thank you!

Board Approval: 4/16/19

Month	# Short Days	# Long Days	# Total Days	Check
Aug	2	6	8	8
Sep	4	15	19	19
Oct	5	18	23	23
Nov	3	13	16	16
Dec	3	12	15	15
Jan	4	15	19	19
Feb	4	14	18	18
Mar	4	17	21	21
April	4	13	17	17
May	4	16	20	20
June	2	2	4	4
Total	39	141	180	180

Growth Rate - 4%

PROPERTY TAX ESTIMATES FOR 2019-2020

Does not include deduction for Property Tax Admin Fees

GL Key	Taxing Entity	Gross		RR	Secured Tax	Growth	Secured		Net	Net
		Secured	Unitary				40100	4.5% Growth		Unsecured 40110 4.5% Growth
131220	S C COUNTY GENERAL	59,629,186	989,299	4,824	60,623,309	104.50%	63,351,358	1,267,661	1,324,706	
131855	COUNTY LIBRARY	6,335,875	54,109	373	6,390,357	104.50%	6,677,923	134,693	140,754	
304100	COUNTY FIRE	2,260,666	17,514	114	2,278,294	104.50%	2,380,817	48,058	50,221	
	Total County	68,225,727	1,060,922	5,311	69,291,960		72,410,098	1,450,412	1,515,681	
134910	REC & PARKS - CO SERV AREA #11	427,297	4,700	24	432,021	104.50%	451,462	9,083	9,492	
135461	SC FLOOD CONT & WTR CONS ZONE 4	881,006	9,344	49	890,399	104.50%	930,467	18,729	19,572	
135462	SC FLOOD CONT & WAT CONS DISTGEN	784,378	8,079	44	792,501	104.50%	828,164	16,674	17,424	
136601	EXTENDED POLICE PROT CSA #38	2,360,835	8,115	90	2,369,040	104.50%	2,475,647	50,188	52,446	
304300	PAJARO DUNES CO SVC AREA #4	706,607	2,899	27	709,533	104.50%	741,462	15,021	15,697	
622115	CO HWY SAFETY SERVICE AREA #9	295,115	3,027	17	298,159	104.50%	311,576	6,273	6,555	
622120	CO HWY SAFETY SERV AREA #9-A	445,713	5,876	24	451,613	104.50%	471,936	9,474	9,900	
622125	CO HWY SAFETY SVC AREA #9-ZN B	8,694	182	0	8,876	104.50%	9,275	183	191	
622150	EMPIRE ACRES CO SV AREA #17	6,542	234	0	6,776	104.50%	7,081	138	144	
622190	HUCKLEBERRY WDS CO SV AREA #15	6,858	47	0	6,905	104.50%	7,216	145	152	
622195	HUTCHINSON RD CO SV AREA NO13	44,166	331	0	44,497	104.50%	46,499	938	980	
622245	PAJARO STORM DRAIN MAINT DIST	1,057,999	14,679	48	1,072,726	104.50%	1,120,999	22,491	23,503	
622320	ROBAK DR CO SV AREA #16	6,959	51	0	7,010	104.50%	7,325	147	154	
622350	SC FLOOD CONT & WTR CONS ZONE 5	691,956	5,763	38	697,757	104.50%	729,156	14,709	15,371	
622445	WHITEHOUSE CYN RD CSA #18	3,939	88	0	4,027	104.50%	4,208	83	87	
625105	BOULDER CR CO SV AREA NO. 7	24,302	179	0	24,481	104.50%	25,583	516	539	
625125	DAVENPORT CO SAN DIST	38,031	384	0	38,415	104.50%	40,144	808	844	
625143	PLACE DE MER CO SERV AREA #2	92,875	360	2	93,237	104.50%	97,433	1,973	2,062	
625200	SAND DOLLAR BCH CO SERV AREA 5	213,331	1,192	6	214,529	104.50%	224,183	4,534	4,738	
	Total BGSD	8,096,603	65,530	369	8,162,502		8,529,816	172,107	179,851	
131627	SANTA CRUZ PARKING #1	37,353	13,515	0	50,868	104.50%	53,157	793	829	
680410	APTOS LA SELVA FPD	11,531,611	89,601	566	11,621,778	104.50%	12,144,758	245,150	256,182	
680500	AROMAS FIRE PROT DIST TR GENL	33,185	670	26	33,881	104.50%	35,406	705	737	
680600	BEN LOMOND FIRE PROT DIST	849,253	10,744	30	860,027	104.50%	898,728	18,053	18,865	
680810	BOULDER CREEK FIRE PROT DIST	948,635	11,115	33	959,783	104.50%	1,002,973	20,166	21,073	
680900	BLDR CREEK REC & PARK DIST	208,741	2,582	6	211,329	104.50%	220,839	4,436	4,636	
681110	BRANCIFORTE FIRE PROT DIST	723,481	7,133	26	730,640	104.50%	763,519	15,379	16,071	
681310	CENTRAL FPD OF SANTA CRUZ COUNTY	16,448,466	139,847	920	16,589,233	104.50%	17,335,748	349,679	365,415	
681410	CENTRAL WATER DIST GEN	113,396	1,067	3	114,466	104.50%	119,617	2,409	2,517	

Growth Rate - 4%

GL Key	Taxing Entity	Gross Secured	Unitary	RR Unitary	Secured Tax Subtotal	Growth Rate	Net Unsecured 40110 4.5%		
							Secured 40100 4.5% Growth	Net Unsecured	Growth
681800	FELTON FIRE PROT DIST	758,919	11,710	117	770,746	104.50%	805,430	16,133	16,859
682000	LA SELVA REC & PARK DIST	133,651	804	14	134,469	104.50%	140,520	2,841	2,969
682310	LOMPICO CO WATER DIST TR GENL	77,809	775	2	78,586	104.50%	82,122	1,653	1,727
683000	OPAL CLIFFS REC & PARK DIST	3,510	27	0	3,537	104.50%	3,696	74	77
683100	PAJARO VALLEY FIRE PROTECTION DIST	1,694,403	27,546	64	1,722,013	104.50%	1,799,504	36,020	37,641
683310	PAJARO VALLEY PUB CEM DIST	617,883	9,231	26	627,140	104.50%	655,361	13,135	13,726
684000	S C PORT DIST TR GENL	1,090,518	12,041	55	1,102,614	104.50%	1,152,232	23,182	24,225
684410	SALSIPUEDES SANITARY DIST GEN	21,069	265	0	21,334	104.50%	22,294	447	467
684700	SAN LOR VAL CO WAT DIST TR GEN	659,721	7,446	44	667,211	104.50%	697,235	14,024	14,655
684810	S C CO RESOURCE CONS DIST	30,983	421	0	31,404	104.50%	32,817	657	687
685001	SCOTTS VAL WATER DIST TR GEN	857,667	9,588	27	867,282	104.50%	906,310	18,232	19,052
685010	SCOTTS VALLEY FIRE PROT DIST	6,695,068	62,710	259	6,758,037	104.50%	7,062,149	142,330	148,735
685020	SCOTTS VALLEY FIRE ZONE A	112,867	787	3	113,657	104.50%	118,772	2,398	2,506
689510	ZAYANTE FIRE PROT DIST	383,762	3,953	214	387,929	104.50%	405,386	8,158	8,525
Total Autonomous		44,031,951	423,578	2,435	44,457,964		46,458,573	936,054	978,176
131610	CAPITOLA CITY TR	1,145,669	17,150	176	1,162,995	104.50%	1,215,330	24,354	25,450
131622	SANTA CRUZ CITY TR	12,889,217	166,027	887	13,056,131	104.50%	13,643,657	274,012	286,343
131630	SCOTTS VALLEY CITY TR	932,030	15,965	76	948,071	104.50%	990,734	19,813	20,705
131648	WATSONVILLE CITY - TRUST	5,619,262	105,943	431	5,725,636	104.50%	5,983,290	119,459	124,835
Total City		20,586,178	305,085	1,570	20,892,833		21,833,011	437,638	457,333
131287	RDA PASS THRU TO SCHOOLS IMPOUNE	11,487,733	21,822	216	11,509,771	104.50%	12,027,711	244,217	255,207
131410	LAKESIDE SCH DIST TR-GEN	640,697	4,072	26	644,795	104.50%	673,811	13,619	14,232
131412	LOMA PRIETA SCH DIST TR GENL	2,125,831	15,647	86	2,141,564	104.50%	2,237,934	45,193	47,227
131414	LOS GATOS HIGH DIST TR GENL	2,692,532	19,051	98	2,711,681	104.50%	2,833,707	57,239	59,815
131424	SANTA CLARA SPEC SCHOOL TRAINI	44,445	309	0	44,754	104.50%	46,768	944	986
131426	SANTA CLARA INST TUITION TAX	24,156	166	0	24,322	104.50%	25,416	513	536
131428	SANTA CLARA DEV CTR-HNDICPD MIN	76,649	542	2	77,193	104.50%	80,667	1,629	1,702
131430	SANTA CLARA PHYSICALLY HANDICPP	177,455	1,257	5	178,717	104.50%	186,759	3,771	3,941
131432	CO SCH SV SANTA CLARA	78,352	530	2	78,884	104.50%	82,434	1,664	1,739
131434	LOMA PRIETA SCH AREAWIDE	911,504	6,717	24	918,245	104.50%	959,566	19,377	20,249
131436	SANTA CLARA - ALL CAPITAL OUTL	60,545	427	1	60,973	104.50%	63,717	1,286	1,344
131440	JUVENILE HALL SCH SANTA CLARA	36,396	256	0	36,652	104.50%	38,301	773	808
131442	LAKESIDE AREAWIDE	354,724	2,253	8	356,985	104.50%	373,049	7,540	7,879
131444	WEST VALLEY COM COLL TR GENL	1,233,393	8,826	45	1,242,264	104.50%	1,298,166	26,220	27,400
131817	EDUCATION REVENUE AUGMENTATION	53,173,982	0	1,810	53,175,792	104.50%	55,568,703	1,130,430	1,181,299

Growth Rate - 4%

GL Key	Taxing Entity	Gross Secured	Unitary	RR Unitary	Secured Tax Subtotal	Growth Rate	Secured 40100	Net Unsecured	Net Unsecured 40110
							4.5% Growth	4.5% Growth	4.5% Growth
640101	BONNY DOON SCH DIST GENL	1,597,183	15,460	59	1,612,702	104.50%	1,685,274	33,954	35,482
640201	HAPPY VALLEY SCH DIST GENL	959,447	8,899	37	968,383	104.50%	1,011,960	20,396	21,314
640301	LIVE OAK SCH DIST GENL	1,807,866	67,685	150	1,875,701	104.50%	1,960,108	38,432	40,161
640401	MOUNTAIN SCH DIST GENL	931,943	7,782	37	939,762	104.50%	982,051	19,811	20,702
640501	PACIFIC SCH DIST GENL	230,676	5,121	21	235,818	104.50%	246,430	4,903	5,124
640701	SCOTTS VAL SCH DIST GENL	11,875,490	97,351	442	11,973,283	104.50%	12,512,081	252,461	263,822
640801	SOQUEL SCH DIST GENL	8,726,446	93,463	778	8,820,687	104.50%	9,217,618	185,515	193,863
641101	SLV UNIF SCH DIST GENL	17,489,846	214,219	2,355	17,706,420	104.50%	18,503,209	371,818	388,550
641210	COUNTY SCHOOL SERVICE	9,945,401	110,192	640	10,056,233	104.50%	10,508,763	211,429	220,943
641401	S C HI SCH DIST GENL	24,080,297	302,984	1,503	24,384,784	104.50%	25,482,099	511,924	534,961
641501	S C SCH DIST GENL	21,109,471	218,439	1,157	21,329,067	104.50%	22,288,875	448,767	468,962
642001	PAJ VAL UNIF SCH DIST GENL	58,247,261	599,871	2,882	58,850,014	104.50%	61,498,265	1,238,283	1,294,006
642200	AROMAS/SAN JUAN JOINT USD GENERA	66,336	756	72	67,164	104.50%	70,186	1,409	1,472
642501	642501 CABRILLO COMM COL DIST GENE	23,072,574	255,313	1,485	23,329,372	104.50%	24,379,194	490,501	512,574
Total School		253,258,631	2,079,410	13,941	255,351,982		266,842,822	5,384,018	5,626,300
131615	CAPITOLA RDA	1,930,193	18,730	87	1,949,010	104.50%	2,036,715	41,033	42,879
131621	Santa Cruz SL River Amendment RDA	1,000,465	3,453	43	1,003,961	104.50%	1,049,139	21,268	22,225
131623	Santa Cruz SL River RDA	3,355,540	14,282	144	3,369,966	104.50%	3,521,614	71,335	74,545
131626	Santa Cruz North Mall RDA	1,064,603	7,635	47	1,072,285	104.50%	1,120,538	22,631	23,649
131629	Santa Cruz North Mall 1991 RDA	55,618	216	1	55,835	104.50%	58,348	1,182	1,235
131635	SCOTTS VALLEY RDA	3,497,450	11,458	138	3,509,046	104.50%	3,666,953	74,351	77,697
131641	WATSONVILLE RDA-CENTRAL	898,592	119,015	41	1,017,648	104.50%	1,063,442	19,103	19,963
131643	WATSONVILLE RDA CENTRAL 1998 ANNE	29,896	141	0	30,037	104.50%	31,389	635	664
131645	WATSONVILLE RDA 2000 AMENDMENT	4,223,331	12,154	147	4,235,632	104.50%	4,426,235	89,783	93,823
131647	WATSONVILLE RDA WESTSIDE 1998 ANN	383,029	1,029	12	384,070	104.50%	401,353	8,142	8,508
131649	WATSONVILLE RDA-WESTSIDE	1,383,350	6,120	65	1,389,535	104.50%	1,452,064	29,407	30,730
131810	LIVE OAK RDA	28,975,709	103,180	1,168	29,080,057	104.50%	30,388,660	615,996	643,716
131827	Santa Cruz SL River 1991 RDA	4,785,882	14,834	177	4,800,893	104.50%	5,016,933	101,742	106,320
Total RDA		51,583,658	312,247	2,070	51,897,975		54,233,383	1,096,608	1,145,954
TOTAL ALL AGENCIES		445,782,748	4,246,772	25,696	450,055,216		470,307,703	9,476,837	9,903,295

Growth Rate - 4%

HOPTR		
40830		
4.5%		
Tax Growth		
Projection		
HOPTR	Growth	4.5% Growth
347,517	363,155	65,039,219
36,925	38,587	6,857,264
13,175	13,768	2,444,806
397,617	415,510	74,341,289
2,490	2,602	463,556
5,134	5,365	955,404
4,571	4,777	850,365
13,758	14,377	2,542,470
4,118	4,303	761,462
1,719	1,796	319,927
2,597	2,714	484,550
50	52	9,518
38	40	7,265
39	41	7,409
257	269	47,748
6,165	6,442	1,150,944
40	42	7,521
4,032	4,213	748,740
22	23	4,318
141	147	26,269
221	231	41,219
541	565	100,060
1,243	1,299	230,220
47,176	49,298	8,758,965
217	227	54,213
67,205	70,229	12,471,169
193	202	36,345
4,949	5,172	922,765
5,528	5,777	1,029,823
1,216	1,271	226,746
4,216	4,406	783,996
95,861	100,175	17,801,338
660	690	122,824

Growth Rate - 4%

HOPTR	HOPTR 40830 4.5% Growth	Tax Growth Projection 4.5% Growth
4,422	4,621	826,910
778	813	144,302
453	473	84,322
20	21	3,794
9,874	10,318	1,847,463
3,600	3,762	672,849
6,355	6,641	1,183,098
122	127	22,888
3,844	4,017	715,907
180	188	33,692
4,998	5,223	930,585
39,018	40,774	7,251,658
657	687	121,965
2,236	2,337	416,248
256,602	268,151	47,704,900
6,676	6,976	1,247,756
75,118	78,498	14,008,498
5,431	5,675	1,017,114
32,748	34,222	6,142,347
119,973	125,371	22,415,715
66,950	69,963	12,352,881
3,733	3,901	691,944
12,389	12,947	2,298,108
15,692	16,398	2,909,920
259	271	48,025
140	146	26,098
446	466	82,835
1,034	1,081	191,781
456	477	84,650
5,312	5,551	985,366
352	368	65,429
212	222	39,331
2,067	2,160	383,088
7,188	7,511	1,333,077
309,896	323,841	57,073,843

Growth Rate - 4%

HOPTR		
40830		
4.5%		
Tax Growth		
Projection		
HOPTR	Growth	4.5% Growth
9,308	9,727	1,730,483
5,591	5,843	1,039,117
10,536	11,010	2,011,279
5,431	5,675	1,008,428
1,344	1,404	252,958
69,210	72,324	12,848,227
50,857	53,146	9,464,627
101,930	106,517	18,998,276
57,961	60,569	10,790,275
140,339	146,654	26,163,714
123,025	128,561	22,886,398
339,463	354,739	63,147,010
386	403	72,061
134,466	140,517	25,032,285
1,475,973	1,542,392	274,011,514
11,249	11,755	2,091,349
5,830	6,092	1,077,456
19,556	20,436	3,616,595
6,204	6,483	1,150,670
324	339	59,922
20,383	21,300	3,765,950
5,236	5,472	1,088,877
174	182	32,235
24,613	25,721	4,545,779
2,232	2,332	412,193
8,062	8,425	1,491,219
168,869	176,468	31,208,844
27,892	29,147	5,152,400
300,624	314,152	55,693,489
2,597,965	2,714,874	482,925,872



Pacific Elementary School

www.pacificesd.org
50 Ocean Street/P.O. Box H
Davenport, CA 95017
831-425-7002

Pacific Elementary School District

Board of Trustees Meeting
Tuesday, April 16th, 2019 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

Pacific School's mission is to prepare children for life through experiential learning that addresses the needs of the whole child. We create a safe and secure school environment that promotes social and academic growth and develops an enthusiasm for learning, a positive self-image, and cross-cultural understanding.

All persons are encouraged to attend and, where appropriate, to participate in, meetings of the Pacific School Board of Trustees. Persons wishing to address the Board are asked to state their names for the record. Consideration of all matters is conducted in open session except for those relating to litigation, personnel, and employee negotiations, which, by law, may be considered in executive (closed) session.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Eric Gross, Superintendent/Principal at the Pacific School District Office at least three working days prior to any public meeting.

Board Meeting Agenda

1. OPENING PROCEDURES FOR OPEN SESSION

- 1.1. Call to Order
- 1.2. Roll Call & Establishment of Quorum
 - 1.2.1. Gwyne Rhabyt, Board President
 - 1.2.2. Don Croll, Board Trustee
 - 1.2.3. Cari Napoles, Board Trustee
- 1.3. Approval of the agenda for April 16th, 2019
 - 1.3.1. Agenda deletions, additions, or changes of sequence

2. PUBLIC COMMENTS

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC

§35145.5).

2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

3. **REPORTS**

- 3.1. Superintendent Report
- 3.2. Board Member Reports
- 3.3. School Site Council Report
- 3.4. Parents Club Report

4. **CONSENT AGENDA:** These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- 4.1. Approval of the minutes from the Board meeting on 3/19/19
- 4.2. Approval of Warrant Lists
- 4.3. Memorandum of Understanding with Mountain ESD for administration of the ELPAC by Pacific staff
- 4.4. 2nd Interim Financial Certification
- 4.5. Property Tax Estimates for Elementary Districts

5. **PUBLIC HEARINGS**

- 5.1. None

6. **BOARD RESOLUTIONS**

- 6.1. Resolution # 2019-9 Temporary Cash Loans from County Treasury

7. **ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

- 7.1. Instructional Calendars for 2019-20 & 2020-21
- 7.2. Approval of Board Policies, Administrative Regulations, Board Bylaws, & Exhibits
 - 7.2.1. BP & E 0420.41 Charter School Oversight
 - 7.2.2. BP & AR 1312.3 Uniform Complaint Procedures
 - 7.2.3. AR & E 1312.4 Williams Uniform Complaint Procedures
 - 7.2.4. AR 1340 Access to District Records
 - 7.2.5. BP & AR 3100 Budget
 - 7.2.6. BP & AR 3260 Fees and Charges
 - 7.2.7. BP & AR 3515.4 Recovery for Property Loss or Damage
 - 7.2.8. BP & AR 4030 Nondiscrimination in Employment
 - 7.2.9. AR 4161.1 & AR 4361.1 Personal Illness/Injury Leave
 - 7.2.10. BP & AR 5117 Interdistrict Attendance
 - 7.2.11. AR 5125.2 Withholding Grades, Diploma, & Transcripts
 - 7.2.12. BP 5127 Graduation Ceremonies and Activities
 - 7.2.13. E 5145.6 Parental Notifications
 - 7.2.14. AR 5148 Child Care and Development
 - 7.2.15. BB & E 9323.2 Actions by the Board

8. **CLOSED SESSION**

- 8.1. Public Employee Discipline/Dismissal/Release (Section 54957.6)
- 8.2. Public Employee Appointment (Section 54957)
- 8.3. Consultation with legal council about potential litigation

9. **REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

10. **NEXT REGULAR BOARD MEETING:** 4:00PM May 21st, 2019

11. **ADJOURNMENT**

If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by section 202 of the Americans with Disabilities Act (42 U.S.C. section 12132) and the federal rules and regulations implementing the Act. Individuals requesting a disability-related modification or accommodation may contact the District Office.

The board book for this meeting, including this agenda and any back-up materials, may be viewed or downloaded online: <http://www.pacificesd.org/governance.html> or may be viewed at the school: 50 Ocean St. Davenport CA 95017.

Translation Requests: Spanish language translation is available on an as-needed basis.

Solicitudes de Traducción: *Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva.*



Pacific Elementary School

www.pacificesd.org
50 Ocean Street/P.O. Box H
Davenport, CA 95017
831-425-7002

Pacific Elementary School District

Board of Trustees Meeting
Tuesday, March 19th, 2019 @ 4:00 PM
Pacific Elementary School, Davenport, CA

Pacific School Mission Statement

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Board Meeting Minutes

1. OPENING PROCEDURES FOR OPEN SESSION

- 1.1. Call to Order – 4:07 p.m.
- 1.2. Roll Call & Establishment of Quorum
 - 1.2.1. Gwyne Rhabyt, Board President - Present
 - 1.2.2. Don Croll, Board Trustee - Present
 - 1.2.3. Cari Napoles, Board Trustee – Present

Others present: Superintendent/Principal Eric Gross, District Office Manager Elizabeth Andrews.

1.3. Approval of the agenda for March 19th, 2019

- 1.3.1. Agenda deletions, additions, or changes of sequence

Approved with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

2. PUBLIC COMMENTS

- 2.1. For items not on the agenda, this is an opportunity for the public to address the board directly related to school business. The Board President may allot time to those wishing to speak, but no action will be taken on matters presented (EC §35145.5).
- 2.2. For items on the agenda, the public will have the opportunity to speak at the time the agenda item is discussed. Please address the Board President.

3. REPORTS

3.1. Superintendent Report

- \$250,000 donation from Frances H. Ellison Fund of Marin Community Foundation to support the Malia Damon Fund for Innovation in Education
- Interviewed 7 candidates for IS teaching position. Close to making offer.
- Concluded contract with Rebecca Setziol, Math Coach
- PD days on 15th with Bay Sci and 22nd Language of Math with COE
- SCCS considering denying IDTs due to declining enrollment
- LGBTQ Index tool – Mr. Gross is part of a committee developing a tool to help schools evaluate factors that can improve the experiences of LGBTQ students.

3.2. Board Member Reports

The Santa Cruz Board of Supervisors is getting closer to approving a mixed-use plan for the CEMEX property. It will be a multi-year process to fully rezone the property.

3.3. School Site Council Report

- Approved SARC (School Accountability Report Card)

3.4. Parents Club Report

- Art & Wine successful – made approximately \$8,000
- Student Film Festival successful – films submitted by I.S. and 5-day students

4. CONSENT AGENDA: These matters may be passed by one roll call motion. Board Members may remove items from the agenda for a separate discussion and vote.

- 4.1. Approval of the minutes from the Board meetings on 2/19/19 and 3/1/19
- 4.2. Approval of Warrant Lists
- 4.3. Form J-13A Request for Allowance of Attendance Due to Emergency Conditions
- 4.4. Notification of Auditor Selection
- 4.5. Annual Financial Report – Audit of the 2017-18 Fiscal Year
- 4.6. Ed Guide 2019
- 4.7. Special Education Expenditures

Approved with no changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

5. PUBLIC HEARINGS

- 5.1. None

6. BOARD RESOLUTIONS

6.1. None

7. ITEMS TO BE TRANSACTED AND/OR DISCUSSED

7.1. 2nd Interim Budget Report

Ms. Andrews discussed the second interim budget. Overall, the 2018-19 budget is roughly balanced. For future years, there is risk of a negative budget if there are no changes to current assumptions.

7.2. Declaration of Impacted Programs

The Board is concerned about current impacts and case loads in our special education services, including resource specialist, speech, psychologist, occupational therapy, and special circumstances instructional assistants. The Board directs the superintendent to investigate the current case loads of our special ed. service providers, take steps to reduce case loads where appropriate, and report back to the Board.

7.3. Instructional Calendar for 2019-20 and 2020-21

School start and end dates will be moved forward in 2020-21. The Board moved the one professional development day in March from March 27 to March 6 and approved the draft calendar for 2019-20 with no other changes. Ms. Napoles moved, Mr. Croll seconded. 3 in favor, 0 opposed, 0 abstentions, 0 absences.

7.4. Trustee Area Elections

The Board directed the Superintendent to investigate district elections and to consult with legal counsel about various options.

8. CLOSED SESSION

8.1. Public Employee Discipline/Dismissal/Release (Section 54957.6)

8.2. Public Employee Appointment (Section 54957)

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

- Approved hiring of Lynne Martinez as an aide in the 5th/6th classroom on the SCIA-2 pay scale

10. NEXT REGULAR BOARD MEETING: 4:00 PM April 16th, 2019

11. ADJOURNMENT

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Property Tax Comparison for Santa Cruz County

Index	2016-17 ANNUAL Total	2017-18 P1 TOTAL	Increase (Decrease)	2017-18 P1 TOTAL	2017-18 P2 TOTAL	Increase (Decrease)	% Change	2016-17 ANNUAL Total	2017-18 ANNUAL TOTAL	Increase (Decrease)	% Change	2017-18 ANNUAL TOTAL	2018-19 P1 TOTAL	Increase (Decrease)	% Change	2018-19 P1 TOTAL	2018-19 P2 TOTAL	Increase (Decrease)	% Change
Bonny Doon 640101	1,465,755	1,536,973	71,218	1,536,973	1,533,822	(3,151)	-0.2%	1,465,755	1,553,077	87,322	6.0%	1,553,077	1,657,806	104,729	6.7%	1,657,806	1,657,230	(576)	0.0%
Happy Valley 640201	905,716	930,439	24,723	930,439	929,038	(1,401)	-0.2%	905,716	954,422	48,706	5.4%	954,422	995,495	41,073	4.3%	995,495	994,674	(821)	-0.1%
Live Oak 640301	5,156,455	4,970,684	(185,771)	4,970,684	5,029,636	58,952	1.2%	5,156,455	6,080,601	924,146	17.9%	6,080,601	5,910,787	(169,814)	-2.8%	5,910,787	6,006,515	95,728	1.6%
Mountain 640401	895,919	914,473	18,554	914,473	912,833	(1,640)	-0.2%	895,919	923,348	27,429	3.1%	923,348	993,818	70,470	7.6%	993,818	965,284	(28,534)	-2.9%
Pacific 640501	239,858	246,395	6,537	246,395	247,825	1,430	0.6%	239,858	258,375	18,517	7.7%	258,375	284,801	26,426	10.2%	284,801	283,270	(1,531)	-0.5%
Santa Cruz City 641501	21,672,662	22,408,299	735,637	22,408,299	22,373,367	(34,932)	-0.2%	21,672,662	22,803,864	1,131,202	5.2%	22,803,864	23,832,210	1,028,346	4.5%	23,832,210	23,814,603	(17,607)	-0.1%
Soquel 640801	10,647,903	10,717,776	69,873	10,717,776	10,838,671	120,895	1.1%	10,647,903	12,263,047	1,615,144	15.2%	12,263,047	12,627,305	364,258	3.0%	12,627,305	12,722,409	95,104	0.8%
Total Elementary	40,984,268	41,725,039	740,771	41,725,039	41,865,192	140,153	0.3%	40,984,268	44,836,734	3,852,466	9.4%	44,836,734	46,302,222	1,465,488	3.3%	46,302,222	46,443,985	141,763	0.3%
Santa Cruz High 641401	28,235,996	28,567,850	331,854	28,567,850	28,800,315	232,465	0.8%	28,235,996	29,655,359	1,419,363	5.0%	29,655,359	30,478,656	823,297	2.8%	30,478,656	30,802,353	323,697	1.1%
Total High School	28,235,996	28,567,850	331,854	28,567,850	28,800,315	232,465	0.8%	28,235,996	29,655,359	1,419,363	5.0%	29,655,359	30,478,656	823,297	2.8%	30,478,656	30,802,353	323,697	1.1%
Pajaro Valley 642001	67,937,086	68,842,329	905,243	68,842,329	69,373,811	531,482	0.8%	67,937,086	71,446,406	3,509,320	5.2%	71,446,406	72,684,679	1,238,273	1.7%	72,684,679	74,554,768	1,870,089	2.6%
San Lorenzo Val 641101	18,176,544	18,556,750	380,206	18,556,750	18,732,785	176,035	0.9%	18,176,544	19,203,874	1,027,330	5.7%	19,203,874	19,995,995	792,121	4.1%	19,995,995	20,325,509	329,514	1.6%
Scotts Valley 640701	12,175,596	12,398,167	222,571	12,398,167	12,465,818	67,651	0.5%	12,175,596	13,520,262	1,344,666	11.0%	13,520,262	14,057,023	536,761	4.0%	14,057,023	13,905,496	(151,527)	-1.1%
Total Unified School Districts	98,289,226	99,797,246	1,508,020	99,797,246	100,572,414	775,168	0.8%	98,289,226	104,170,542	5,881,316	6.0%	104,170,542	106,737,697	2,567,155	2.5%	106,737,697	108,785,773	2,048,076	1.9%
Districts Total	167,509,490	170,090,135	2,580,645	170,090,135	171,237,921	1,147,786	0.7%	167,509,490	178,662,635	11,153,145	6.7%	178,662,635	183,518,575	4,855,940	2.7%	183,518,575	186,032,111	2,513,536	1.4%
Santa Cruz COE 641210	0	0		0	0			0	0			0	0			0	0	-	-
COE Total	11,158,789	11,326,696	167,907	11,326,696	11,416,870	90,174	0.8%	11,158,789	11,921,840	763,051	6.8%	11,921,840	12,259,769	337,929	2.8%	12,259,769	12,493,549	233,780	1.9%
																		-	
Total	178,668,279	181,416,831	2,748,552	181,416,831	182,654,791	1,237,960	0.7%	178,668,279	190,584,475	11,916,196	6.7%	190,584,475	195,778,344	5,193,869	2.7%	195,778,344	198,525,660	2,747,316	1.4%

Mountain and Pacific Elementary School Districts
Memorandum of Understanding

This Memorandum of Understanding (MOU) between Mountain Elementary School District and Pacific Elementary School District and shall be effective from August 21, 2019 to May 31, 2020.

During the time this agreement is in effect, Mountain School District will reimburse Pacific School District for the services rendered by their fully trained ELPAC test coordinator. Her responsibility will be to complete ELPAC Initial and Summative assessments for all qualifying students at Mountain School. This Pacific School District employee will complete the ELPAC assessments in accordance with all California Department of Education legal requirements and within appropriate timelines. Mountain ESD agrees to promptly process and reimburse each invoice from Pacific School District for the hourly rate and statutory benefits charged by their designated ELPAC Test Coordinator.

Mountain School District will notify Pacific School District within 5 days of any new English Learners who require Initial assessment to be conducted by the Pacific School ELPAC Coordinator. The Pacific School ELPAC Coordinator will then schedule and complete the Initial ELPAC assessment within 25 days of notification of the new English Learner at Mountain School.

The two districts will work together in good faith to amend this MOU to address any mutually agreed upon revisions on an annual basis. The MOU will be Board approved by each Local Educational Agency. Each district agrees to be proactive and responsible for direct communication and scheduling of assessments with the Pacific School ELPAC Coordinator for all K-6 Initial and Summative Assessments. A designated teacher at Mountain School will schedule directly with the ELPAC Coordinator from Mountain school in September 2019 and March 2020.

Compensation for the Pacific ELPAC Coordinator direct services will be paid at the rate of \$35 per hour plus statutory costs and does not include reimbursement for meals or travel. The Pacific ELPAC Coordinator will attend one day (1) of Initial and one (1) day of Summative Training during the 2019-20 school year, provided by the Santa Cruz County Office of Education. Training days will be funded by Pacific Elementary School District.

In addition, Mountain, and Pacific School districts shall defend, indemnify, and hold harmless the other district, members of its governing Board, and its officers, employees, and contractors from any and all disputes, causes of action, and/or claims related to this Annual ELPAC Memorandum of Understanding. Each Local Educational Agency (LEA) is responsible to ensure that English Learners attending school in their districts are assessed in accordance with the law and provided appropriate services based on ELPAC assessment results. Payment shall be received within 30 days of invoicing, for the entire month, not on a pro-rata basis. Each district will notify the other in writing should there be any missed testing sessions impacting ELPAC compliance timelines.

Diane Morgenstern
Mountain Elementary School District

Date

Eric Gross
Pacific Elementary School District

Date

Memorandum of Understanding

Between the Imperial County Office of Education and Pacific Elementary regarding the Implementation of the Broadband Infrastructure Improvement Grant Program

This Memorandum of Understanding establishes an Agreement ("Agreement") between the Imperial County Office of Education ("ICOE"), and Pacific Elementary ("Agency") to procure solutions, which meet the connectivity needs experienced by Pacific Elementary at school site(s) identified in Appendix B. By virtue of Assembly Bill AB 93, the K-12 High Speed Network program (K12HSN) and its operator, ICOE, are required to utilize state funding to resolve poor connections to the Internet that result in an inability on the part of Agency to offer online computer adaptive testing to students. The Agency is identified as a potential grant awardee and may receive benefits of the Broadband Infrastructure Improvement Grant 2.0 (BIIG 2.0) as outlined in this Agreement.

1. Background.

Assembly Bill AB 93 (signed into law by the Governor on June 24, 2015 – See Appendix A) re-appropriates one-time funding to support network connectivity infrastructure grants by the K12HSN in consultation with the Department of Education, the Department of Finance, and the State Board of Education.

The one-time funding in the 2015-16 Budget Act is to enhance Internet connectivity for school sites to allow them to successfully administer the California Assessment of Student Performance and Progress (CAASPP).

In order for the Agency to obtain service from BIIG, the Agency must take responsibility for the monthly recurring costs to manage and maintain the improved connections as outlined in Section 5.

This agreement is conditioned on the approval of such project(s) by the Department of Finance in consultation with the Joint Legislative Budget Committee. Final approval of all projects will occur by May 31, 2019.

2. Effective Date and Term.

- a. The Effective Date of the Agreement shall be the date the last party to this Agreement signs the Agreement.
- b. The Term of the Agreement shall be from the Effective Date of this agreement, through the completion of all obligations within this agreement or no later than June 30, 2021.

3. Definitions and Key Descriptors.

- a. "Parties" refers to the Corporation for Education Networking Initiatives in California (CENIC), the Imperial County Office of Education (ICOE) serving as the lead and fiscal agent for the K12 High Speed Network (K12HSN), and Pacific Elementary (Agency).

*Memorandum of Understanding between the Imperial County Office of Education and Pacific Elementary
Regarding Broadband Infrastructure and Improvement Grant*

- b. "Party" refers to either ICOE, or the Agency.
- c. "CENIC" refers to the Corporation for Education Networking Initiatives in California, the network operator for the California Research and Education Network (CalREN), a robust regional network that serves all educational segments in California and interconnects them with other regional and international networks worldwide.
- d. "K12HSN" refers to the California K-12 High Speed Network program sponsored by the California Department of Education with the mission to enable educators, students and staff across the state to have access to a reliable high-speed network with the capacity to deliver online resources to support teaching and learning and promote academic achievement. ICOE is the Lead Education Agency for this grant.
- e. Broadband Infrastructure Improvement Grant 2.0 (BIIG 2.0): The Broadband Infrastructure Improvement Grants are one-time monies that will fund projects critical for the implementation of the computer-based assessments in sites that demonstrate the greatest need or hardship as compared to other applicant districts, school sites, direct-funded charter schools.
- f. BIIG 2.0 Grantees are districts with school sites that are deemed to be in the greatest need of connectivity solutions among California's schools, and for which AB 93 funds will be utilized to install connectivity solutions and other required equipment with the goal of successfully implementing computer adaptive testing defined in more detail in 3g.
- g. California Assessment of Student Performance and Progress (CAASPP): Signed into law on October 2, 2013, AB 484 (Bonilla) establishes California's new student assessment system, now known as the California Assessment of Student Performance and Progress (CAASPP). The CAASPP assessment system replaces the Standardized Testing and Reporting (STAR) Program. The primary purpose of the CAASPP assessment system is to assist teachers, administrators, and pupils and their parents by promoting high-quality teaching and learning through the use of a variety of assessment approaches and item types.
- h. "E-rate" refers to a federal program that provides discounts to assist most schools and libraries in the United States to obtain affordable telecommunications and Internet services. The Federal Communications Commission's Schools and Libraries Universal Service program supports connectivity, the conduit or pipeline for communications using telecommunications services and/or the Internet. Discounts for support depend on the level of poverty and the urban/rural status of the population served and range from 20% to 90% of the costs of eligible services. Eligible schools, school districts and libraries may apply individually or as part of a consortium.
- i. Joint Legislative Budget Committee (JLBC): The Joint Legislative Budget Committee is a standing committee that shall ascertain facts and make recommendations to the Legislature and to the houses thereof concerning the State Budget, the revenues and expenditures of the State, the organization and functions of the State, its departments, subdivisions and agencies, and such other matters as may be provided for in the Joint Rules of the Senate and Assembly.

*Memorandum of Understanding between the Imperial County Office of Education and Pacific Elementary
Regarding Broadband Infrastructure and Improvement Grant*

- j. "Letter of Agency" or LOA is a legal document whereby one school district gives authority for another agency to act on its behalf, in this agreement specifically to procure telecommunication services. As it pertains to the Statewide CENIC E-rate Consortium, a school district or county office of education signs a Letter of Agency to join the Consortium. By doing so, CENIC, who contracts on behalf of K-12 for circuits that create the statewide network, is able to seek E-rate discounts for them.
 - k. Service Provider: Refers to the entity (e.g., private telecommunications company, cable operator, or other organization) that will deliver the enhanced connectivity to the eligible school site.
 - l. "Supersedure Agreement" is an agreement whereby Agency, CENIC, and the selected telecommunications provider agree to permit the substitution of Agency into the role of responsible party and payor, upon completion of contract obligations subsequent to CENIC ending its role as responsible party and payor.
4. **ICOE Responsibilities.** Imperial County Office of Education as the Lead Education Agency (LEA) and operator of the K-12 High Speed Network will have the following responsibilities:
- a. Apprise Agency of the monthly recurring costs (Section 5.1) that must be assumed effective upon supersedure of contract obligations, to permit Agency to make an informed decision before choosing to become a BIIG 2.0 grantee.
 - b. Work cooperatively with CENIC and, upon approval of California Department of Education, approve and enter into agreements with telecommunications providers to secure connectivity solution(s) for Agency.
 - c. Reimburse CENIC for one-time installation and special construction costs as well as monthly service costs for BIIG 2.0 grantees from the date that the broadband solution is in operation until the contract has been superseded.
 - d. Work with CENIC and consultants to provide the Agency with assistance on the transition of contractual obligations including support in filing pertinent forms and contracts, training Agency staff and answering questions through the supersedure process.
 - e. Work with CENIC to fulfill the following obligations:
 - i. Negotiate contracts with service providers to secure connectivity solutions to benefit Agency.
 - ii. Upon Agency's agreement to the terms contained herein, enter into agreements to procure said connectivity solutions for the Agency.
 - iii. Assist with network design and equipment installation for the grant awardees.
 - iv. Oversee the installation of connectivity solutions, and coordinate major activities such as site readiness, evaluate equipment needs and purchases and participate in project management activities.
 - v. Keep Agency apprised of progress and timelines.
 - vi. Pay installation costs, including special construction, as well as monthly service costs from the date that the viable solution is passing traffic until the date of supersedure. ICOE expects that this can be anywhere between 6 and 18 months of monthly recurring charges. Total projected cost, \$46,170.60.

- vii. Apply for E-rate discounts on contracted services for E-rate funding year 2018, which conclude June 30, 2019.

5. AGENCY Responsibilities. In order to receive services through this Agreement, Agency agrees to:

- a. Provide access to facilities as needed to design and implement connectivity solutions. This includes, but not limited to; conduit, electrical panels, equipment racks, roof access for mounting of antennas, weather heads, plywood backboards, etc.
- b. Conduct a review of on-going costs to ensure that once Agency assumes payment of them, Agency will have sufficient funding to continue the service for the duration of the contract with the telecommunications provider.
- c. Provide point of contact information for the individual who will coordinate access to the site for inspection, installation of equipment and circuits, etc.
- d. Provide available technical assistance and support for the installation (remote hands) of equipment necessary to establish the improved connection.
- e. Track and report inventory of all grant funded equipment received by Agency.
- f. Secure any board approval required to receive services under the BIIG grant program.
- g. Enter into a joint Supersedure Agreement with the service provider causing Agency to assume the role of responsible party / payor upon the completion of contract obligations.
- h. Report to ICOE at least two times per year for twenty-four (24) months on the impacts to assessment, instruction, student engagement, professional development, collaboration among staff and students, and business efficiencies that are impacted by the increased bandwidth available to the school site. A template will be provided when the information is required.
- i. For the period of service starting at the completion of contract obligations, Agency will meet requirements and deadlines associated with application processes in order to secure funding from federal and state subsidy programs such as E-rate and CTF to assist with payment of monthly recurring cost to maintain the connection provided by the grant.
- j. Upon completion of connectivity improvements, Agency will assume ownership of equipment provided by the grant. Agency will be responsible for operating and maintaining such equipment during the expected useful life (usually 5 years).
- k. Provide an additional Letter of Agency in order for CENIC to be able to apply for E-rate discounts on behalf of the school site to be connected.
- l. **Payment of Costs:**
 - i. The Agency will be responsible for any ongoing operational costs to manage and maintain the connection provided by the grant. This includes, but is not limited to, the Monthly Recurring Charges (MRC), associated taxes and surcharges, equipment replacement, and maintenance agreements or service/support contracts in order to connect to the nearest K12HSN network aggregation site. K12HSN may provide further support to help Agency have a better understanding of these potential costs.

*Memorandum of Understanding between the Imperial County Office of Education and Pacific Elementary
Regarding Broadband Infrastructure and Improvement Grant*

- ii. Costs are detailed per site in Appendix B. Please review costs for each site and acknowledge acceptance by initialing in the box provided for each row. One or more of your sites may be pending approval from the Joint Legislative Budget Committee. These sites are marked as "Pending Legislative Approval" and by initialing for those sites you are accepting the ongoing costs if the Legislature permits the site to move forward in the current cycle.
 - iii. It is expected that the Agency will become the customer of record for the connectivity services, and, therefore, will be directly invoiced by the service provider upon completion of grant obligations.
 - iv. If the Agency accepts service under the grant, authorizes K12HSN to proceed with installation and purchase of equipment and later determines it does not wish to proceed to completion, Agency will repay to K12HSN the funds expended on behalf of Agency. To the extent that equipment purchased may be repurposed, said equipment will not be included in the amount to be repaid.
- 6. **Project Timelines.** All Parties understand that the timeline for the desired completion of project activities is aggressive and timelines may vary significantly from school site to school site. Timelines and best effort estimates are subject to change by ICOE and/or the service providers contracted to deliver services; ICOE will engage with CENIC and third party providers to secure the quickest installation possible. Nevertheless, Agency acknowledges that the reason(s) they are still in need of improved connectivity will likely translate to the project taking a significant amount of time before it is complete.
- 7. **Termination.**
 - a. In the event that any Party fails to perform on a material term of this Agreement, the other Parties have the right to terminate the Agreement upon thirty (30) days written notice with all other rights and remedies available to it at law and equity.
 - b. In the event of termination, Parties agree to coordinate closely on any network changes in order to minimize service disruption to connected entities.
 - c. Note Part 5.I.iv. above, that expended amounts (for services and equipment) will be repaid from Agency to K12HSN in the event that Agency makes a decision not to complete after agreement to accept service and steps have been undertaken to deliver service.
 - d. ICOE may terminate the agreement if the project(s) are not approved by the Department of Finance in consultation with the JLBC by the May 31, 2019 deadline.
- 8. **Indemnification.**
 - a. The Agency agrees to indemnify, defend, and hold harmless ICOE, its officers, agents and employees against any claim, liability, loss, injury or damage imposed on ICOE arising out of the Agency's performance on this Agreement, except for liability resulting from the negligent or willful misconduct of ICOE, its officers, agents and

- employees. If obligated to indemnify, defend, or hold harmless Agency under this Agreement, the Agency shall reimburse ICOE for all costs, attorney's fees, expenses and liabilities associated with any resulting legal action. The Agency shall seek ICOE approval of any settlement that could adversely affect the ICOE, its officers, agents or employees.
- b. ICOE agrees to indemnify, defend, and hold harmless the Agency, their officers, agents and employees against any claim, liability, loss, injury or damage imposed on the Agency arising out of ICOE's performance on this Agreement, except for liability resulting from the negligent or willful misconduct of the Agency, its officers, agents and employees. If obligated to indemnify, defend, or hold harmless ICOE under this Agreement, ICOE shall reimburse the Agency for all costs, attorney's fees, expenses and liabilities associated with any resulting legal action. ICOE shall seek the Agency's approval of any settlement that could adversely affect the Agency, its officers, agents or employees.
9. **Arbitration.** ICOE and Agency agree that should any controversy or claim arise out of or relating to this Agreement they will first seek to resolve the matter informally for a reasonable period of time not to exceed forty-five (45) days. If the dispute remains, it shall be subject to mediation with a mediator agreed to by ICOE and Agency and paid for by ICOE and Agency, absent an agreement otherwise. If after mediation there is no resolution of the dispute, ICOE and Agency agree to resolve the dispute by binding arbitration administered by the American Arbitration Association ("AAA") in accordance with its Commercial Arbitration Rules, and judgment on an arbitrator's award may be entered in any court having jurisdiction thereof.
- a. ICOE and Agency shall select one arbitrator pursuant to the AAA's Commercial Arbitration Rules.
- b. The arbitrator shall present a written, well-reasoned decision that includes the arbitrator's findings of fact and conclusions of law. The decision of the arbitrator shall be binding and conclusive on ICOE and Agency.
- c. The arbitrator shall have no authority to award punitive or other damages not measured by the prevailing Party's actual damages, except as may be required by statute. The arbitrator shall have no authority to award equitable relief. Any arbitration award initiated under this clause shall be limited to monetary damages and shall include no injunction or direction to either Party other than the direction to pay a monetary amount. As determined by the arbitrator, the arbitrator shall award the prevailing Party, if any, all of its costs and fees. The term "costs and fees" includes all reasonable pre-award arbitration expenses, including arbitrator fees, administrative fees, witness fees, attorney's fees and costs, court costs, travel expenses, and out-of-pocket expenses such as photocopy and telephone expenses. The decision of the arbitrator is not reviewable, except to determine whether the arbitrator complied with sections (b) and (c) of this paragraph.

*Memorandum of Understanding between the Imperial County Office of Education and Pacific Elementary
Regarding Broadband Infrastructure and Improvement Grant*

10. **Governing Law and Venue.** The laws of the State of California shall govern this Agreement. Proper venue for any dispute regarding this Agreement shall lie in Imperial County, California.
11. **Entire Agreement.** This Agreement constitutes the final, complete and exclusive statement of the terms of agreement between the Parties pertaining to the subject matter of the Agreement. It supersedes all prior and contemporaneous understandings or agreements by the Parties. Neither Party has been induced to enter the Agreement by, nor is either Party relying on, any representation or warranty outside those expressly set forth in the Agreement.
12. **Interpretation.** This Agreement shall be interpreted to give effect to its fair meaning and shall be construed as though all Parties prepared it.
13. **Assignment.** Unless authorized in writing by all Parties, no Party shall assign or transfer any rights or obligations covered by this Agreement. Any unauthorized assignment or transfer shall constitute grounds for termination by the other Parties.
14. **Compliance with Laws.** The Parties shall, at their own cost and expense, comply with all local, state, and federal ordinances, regulations, and statutes now in force and which may hereafter be enacted that affect this Agreement.
15. **No Waiver of Default.** No delay or failure to require performance of any provision of this Agreement shall constitute a waiver of that provision as to that instance or any other instance. Any waiver must be in writing and shall only apply to that instance.
16. **Successors and Assigns.** All representations, covenants, and warranties set forth by, on behalf of, or for the benefit of any Party herein shall be binding upon and inure to the benefit of such Party and its successors and assigns.
17. **Amendment.** This Agreement may only be altered, amended, or modified by written instrument executed by both ICOE and Agency. ICOE and Agency agree to waive any right to claim, contest, or assert that this Agreement was modified, canceled, superseded, or altered by oral agreement, course of conduct, waiver, or estoppel.
18. **Severability.** If any one or more of the provisions of this Agreement is held to be invalid, illegal, or unenforceable, then such provision or provisions shall be severed from the Agreement, and the remaining provisions of the Agreement shall continue in full force and effect and shall not be affected, impaired, or invalidated in any way.
19. **Execution of Counterparts.** If this Agreement is executed in counterparts, each counterpart shall be deemed an original, and all such counterparts or as many of them as ICOE and Agency preserve undestroyed shall together constitute one and the same Agreement.

*Memorandum of Understanding between the Imperial County Office of Education and Pacific Elementary
Regarding Broadband Infrastructure and Improvement Grant*

20. **Authority.** ICOE and Agency warrant and represent that they have the authority to enter into this Agreement in the names, titles, and capacities stated herein and on behalf of the entities, persons, or firms named herein and that all legal requirements to enter into this Agreement have been fulfilled.
21. **Nondiscrimination.** During the performance of this Agreement, the Parties shall not discriminate against any employee, applicant, student or other person connected to this Agreement in a manner prohibited by the laws of the United States or the State of California (including, but not limited to, on the basis of religion, race, color, national origin, handicap, ancestry, sex, sexual orientation, marital status or age).
22. **Notice.** Any notice given under this Agreement shall be in writing to the Parties' representatives and shall be deemed delivered three (3) days after the deposit in the United States mail, certified or registered, postage prepaid, and addressed to the parties. Parties shall promptly update each other when representatives and contact information change.

The Parties' representatives shall be:

ICOE:

Luis Wong
Chief Executive Officer

1398 Sperber Road
El Centro, CA 92243

Phone: (760) 312-6512
Email: luis.wong@k12hsn.org

Pacific Elementary:

Eric Gross
Superintendent

PO Box H.
Davenport, CA 95017

Phone: (831) 425-7002
Email: egross@pacificesd.org

Communications regarding the administration of this Agreement shall be made to the Parties' representatives. Communications regarding technical matters underlying the Agreement can be made to either the Parties' representatives or the following persons:

ICOE:

Teri Sanders
Chief Operating Officer

1398 Sperber Road
El Centro, CA 92243

Phone: (760) 312-6512
Email: tsanders@icoe.org

Pacific Elementary:

Jason Borgen
Chief Technology Officer

400 Encinal Street
Santa Cruz, CA 95060

Phone: 8314665833
Email: jborgen@santacruzcoe.org

*Memorandum of Understanding between the Imperial County Office of Education and Pacific Elementary
Regarding Broadband Infrastructure and Improvement Grant*

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date hereof.

For the Imperial County Office of Education

By: _____

Luis Wong
Chief Executive Officer
K-12 High Speed Network

Date: _____

For Pacific Elementary

By: Eric Gross

Eric Gross
Superintendent / Principal
Pacific Elementary ESD

Date: 3/28/19

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Appendix A - AB 93 Broadband Infrastructure Grants Budget Bill Language


Of the amount authorized for expenditure in Provision 1, \$50,000,000 is to support network connectivity infrastructure grants

- a) Network connectivity infrastructure grants shall be distributed by the K-12 High-Speed Network, in consultation with the Department of Education and State Board of Education, as described in subdivision (b).
- b) The State Department of Education, with concurrence of the Executive Director of the State Board of Education, may direct the K-12 High-Speed Network to distribute network connectivity infrastructure grants to fund the following order of priority. First priority for critical need grants shall go to local educational agencies that are unable to administer computer-based assessments at the school site and will experience the greatest benefit in terms of the number of students able to be assessed at the school site as a result of the grant. Second priority for critical need grants shall go to the local educational agencies that have to shut down essential operations to administer computer-based assessments at the school site, including, but not limited to, business services, email, and access to other critical online activities. The K-12 High-Speed Network may fund projects that will result in per-pupil costs of more than \$1,000 per test-taking pupil only upon approval of the Department of Finance, and no sooner than 30 days after notification in writing is provided to the Joint Legislative Budget Committee. If funds remain after grants have been distributed to all identified school sites for priorities one and two for which the K-12 High-Speed Network is able to identify solutions, the K-12 High-Speed Network may provide grants to under-connected schools that do not have adequate broadband infrastructure to increase connectivity rates in a cost effective manner pursuant to a plan approved by the Department of Finance no sooner than 30 days after notification in writing is provided to the Joint Legislative Budget Committee. As a condition of receiving grant funding, all local educational agencies shall commit to supporting the ongoing costs associated with improved Internet infrastructure.
- c) Upon distribution of all available network connectivity infrastructure grant funding pursuant to this provision, the K-12 High-Speed Network shall submit a report by October 15, 2016, to the Joint Legislative Budget Committee, the State Department of Education, the State Board of Education, and the Department of Finance that includes: (1) the methodology used to determine and prioritize grant funding and a summary of the grant awards, including grant recipients and associated infrastructure projects, and details about any funding approved for the K-12 High-Speed Network to meet the requirement of this item pursuant to subdivision (d) in this provision, and (2) an assessment of remaining network connectivity infrastructure needs, including costs and potential partnerships with other state and private entities.

*Memorandum of Understanding between the Imperial County Office of Education and Pacific Elementary
Regarding Broadband Infrastructure and Improvement Grant*

- d) If necessary, and upon approval of the Department of Finance, the K-12 High-Speed Network may use a portion of network connectivity infrastructure grant funding to meet the reporting requirements of this item.

Appendix B - Table listing all awarded sites for Pacific Elementary

Site Name and Address	Z Location Name and Address	Connection Speed	Connection Type	Service Provider	Estimated Monthly Recurring Cost Pre-Discount	Estimated Monthly Node Site Fees Pre-Discount	Estimated Total Monthly Cost after Discounts* Including Taxes	Acceptance of Grant Services for Site (Please Initial)
Pacific Elementary 50 Ocean St, Davenport, CA 95017 Davenport, CA 95017	Santa Cruz COE 400 Encinal Street Santa Cruz, CA 95017	1G	Fiber	AT&T	\$731.70	\$166.67	\$247.56	

*E-rate and CTF discount rates based on January 2018 Free and Reduced Lunch

April 15, 2019

Gwyn Rhabyt
Governing Board
Pacific Elementary School District
456 Swanton Road
Davenport, CA 95017

SUBJECT: Review of the 2018-19 Second Interim Financial Report for the Pacific Elementary School District

Dear Mr. Rhabyt:

In accordance with Education Code Section 42131, the Santa Cruz County Office of Education has reviewed the Second Interim Financial Report for the Pacific Elementary School District for fiscal year 2018-19. The Education Code requires that the County Superintendent review the district Interim Report and concur or not concur with the district certification of the financial status based on the following:

Determine whether the financial report complies with the standards and criteria established pursuant to Education Code Section 33127.

Determine whether the Interim Report indicates that the district will be able to meet its financial obligations during the current fiscal year and subsequent two fiscal years.

Based upon our review at this time, we concur with the **POSITIVE** certification for the 2018-19 Second Interim Financial Report for the Pacific Elementary School District. Please see the attached documents for additional comments and information related to our review.

We have conducted our review based upon the specifics of the State Enacted Budget for 2018-19, and we have used the FCMAT Local Control Funding Formula (LCFF) calculator in our analysis. We have also included information from the Governor's proposed budget for 2019-20.

Governor Newsom's proposed 2019-20 budget provides some unexpected good news for education. The projected statutory cost of living adjustment (COLA) reflects a slight increase in 2019-20 and 2020-21 with a dip in 2021-22. In addition, the projected State Budget includes approximately a 1% decrease in the STRS rate, which will mitigate 1% of the increase in both the 2019-20 and 2020-21 fiscal years; there are also expected increases in the out years as well. This 1% change is equal to 1% of certificated salaries for each district. While this is very good news, districts are cautioned that this is the first budget from our new Governor and there are many bills being introduced that could change the direction of the final budget for the State as well as an overall shift in the economy. When budgeting for the 2019-20 budget year and entering into negotiations it is highly recommended that districts do not budget for the 1% STRS revenue increase and if they choose to, the district should "assign" or reserve the amount of the increase until after the May Revise.

Although, a reduction in the STRS obligation has a positive outcomes for schools, districts must continue to be cognizant that there are still significant projected increases in both STRS and PERS retirement rates. These ongoing increases, combined with ADA changes, negotiations, health and welfare benefit costs and increasing costs for Special Education create enormous pressure on future budgets.

As we move forward, it is critical to understand and watch the changes in revenue. With the elimination of gap funding in 2019-20, districts will only have annual cost of living adjustments to generate increases in year over year operational revenues. These nominal COLAs will be the only increase to LCFF dollars, from which the district will fund the majority of increases in ongoing costs, as mentioned earlier.

As we continue to state, unless economic changes precipitate an unexpected large increase in Prop 98 revenues, the pressure on school district budgets going forward will continue to increase dramatically in 2019-20 and beyond.

The budget is a dynamic document that reflects the Governing Board's plan for receipt of revenues and utilization of expenditures to meet the goals and financial obligations of the school district in the coming year, based on the information known to the district and board at the time of approval. To ensure that the budget continues to reflect that plan, the district must take, at minimum, the following items into consideration:

- Average Daily Attendance (ADA) & Enrollment Projections
- Revenue and Expenditure Projections/Deficit spending
- Negotiations Status
- Long Term Debt
- Reserves
- Cash Flow
- Other district-specific items

The district's budget must also include funding to implement its Local Control Accountability Plan (LCAP) and should be updated to remain in line with the LCAP when the plan is updated. The district must clearly identify where expenditures are in the budget which are outlined in the LCAP.

Districts must continue to maintain positive fund and cash balances, keep stakeholders informed and maintain good working relationships with labor unions. Districts must also continue to maintain adequate reserves, especially cash reserves, even when pressures on the budget mount. Absent adequate budget and cash reserves, districts would be left with cost reductions as the only solution when funding decreases or expenditures increase beyond current projected levels.

If you have any questions or concerns, please contact me at 466-5602.

Sincerely,

Mary Hart
Deputy Superintendent, Business Services

MH:lk
Attachments

cc: Dr. Faris Sabbah, County Superintendent of Schools
Eric Gross, Superintendent/ Pacific Elementary School District
Jean S. Gardner, Senior Director of Fiscal Services/SCCOE

REVIEW AND APPROVAL OF FISCAL YEAR 2018/2019 2ND INTERIM REPORT

TO THE GOVERNING BOARD:

Pacific Elementary School District

FROM:

Dr. Faris Sabbah, County Superintendent of Schools
Santa Cruz County Office of Education

In accordance with the provisions of Education Code Section 42131, this office has completed a review of the **SECOND INTERIM** report for your district. A report on that review follows.

1. TYPE OF APPROVAL

- ☒ The Interim budget has been certified as **POSITIVE**.
Based on current projections, this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ The Interim budget has been certified as **Qualified**.
Based on current projections, this district may not meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ The Interim budget has been certified as **Negative**.
Based on current projections, this district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

2. GENERAL FUND BALANCES / RESERVES

We have made the following computation of budget year reserves based upon updated prior year information. Adjustments made after this date could further impact the projected ending reserve fund balance.

		Unrestricted	Restricted
Beginning fund balance per unaudited actuals:		\$786,558	\$38,997
Projected Increase/decrease in fund balance per Interim:		(\$66,852)	\$6,281
Ending fund balance per Interim:		\$719,706	\$45,278
State required unrestricted reserves:	\$ 73,135		
District Reserves for Economic Uncertainty (9789) Fund 01:		\$75,000	
District Reserves for Economic Uncertainty (9789) Fund 17:			
REU percentage per state criteria and standards:	5.00%		
District REU percentage per Interim:	9.94%		
Restricted funds (9780/9740):			45,278
Other unrestricted nonspendable, assigned and committed funds:		\$157,747	
Unassigned funds (9790):		\$486,959	

REVIEW AND APPROVAL OF FISCAL YEAR 2018/2019 2ND INTERIM REPORT

Pacific Elementary School District

Page 2

3. STATEWIDE CRITERIA AND STANDARDS (Ed. Code 33127)

We have reviewed your board Interim report evaluation based upon state mandated budget criteria and standards for fiscal stability, including narrative(s), if any.

☒ We accept your Summary Review Document calculations as complete and narrative(s) as reasonable.

☐ We have made recalculations based upon updated information for the prior fiscal year. See attached.

☐ We were unable to base our evaluation on the criteria and standards, as the information was not completed. The district provided no narratives.

☐ RECOMMENDATION AND TECHNICAL CORRECTIONS

A. Unrestricted Reserves Available through the multi-year projections (MYP)

☒ Appear to be adequate (as recalculated).

☐ Are below state recommended levels for your size district (See Section 5, below).

Level: 5% of budgeted expenditures or: \$ 67,000, whichever is greater.

B. Revenue and Expenditures through the multi-year projections (MYP)

☐ The revenue appears to be overstated (see Section 5, below).

☐ The total expenditures appear to be understated (see Section 5, below).

☒ The proposed expenditures and transfers out exceed the estimated total revenue.

☒ Total available reserves appear adequate to offset this condition.

☐ Total available reserves do not appear adequate to offset this condition,
(see Section 5, below).

C. ADA: We recommend budgeting no more LCFF funding than the state guarantee (prior year ADA). The average daily attendance upon which this budget is based:

113.3

☒ ADA budgeted represents the state guaranteed level of ADA LCFF funding.

☐ With our prior concurrence, this level of ADA is above the state guaranteed level of LCFF funding by _____ ADA. Actual ADA should be monitored closely.

☐ This level of ADA exceeds the state guaranteed level of LCFF funding by _____ ADA
(see Section 5, below).

D. Other Recommendations

☒ See Section 5 for details.

REVIEW AND APPROVAL OF FISCAL YEAR 2018/2019 2ND INTERIM REPORT

Pacific Elementary School District

Page 3

E. Technical Corrections

☐

Other technical corrections have been noted in our review as explained in Section 5, below.

5. DESCRIPTION OF RECOMMENDATIONS AND TECHNICAL CORRECTIONS

SECTION & COMMENT NUMBER	DESCRIPTION
A-1	The district has historically maintained its unrestricted reserves in both the general fund and in Fund 17, the Special Reserve for Other than Capital Outlay. This year the district is setting aside the fund balance in Fund 17 for anticipated costs over the next few years, so that the district has funds to draw from and won't need to dramatically reduce costs in any one year. The district is also setting aside funds for the increases in the STRS and PERS pension costs, which are increasing over the next few years and will approach 20% of salaries very soon. In addition, the district is increasing reserves in this fund in the event that a student with special needs is placed in the SELPA's regional programs as those costs can be significant and can impact the budget of a small district in particular. The district is currently projecting a fund balance of approximately \$362,000 in the Special Reserve fund in the current year. The district has adequate reserves in all three years displayed in the multi-year projections (MYP).
B-1	The district is projecting to deficit spend in the unrestricted resources in the current year by \$66,852, in the subsequent year by \$84,286 and in 2020-21 by \$75,210. The district is cautioned against returning to a deficit spending expenditure pattern.
C-1	The district is projecting that ADA will decrease by 5 in the current year over prior year P-2 ADA. In the multi-year projections (MYP), ADA is projected to remain flat in 2019-20 and increase by 1 in 2020-21.
D-1	Contributions to restricted programs are projected to increase in the current year 36.1% over prior year actuals and increase by 20.8% over the First Interim Budget. In the multi-year projections, they are projected to increase by 9% in 2019-20 and by 5.1% in 2020-21. The district's contributions are mainly due to the costs of Special Education (80%), VAPA (9.2%), which augments revenue from Parent club donations, Psychological Services (8.8%), REAP (.9%) , Title II (.9%) and Title III (.3%). Contributions in the current year total \$145,259.
D-2	According to the district's criteria & standards document, the unrestricted salary and benefits ratio as compared to total unrestricted expenditures is projected at 83.9% in the current year, 84.3% in 2019-20 and 84.4% in 2020-21.
	Continued on next page...

REVIEW AND APPROVAL OF FISCAL YEAR 2018/2019 2ND INTERIM REPORT

Pacific Elementary School District

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5. DESCRIPTION OF RECOMMENDATIONS AND TECHNICAL CORRECTIONS continued...

SECTION & COMMENT NUMBER	DESCRIPTION
	Continued from previous page...
D-3	The district has settled compensation issues in the current year with its unrepresented groups and those costs are included in the budget. No other potential increases beyond step and column have been identified in the subsequent years in the MYP. The district is projecting a 9% increase in the cost of health and welfare benefits in the MYP.
D-4	The district is currently not projecting any cash flow issues.

EXAMINED BY COUNTY SUPERINTENDENT OF SCHOOLS:

BY: _____

Mary Hart

Deputy Superintendent, Business Services

Date: _____

cc: Dr. Faris Sabbah, County Superintendent of Schools
Eric Gross, Superintendent/Pacific Elementary School District
Jean S. Gardner, Senior Director of Fiscal Services/SCCOE

Revised: 1/2006

FINANCIAL ANALYSIS OF GENERAL FUND UNRESTRICTED AND RESTRICTED MONIES

GENERAL FUND	2017-18			2018-19			2018-19			2018-19			2019-20			2020-21		
	Unaudited Actuals			Adopted Budget @ 17-18 UA			1st Interim			2nd Interim			Projected @ 18-19 2I			Projected @ 18-19 2I		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenues																		
8010-8099 Local Control Funding Formula	\$ 977,983	\$ -	\$ 977,983	\$ 1,052,724	\$ -	\$ 1,052,724	\$ 1,058,453	\$ -	\$ 1,058,453	\$ 1,058,453	\$ -	\$ 1,058,453	\$ 1,081,210	\$ -	\$ 1,081,210	\$ 1,113,605	\$ -	\$ 1,113,605
8100-8299 Federal	1,676	43,178	44,854	-	41,660	41,660	1,522	41,404	42,926	1,522	41,404	42,926	-	41,404	41,404	-	39,720	39,720
8300-8599 Other State	35,927	53,064	88,992	37,212	51,671	88,883	41,647	56,229	97,876	41,647	61,646	103,293	20,800	58,439	79,239	20,800	60,760	81,560
8600-8799 Other Local	116,090	64,416	180,507	72,021	57,269	129,290	79,286	113,075	192,361	79,286	113,775	193,061	64,811	103,275	168,086	64,811	78,275	143,086
8910-8929 Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8930-8979 Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8980-8998 Contributions	(106,719)	106,719	-	(113,569)	113,569	-	(120,259)	120,259	-	(145,259)	145,259	-	(195,149)	195,149	-	(205,188)	205,188	-
Total Revenue, Transfers, and Other Sources	\$ 1,024,958	\$ 267,378	\$ 1,292,336	\$ 1,048,388	\$ 264,169	\$ 1,312,557	\$ 1,060,649	\$ 330,967	\$ 1,391,616	\$ 1,035,649	\$ 362,084	\$ 1,397,733	\$ 971,672	\$ 398,267	\$ 1,369,939	\$ 994,028	\$ 383,943	\$ 1,377,971
Expenditures																		
1000-1999 Certificated Salary	\$ 447,701	\$ 67,397	\$ 515,099	\$ 450,007	\$ 61,079	\$ 511,086	\$ 455,277	\$ 66,515	\$ 521,792	\$ 455,277	\$ 66,515	\$ 521,792	\$ 464,382	\$ 67,845	\$ 532,227	\$ 473,670	\$ 67,382	\$ 541,052
2000-2999 Classified Salary	138,001	54,405	192,406	154,997	54,419	209,416	186,379	54,619	240,998	186,379	54,619	240,998	191,970	38,374	230,344	195,810	39,141	234,951
3000-3999 Employee Benefit	193,405	70,771	264,177	199,624	66,063	265,687	204,987	69,268	274,254	204,987	69,268	274,254	207,700	74,312	282,012	224,796	78,290	303,086
4000-4999 Books & Supplies	38,812	7,252	46,065	25,160	7,824	32,984	30,866	58,374	89,240	30,866	58,374	89,240	32,070	53,244	85,314	33,539	27,620	61,159
5000-5899 Services & Other Operating Expenditures	114,259	217,788	332,047	114,738	108,907	223,645	152,381	80,277	232,658	130,984	106,277	237,261	128,953	150,710	289,663	131,424	165,477	296,901
6000-6599 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7100-7299 Other Outgo	154	-	154	250	-	250	250	-	250	250	-	250	250	-	250	250	-	250
7300-7399 Direct & Indirect Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7610-7629 Interfund Transfers Out	9,750	750	10,500	102,759	750	103,509	102,759	750	103,509	93,759	750	94,509	30,633	750	31,383	9,750	750	10,500
7630-7699 Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Adjustments (Form MYP)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures, Transfers, and Other Uses	\$ 942,083	\$ 418,364	\$ 1,360,447	\$ 1,047,535	\$ 299,042	\$ 1,346,576	\$ 1,132,898	\$ 329,802	\$ 1,462,701	\$ 1,102,501	\$ 355,802	\$ 1,458,304	\$ 1,055,958	\$ 395,235	\$ 1,451,194	\$ 1,069,238	\$ 378,660	\$ 1,447,899
Excess (Deficiency)	\$ 82,875	\$ (150,986)	\$ (68,112)	\$ 854	\$ (34,873)	\$ (34,019)	\$ (72,249)	\$ 1,165	\$ (71,085)	\$ (66,852)	\$ 6,282	\$ (60,571)	\$ (84,286)	\$ 3,032	\$ (81,255)	\$ (75,210)	\$ 5,283	\$ (69,928)
Beginning Balance	\$ 703,683	\$ 189,983	\$ 893,666	\$ 786,558	\$ 38,997	\$ 825,555	\$ 786,558	\$ 38,997	\$ 825,555	\$ 786,558	\$ 38,997	\$ 825,555	\$ 719,706	\$ 45,278	\$ 764,984	\$ 635,419	\$ 48,310	\$ 683,729
Audit Adjustments / Restatements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	\$ 786,558	\$ 38,997	\$ 825,555	\$ 787,411	\$ 4,124	\$ 791,535	\$ 714,309	\$ 40,161	\$ 754,470	\$ 719,706	\$ 45,278	\$ 764,984	\$ 635,419	\$ 48,310	\$ 683,729	\$ 560,209	\$ 53,593	\$ 613,802
Reserves:																		
Minimum Reserve Level per Criteria & Standards	5%			5%			5%			5%			5%			5%		
Recommended REU (Computed in C&S)	\$ 68,022			\$ 67,329			\$ 73,135			\$ 72,915			\$ 72,560			\$ 72,395		
Reserves per District (REU 9789)	\$ 75,000	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 75,000
Nonspendable (Rev. Cash, Prepaid, Stores)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Restricted	-	38,997	38,997	-	4,124	4,124	-	40,161	40,161	-	45,278	45,278	-	48,310	48,310	-	53,593	53,593
Committed	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Assigned	245,720	-	245,720	108,130	-	108,130	157,747	-	157,747	157,747	-	157,747	-	-	-	-	-	-
Unassigned	465,838	-	465,838	604,281	-	604,281	481,562	-	481,562	486,959	-	486,959	560,419	-	560,419	690,397	-	690,397
Excess (Deficiency) above state recommended REU	983,197	-	983,197	1,079,855	-	1,079,855	1,003,243	-	1,003,243	1,008,860	-	1,008,860	926,740	-	926,740	1,058,702	-	1,058,702
Contributions to Restricted Programs			106,719			113,569			120,259			145,259			195,149			205,188
Average Daily Attendance																		
Total P-2 ADA			113			110			108			108			108			109
ADA Transfer (COE)			-			-			-			-			-			-
District Only P-2 ADA			113			110			108			108			108			109
Funded ADA (District Only)			113			113			113			113			113			109
Net Shift of Charter ADA (to and from District)			-			-			-			-			-			-
Prior Year ADA Guarantee			101			113			113			113			108			108
Total Charter ADA			-			-			-			-			-			-
CBEDS Enrollment			120			117			114			114			114			115
Enrollment to ADA Ratio			94.39%			94.39%			94.39%			94.39%			94.39%			94.39%
Special Reserve Fund 17	\$ 264,661			\$ 359,772			\$ 362,070			\$ 362,070			\$ 363,880			\$ 365,700		

SANTA CRUZ COUNTY SCHOOLS
PACIFIC ELEMENTARY SCHOOL DISTRICT

FINANCIAL ANALYSIS OF GENERAL FUND

GENERAL FUND	2015-16	2016-17	2017-18	2018-19	2018-19	2018-19	2017-18 UA vs 2018 19 2I	2018-19 1I vs 2018- 19 2I	2019-20	2018-19 2I vs 2019- 20 PB	2020-21	2019-20 PB vs 2020- 21 PB
	Unaudited Actuals	Unaudited Actuals	Unaudited Actuals	Adopted Budget @ 17- 18 UA	1st Interim	2nd Interim			Projected @ 18-19 2I		Projected @ 18-19 2I	
Revenues												
8010-8099 Local Control Funding Formula	890,960	930,473	977,983	1,052,724	1,058,453	1,058,453	8.23%	0.00%	1,081,210	2.15%	1,113,605	3.00%
8100-8299 Federal	54,206	45,839	44,854	41,660	42,926	42,926	-4.30%	0.00%	41,404	-3.55%	39,720	-4.07%
8300-8599 Other State	197,353	229,878	88,992	88,883	97,876	103,293	16.07%	5.53%	79,239	-23.29%	81,560	2.93%
8600-8799 Other Local	148,686	164,800	180,507	129,290	192,361	193,061	6.95%	0.36%	168,086	-12.94%	143,086	-14.87%
8910-8929 Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-	-
8930-8979 Other Sources	-	-	-	-	-	-	-	-	-	-	-	-
8980-8998 Contributions	-	-	-	(0)	(0)	-	-	0.00%	-	-100.00%	-	-
Total Revenue, Transfers, and Other Sources	1,291,206	1,370,990	1,292,336	1,312,557	1,391,616	1,397,733	8.16%	0.44%	1,369,939	-1.99%	1,377,971	0.59%
Expenditures												
1000-1999 Certificated Salary	451,126	509,884	515,099	511,086	521,792	521,792	1.30%	0.00%	532,227	2.00%	541,052	1.66%
2000-2999 Classified Salary	161,630	183,569	192,406	209,416	240,998	240,998	25.26%	0.00%	230,344	-4.42%	234,951	2.00%
3000-3999 Employee Benefit	237,750	268,471	264,177	265,687	274,254	274,254	3.81%	0.00%	282,012	2.83%	303,086	7.47%
4000-4999 Books & Supplies	26,767	55,558	46,065	32,984	89,240	89,240	93.73%	0.00%	85,314	-4.40%	61,159	-28.31%
5000-5899 Services & Other Operating Expenditures	297,686	241,503	332,047	223,645	232,658	237,261	-28.55%	1.98%	289,663	22.09%	296,901	2.50%
6000-6599 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-
7100-7299 Other Outgo	264	102	154	250	250	250	61.88%	0.00%	250	0.00%	250	0.00%
7300-7399 Direct & Indirect Support	-	-	-	-	-	-	-	-	-	-	-	-
7610-7629 Interfund Transfers Out	7,073	8,953	10,500	103,509	103,509	94,509	800.09%	-8.69%	31,383	-66.79%	10,500	-66.54%
7630-7699 Other Uses	-	-	-	-	-	-	-	-	-	-	-	-
Other Adjustments (From MYP)	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures, Transfers, and Other Uses	1,182,296	1,268,040	1,360,447	1,346,576	1,462,701	1,458,304	7.19%	-0.30%	1,451,194	-0.49%	1,447,899	-0.23%
Excess (Deficiency)	108,910	102,950	(68,112)	(34,019)	(71,085)	(60,571)	-11.07%	-14.79%	(81,255)	34.15%	(69,928)	-13.94%
Beginning Balance	681,806	790,716	893,666	825,555	825,555	825,555	-7.62%	0.00%	764,984	-7.34%	683,729	-10.62%
Audit Adjustments / Restatements	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	790,716	893,666	825,555	791,535	754,470	764,984	-7.34%	1.39%	683,729	-10.62%	613,802	-10.23%
Reserves:												
Minimum Reserve Level per Criteria & Standards	5%	5%	5%	5%	5%	5%			5%		5%	
Recommended REU (Computed in C&S)	65,000	66,000	68,022	67,329	73,135	72,915	7.19%	-0.30%	72,560	-0.49%	72,395	-0.23%
Reserves per District (REU 9789)	75,000	-	75,000	75,000	75,000	75,000	0.00%	0.00%	75,000	0.00%	75,000	0.00%
Nonspendable (Rev. Cash, Prepaid, Stores)	-	10,380	-	-	-	-	-	-	-	-	-	-
Restricted	97,425	189,983	38,997	4,124	40,161	45,278	16.11%	12.74%	48,310	6.70%	53,593	10.93%
Committed	-	-	-	-	-	-	-	-	-	-	-	-
Assigned	169,445	200,560	245,720	108,130	157,747	157,747	-35.80%	0.00%	-	-100.00%	-	-
Unassigned	430,911	492,744	465,838	604,281	481,562	486,959	4.53%	1.12%	560,419	15.09%	690,397	23.19%
Excess (Deficiency) above state recommended REU	610,357	693,303	983,197	1,079,855	1,003,243	1,008,860	2.61%	0.56%	926,740	-8.14%	1,058,702	14.24%
Contributions to Restricted Programs	120,229	174,232	106,719	113,569	120,259	145,259	36.11%	20.79%	195,149	34.35%	205,188	5.14%
Average Daily Attendance												
Total P-2 ADA	110	101	113	110	108	108	-5.01%	0.00%	108	0.01%	109	0.87%
ADA Transfer (COE)	-	-	-	-	-	-	-	-	-	-	-	-
District Only P-2 ADA	110	101	113	110	108	108	-5.01%	0.00%	108	0.01%	109	0.87%
Funded ADA (District Only)	110	110	113	113	113	113	0.00%	0.00%	108	-5.00%	109	0.87%
Net Shift of Charter ADA (to and from District)	-	-	-	-	-	-	-	-	-	-	-	-
Prior Year ADA Guarantee	102	110	101	113	113	113	11.70%	0.00%	108	-5.01%	108	0.01%
Total Charter ADA	-	-	-	-	-	-	-	-	-	-	-	-
CBEDS Enrollment	115	106	120	117	114	114	-5.00%	0.00%	114	0.00%	115	0.88%
Enrollment to ADA Ratio	95.75%	95.14%	94.39%	94.39%	94.39%	94.39%	-	-	94.39%	-	94.39%	-
Special Reserve Fund 17 REU (9789)	-	66,000	264,661	359,772	362,070	362,070	36.81%	0.00%	363,880	0.50%	365,700	0.50%

PACIFIC ELEMENTARY SCHOOL DISTRICT
All Funds Summary
2018-19
2nd Interim

	01	12	13	14	17	21	25	
	General	Child Development	Cafeteria	Deferred Maintenance	Special Reserve	Building Fund	Capital Facilities	Total All Funds
Revenue								
8000-8099 Local Control Funding Formula	1,058,453	-	-	10,000	-	-	-	1,068,453
8100-8299 Federal Revenue	42,926	-	24,000	-	-	-	-	66,926
8300-8599 State Revenue	103,293	65,000	51,486	-	-	-	-	219,779
8600-8699 Local Revenue	193,061	62,960	50,300	1,035	4,400	1,400	985	314,141
Total Revenue	1,397,733	127,960	125,786	11,035	4,400	1,400	985	1,669,299
Expenditures								
1000 Certificated Salaries	521,792	-	-	-	-	-	-	521,792
2000 Classified Salaries	240,998	73,566	38,974	-	-	-	-	353,538
3000 Employee Benefits	274,254	38,280	15,195	-	-	-	-	327,730
4000 Books & Supplies	89,240	9,000	79,936	-	-	-	-	178,176
5000 Services & Other Oper.	237,261	546	3,160	32,000	-	21,120	20	294,107
6000 Equipment	-	-	-	-	-	-	-	-
7100-7299 Other Outgo (74XX)	250	-	-	-	-	-	-	250
7300 Indirect Costs	-	-	-	-	-	-	-	-
Total Expenditures	1,363,795	121,392	137,265	32,000	-	21,120	20	1,675,592
Surplus (Deficit)	33,938	6,568	(11,479)	(20,965)	4,400	(19,720)	965	(6,293)
Other Sources/Uses								
89XX Transfers In	-	-	2,700	-	93,009	-	-	95,709
8930-8979 Other Sources	-	-	-	-	-	-	-	-
7610-7629 Transfers Out	94,509	1,200	-	-	-	-	-	95,709
7630-7699 Other Uses	-	-	-	-	-	-	-	-
Total Other Sources/Uses	(94,509)	(1,200)	2,700	-	93,009	-	-	-
Total Incr (Decr) in Fund Balance	(60,571)	5,368	(8,779)	(20,965)	97,409	(19,720)	965	(6,293)
Beginning Fund Balance	825,555	30,646	31,680	25,685	264,661	64,069	2,364	1,244,658
Audit Adjustments/Restatements	-	-	-	-	-	-	-	-
Ending Fund Balance	764,984	36,013	22,901	4,720	362,070	44,349	3,329	1,238,365
Deficit (Surplus) as % of Fund Balance	4.11%	21.43%	-36.24%	-81.62%	1.66%	-30.78%	40.83%	-0.51%

Principal Apportionment Tax
2018-19 Period 2

2018-19 Period 2

		Secured	Unsecured	Hoptr	In Lieu	Timber	Prior Yr	Prior Yr	Supplemental		Prior Yr		Community	RDA	RDA	College		
		0100	0110	0830	0190/0197	Yield	0120/0130	Imp	0150/0151	ERAF	Restrict	Sub	RDA Funds	Residual	Asset	Districts	Excess	Grand
		0142/0143			0440	0852		n/a	0160/0161	0200	n/a	Total	1162	Distributions	Liquidation	ERAF	ERAF	Total
GL Key		A-1	A-2	A-3	A-4	A-5	A-6	A-7	A-8	A-9	A-10	A-11	A-12	A-13	A-14	A-15	A-16	
Bonny Doon	640101	1,612,189	32,889	9,411	-68		2,809		Basic Aid	Basic Aid		1,657,230						1,657,230
Happy Valley	640201	967,690	19,618	5,654			1,712		Basic Aid	Basic Aid		994,674						994,674
Lakeside	131410/42	1,001,061	20,351	5,866			1,759		Santa Clara	Santa Clara		1,029,037						1,029,037
Loma Prieta	131412/34	3,281,292	62,095	17,900			5,372		Santa Clara	Santa Clara		3,366,659						3,366,659
Live Oak	640301	1,874,396	36,935	11,830			4,856		284,508	574,447		2,786,972	285,846	2,933,697				6,006,515
Mountain	640401	939,089	19,052	5,492			1,651		Basic Aid	Basic Aid		965,284		0				965,284
Pacific	640501	235,652	4,721	1,390	-893		429		7,634	34,337		283,270		0				283,270
Santa Cruz City	641501	21,313,837	431,586	124,401	104		37,258		Basic Aid	Basic Aid		21,907,186	144,226	1,763,191				23,814,603
Soquel	640801	8,814,390	178,430	52,956	143		17,397		373,643	449,282		9,886,241	212,253	2,623,915				12,722,409
Total Elementary		40,039,596	805,677	234,900	-714	0	73,243	0	665,785	1,058,066	0	42,876,553	642,325	7,320,803	0	0	0	50,839,681
Los Gatos High	131414	2,851,117	55,047	15,868			4,761		Santa Clara	Santa Clara		2,926,793						2,926,793
Santa Cruz High	641401	24,367,411	492,295	145,670	-522	45	47,642		914,652	1,144,038		27,111,231	371,631	3,319,491				30,802,353
Total High School		27,218,528	547,342	161,538	-522	45	52,403	0	914,652	1,144,038	0	30,038,024	371,631	3,319,491		0	0	33,729,146
Aromas	642200											0						0
Pajaro Valley	642001	63,152,462	1,334,236	356,741	56,933		152,956		1,903,780	5,734,104		72,691,212	340,205	1,523,351				74,554,768
San Lorenzo																		
Valley	641101	17,693,802	357,617	105,184		114,646	33,573		517,164	1,503,523		20,325,509		0				20,325,509
Scotts Valley	640701	11,661,185	242,817	71,596			23,040		393,799	616,302		13,008,739	2	896,755				13,905,496
Total Unified																		
School Districts		92,507,449	1,934,670	533,521	56,933	114,646	209,569	0	2,814,743	7,853,929	0	106,025,460	340,207	2,420,106	0	0	0	108,785,773
Districts Total		159,765,573	3,287,689	929,959	55,697	114,691	335,215	0	4,395,180	10,056,033	0	178,940,037	1,354,163	13,060,400		0	0	193,354,600
												crosscheck	178,940,037					
Santa Cruz COE	641210	10,763,218	229,220	61,304	204	13,397	24,908		295,132	187,164		11,574,547	47,385	871,617				12,493,549
Santa Clara COE	131424/26/28/ 30/32/36/40	526,520	10,182	2,935			880					540,517						540,517
COE Total		11,289,738	239,402	64,239	204	13,397	25,788	0	295,132	187,164	0	12,115,064	47,385	871,617		0	0	13,034,066
												crosscheck	12,115,064					
Total		171,055,311	3,527,091	994,198	55,901	128,088	361,003	0	4,690,312	10,243,197	0	191,055,101	1,401,548	13,932,017		0	0	206,388,666

Resolution # 2019-9

**A RESOLUTION TO THE BOARD OF SUPERVISORS OF THE
COUNTY OF SANTA CRUZ
TO PROVIDE TEMPORARY CASH LOANS TO
PACIFIC ELEMENTARY SCHOOL DISTRICT**

WHEREAS, pursuant to Education Code section 42620, when a school district does not have sufficient money to its credit to meet current expenses of maintenance of the district, the board of supervisors of the county shall order, and the auditor and treasurer of the county shall make, a temporary transfer from any funds of the county not immediately needed to pay claims against them, to the school fund of the amount needed, not exceeding 85% of the amount of money which will accrue to the school district during the fiscal year.

WHEREAS, the Pacific Elementary School District has requested temporary cash loan financing periodically during the year, in the amounts of \$200,000 to cover operating expenses for the 2019-20 fiscal year; and

WHEREAS, the Pacific Elementary School District will receive funding during the course of the 2019-20 fiscal year from both the state and local property tax sources, and will rely on those funds to repay temporary cash borrowing if any;

Now, therefore, be it resolved, the Board of Education of the Pacific Elementary School District requests temporary cash flow transfers as needed during the 2019-20 fiscal year to cover the district's current expenses of maintenance of the district, to be repaid by way of a transfer made by the County Treasurer of any monies accruing to the district before any other obligation of the district is paid from those monies.

Be it further resolved, that the loan or loans shall be subject to interest at the pooled treasury rate.

Passed and adopted by the Board of Trustees of the Pacific Elementary School District, County of Santa Cruz, State of California, this 16th day of April, 2019, by the following vote:

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Attest: _____
Secretary to the Board of Trustees

President, Board of Trustees

Pacific Elementary School District

2017-18 SCHOOL CALENDAR

**NEW for 2017-18: School starts at 8:40 a.m. (K-6th),
and minimum days end at 2:00 p.m. (1st-6th).**

Please help us maintain our state and federal funding
by scheduling all vacations during school holidays.

= No School for all grades & programs
= Minimum Day, **2:00** dismissal (1st-6th 5-day program)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

AUGUST (7 days)

Aug 22: Paperwork day 8:30-1:00
All classrooms open 9:00-10:00

Aug 23: First day of school
Aug 23-Sept 4: IS Home Study

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

SEPTEMBER (20 days)

Sept 4: Labor Day
Sept 5: First day of IS classroom program

Sept 20: Back to School Night
Sept 21: School Picture Day

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

OCTOBER (22 days)

Oct 7: Farm-to-Table Fundraiser

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

NOVEMBER (17 days)

Nov 1: Professional Development Day
Nov 6-9: Parent/Teacher Conferences
(Nov 6, 7, 9: IS 1st-6th has full days)
Nov 10: Veteran's Day Observed
Nov 22-26: Thanksgiving Break

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER (15 days)

Dec 13: Winter Concert
Dec 22-Jan 7: Winter Break

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JANUARY (17 days)

Dec 22-Jan 7: Winter Break

Jan 15: Martin Luther King Jr. Day
Jan 24: Prospective Family Night &
Preschool Open House

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

FEBRUARY (18 days)

Feb 1: Interdistrict Transfer Forms Due

Feb 16: Lincoln's Birthday
Feb 19: President's Day

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MARCH (21 days)

Mar 12-15: As needed P/T Conferences
(Mar 12, 13, 15: IS 1st-6th IS has full days)
Mar 16: Prof. Development Day K-6

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

APRIL (16 days)

March 31-April 8: Spring Break

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

MAY (22 days)

May 23: Spring Concert
May 28: Memorial Day

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JUNE (5 days)

June 6: 6th Grade Graduation
June 7: Min. Day NO REC. OR CARE

Attendance matters. Repeated studies show that absences hinder learning. Also, every absence hurts school funding. Please help your student and school succeed by scheduling all vacations during school holidays. THANK YOU!!!

Board Approved: 1/19/2017 & 4/21/2017

Pacific Elementary School District

2018-19 SCHOOL CALENDAR

NEW for 2018-19: 1st-3rd ends at 2:45 & 4th-6th at 3:10

Minimum days end at 1:00 p.m. (1st-6th).

Please help us maintain our state and federal funding by scheduling all vacations during school holidays.

= No School for all grades & programs
= Minimum Day, 1:00 dismissal (1st-6th 5-day program)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

AUGUST (8 days)

Aug 21: Paperwork day 8:30-1:00
All classrooms open 9:00-10:00
Aug 22: First day of school
Aug 22-Sept 3: IS Home Study

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

SEPTEMBER (19 days)

Sept 3: Labor Day - No School
Sept 4: First day IS
Sept 6: School Picture Day
Sept 12: Back to School Night
Sept. 22: Farm to Table

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

OCTOBER (23 days)

M	T	W	T	F
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER (17 days)

Nov 1: Staff Training Day - no school
Nov 5-9 P/T Conferences
Nov 12: Veteran's Day Observed
Nov 21-23: Thanksgiving Break

M	T	W	T	F
		1	2	
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

DECEMBER (14 days)

Dec 12: Winter Concert
Dec 21-Jan 6: Winter Break

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JANUARY (18 days)

Dec 21-Jan 6: Winter Break

Jan 21: Martin Luther King Jr. Day
Jan 23: Prospective Family Night & Preschool Open House

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

FEBRUARY (18 days)

Feb 1: Interdistrict Transfers Due

Feb 15: Lincoln's Birthday
Feb 18: President's Day

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MARCH (20 days)

Mar 18-21: P/T Conferences
Mar 22: Staff Training Day - no school

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

APRIL (17 days)

April 1-5: Spring Break

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

MAY (22 days)

May 22: Spring Concert
May 27: Memorial Day

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

JUNE (4 days)

June 5: 6th Grade Graduation
June 6: Min. Day - No Rec or Care

Attendance matters. Studies show that absences hinder learning. Also, every absence hurts school funding. Please help your student and school succeed by scheduling all vacations during school holidays. Thank you!

Board Approval: 2/20/18

**Pacific Elementary School District
2018-19 SCHOOL CALENDAR**

Pacific Elementary School 2020-21

Please help us maintain our state and federal funding by scheduling all vacations during school holidays.

= No School for all grades & programs

= Minimim Day, 1:00 dismissal (1st-6th)

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

AUGUST (8 days)

Aug 20: Paperwork day 8:30-1:00

All classrooms open 9:00-10:00

Aug 21: First day of school

Aug 21-Sept 1: IS Home Study

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

SEPTEMBER (19 days)

Sept 2: No School, Labor Day

Sept 3: First day IS

Sept 5: School Picture Day

Sept 11: Back to School Night

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

OCTOBER (23 days)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOVEMBER (16 days)

Nov 1: No School, Staff Training

Nov 4-8 P/T Conferences

Nov 11: No School, Veterans' Day

Nov 27-29: Thanksgiving Break

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

DECEMBER (15 days)

Dec 11: Winter Concert

Dec 23-Jan 5: Winter Break

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JANUARY (19 days)

Dec 23-Jan 5: Winter Break

Jan 6: Back to school

Jan 20: Martin Luther King Jr. Day

Jan 22: Prospective Family Night and Preschool Open House

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

FEBRUARY (18 days)

Feb 1: Interdistrict Transfers Due

Feb 14: Lincoln's Birthday

Feb 17: Presidents' Day

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

MARCH (21 days)

Mar 6: No School, Staff Training

Mar 23-26: P/T Conferences

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

APRIL (17 days)

April 6-10: Spring Break

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MAY (20 days)

May 20: Spring Concert

May 25: Memorial Day

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

JUNE (4 days)

June 3: 6th Grade Graduation

June 4: Last Day = Min. Day

No Rec or Care

Attendance matters. Studies show that absences hinder learning. Also, every absence hurts school funding. Please help your student and school succeed by scheduling all vacations during school holidays. Thank you!

Pacific Elementary School Calendar 2020-21

Please help us maintain our state and federal funding by scheduling all vacations during school holidays.

= No School for all grades & programs
= Minimum Day, 1:00 dismissal (1st-6th)

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

AUGUST (14 days)

Aug 12: First day of school

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

SEPTEMBER (21 days)

Sept 7: No School, Labor Day

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER (22 days)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

NOVEMBER (17 days)

Nov 11: No School, Veterans' Day

Nov 25-29: Thanksgiving Break

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

DECEMBER (14 days)

Dec 19-Jan 5: Winter Break

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY (17 days)

Dec 19-Jan 5: Winter Break

Jan 18: No School, MLK Jr. Day

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

FEBRUARY (17 days)

Feb 1: Interdistrict Transfers Due

Feb 11: No School, Local Holiday

Feb 12: No School, Lincoln's Birthday

Feb 15: No School, Presidents' Day

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

MARCH (19 days)

Mar 5: No School, Staff Training

March 27 - April 4 Spring Break

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL (20 days)

March 27 - April 4 Spring Break

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

MAY (19 days)

May 27: Last Day = Min Day

No Rec or Care May 27

(May 31: Memorial Day)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

JUNE (0 days)

Attendance matters. Studies show that absences hinder learning. Also, every absence hurts school funding. Please help your student and school succeed by scheduling all vacations during school holidays. Thank you!

Board Approval: 4/16/19