



# SCENARIOS

STUDENT OR STAFF HAS SYMPTOMS		
Scenario	Action	Communication
<p><b>Scenario 1</b> A student or staff member either exhibits COVID-19 symptoms, answers yes to a health screening question or has a temp of 100 or above.</p>	<ul style="list-style-type: none"> <li>● Send student or staff member home.</li> <li>● Isolate student or staff member in a separate room or designated area, away from other students and staff, pending pick up at the facility.</li> <li>● Advise student or staff member to contact their healthcare provider and consider COVID-19 testing.</li> <li>● Advise student or staff member to share the test results with the school administrator as soon as possible:               <ul style="list-style-type: none"> <li>■ If positive: follow Actions in Scenario 3</li> <li>■ If negative: follow Actions in Scenario 4</li> <li>■ Advise symptomatic staff or parent/guardian of symptomatic student to follow isolation instructions unless COVID-19 is ruled out by a healthcare provider.</li> <li>■ Refer symptomatic individuals to find community testing resources here</li> </ul> </li> </ul>	<p><b>Cohort/School remains OPEN</b></p> <p><b>Communication:</b> Notify School COVID-19 Point of Contact</p>
CLOSE CONTACT TESTS POSITIVE		
Scenario	Action	Communication
<p><b>Scenario 2:</b> A household member or someone in close contact with a student or staff member tests positive for COVID-19.</p>	<ul style="list-style-type: none"> <li>● Send home student or staff member, and others who likely had exposure to the diagnosed person home.</li> <li>● Advise student or staff member to follow quarantine instructions for 14 days from the last date of exposure.</li> <li>● Advise student or staff member to contact their healthcare provider and consider COVID-19 testing.</li> <li>● Advise staff or parent/guardian of student to follow quarantine instructions</li> <li>● Refer individuals to find community on the Santa Cruz Public Health website for <a href="#">testing resources</a>.</li> </ul>	<p><b>Cohort/School remains OPEN</b></p> <p><b>Communication:</b> Notify School COVID-19 Point of Contact</p>



## TESTS POSITIVE

Scenario	Action	Communication
<p><b>Scenario 3:</b> A student or staff member tests positive for COVID-19.</p>	<ul style="list-style-type: none"> <li>• If notified while onsite, escort to onsite isolation and arrange for immediate transport home and advise to follow all medical provider instructions to include isolation for 10 days.</li> <li>• Contact Santa Cruz County Public Health Department: (831) 454-4242</li> <li>• If notified while onsite, immediate dismissal of cohort and any other close contacts. Advise cohort members and/or close contacts of the COVID-19 positive student or staff member to <a href="#">follow quarantine instructions</a>, contact their healthcare provider and consider testing.</li> <li>• <a href="#">Find community testing resources here</a></li> <li>• <a href="#">Clean and disinfect classroom and primary spaces</a> where the COVID-19 positive student or staff member spent significant time <math>\geq 15</math> minutes over 24 hours.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>School remains open</b></li> <li>• Cohort quarantined for 14 days from last exposure.</li> <li>• Close contacts quarantine for 14 days from last exposure.</li> </ul> <p><b>Communication:</b></p> <ul style="list-style-type: none"> <li>• Notify School COVID-19 Point of Contact</li> <li>• Complete and send template exposure letter to cohort*(see below)</li> <li>• Consider school wide notification of a known case</li> </ul>

## CURRENTLY ISOLATED & TESTS NEGATIVE BEFORE 10 DAYS

Scenario	Action	Communication
<p><b>Scenario 4</b> While a student or staff member has been isolated because of symptoms, they receive a negative test result for COVID-19 and want to return to school before 10 days have passed.</p>	<ul style="list-style-type: none"> <li>• Follow isolation instructions</li> <li>• COVID-19 test is negative, the staff member or student can return after:</li> <li>• They are feeling better. (The symptoms do not have to be completely resolved.)</li> <li>• There have been at least 24 hours with no fever, without taking medicines to lower a fever, like acetaminophen (Tylenol) or ibuprofen (Advil or Motrin).</li> <li>• Must show a medical evaluator note to verify that the symptoms are not due to COVID-19 and the test for COVID-19 is negative.</li> </ul>	<p><b>Cohort/School Remains Open</b></p> <p><b>Communication:</b> Notify School COVID-19 Point of Contact</p>



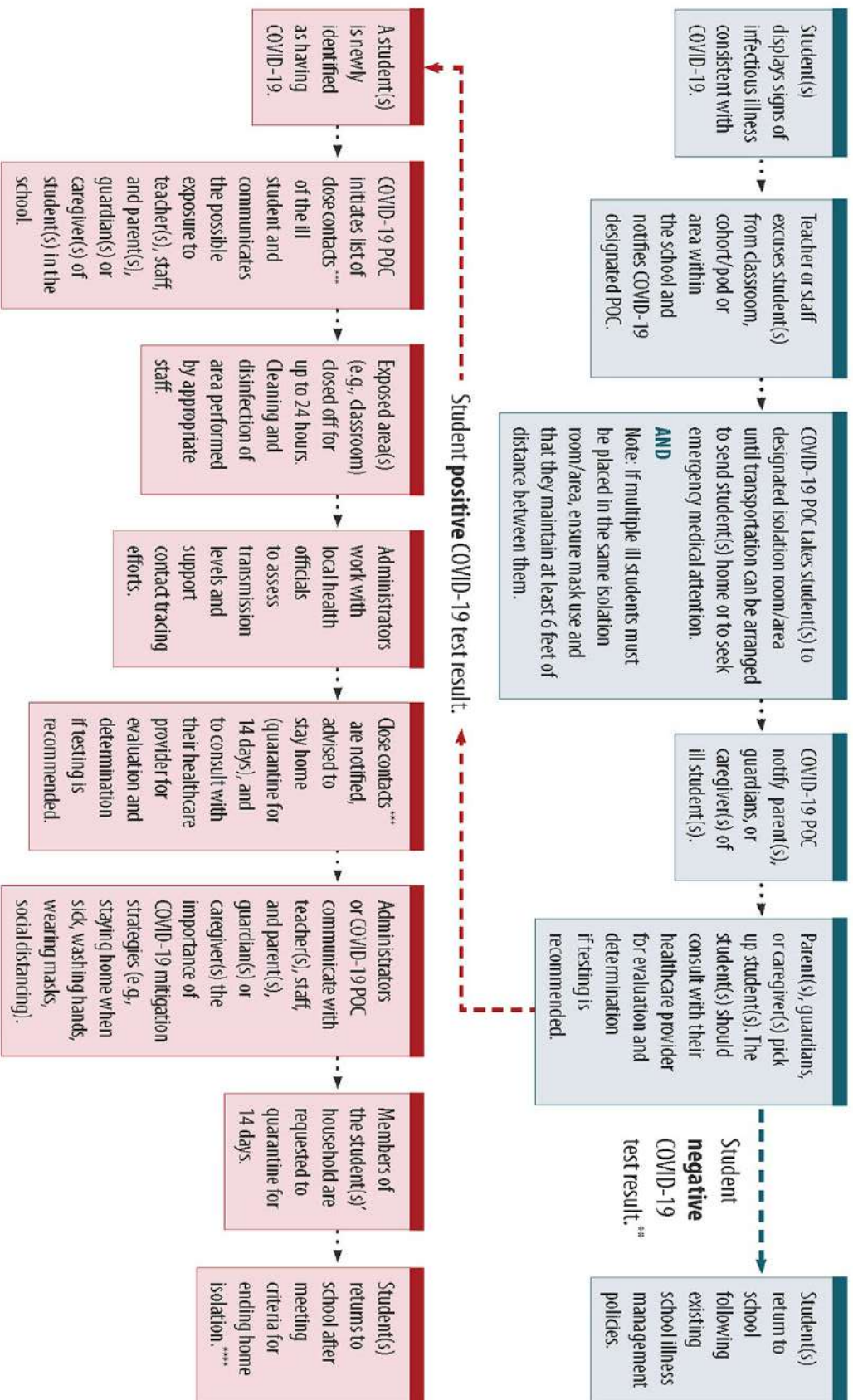
## CURRENTLY ISOLATED & WANTS TO RETURN BEFORE 10 DAYS

Scenario	Action	Communication
<p><b>Scenario 5</b> Student or staff member has been isolated because of symptoms and wants to return to school before 10 days have passed without a COVID-19 test.</p>	<ul style="list-style-type: none"> <li>• No COVID-19 test, the staff member or student can return after:</li> <li>• They are feeling better. (The symptoms do not have to be completely resolved.)</li> <li>• There have been at least 24 hours with no fever, without taking medicines to lower a fever, like acetaminophen (Tylenol) or ibuprofen (Advil or Motrin).</li> <li>• Must show a medical evaluator note to verify that an alternative diagnosis has been made and the symptoms are not due to COVID-19.</li> </ul>	<p><b>Cohort/School Remains Open</b></p> <p><b>Communication:</b> Notify School COVID-19 Point of Contact</p>

## CURRENTLY QUARANTINED & TESTS NEGATIVE

Scenario	Action	Communication
<p><b>Scenario 6</b> While a student or staff member is placed in quarantine following exposure to a case, they receive a negative test result for COVID-19.</p>	<ul style="list-style-type: none"> <li>• Follow quarantine instructions</li> </ul> <p>If the staff member or student has never had symptoms, gets tested, and the COVID-19 test is negative:</p> <ul style="list-style-type: none"> <li>• They must still remain in quarantine for 14 days, because they may develop symptoms and/or become infectious to others at any time during the 14 days. <a href="#">Quarantine Infographic</a></li> </ul> <p>Note: For those who do not develop symptoms: For students:</p> <ul style="list-style-type: none"> <li>• Testing is advisable but not required. Parent/guardian should discuss the pros and cons of testing with the child's healthcare provider.</li> </ul> <p>For teachers and staff:</p> <ul style="list-style-type: none"> <li>• Santa Cruz recommends testing 10 days after the last exposure to the COVID-19 case.</li> </ul>	<p><b>Cohort/School Remains Open</b></p> <p><b>Communication:</b> Notify School COVID-19 Point of Contact</p>

# WHAT TO DO IF A STUDENT BECOMES SICK AT SCHOOL OR REPORTS A NEW COVID-19 DIAGNOSIS\*



**Note:** COVID-19 POC = the designated point of contact (a staff person that is responsible for responding to COVID-19 concerns, such as a nurse)

\* Scenario based on geographic area with community transmission of SARS-CoV-2 the virus that causes COVID-19.

\*\* With no known close contact

\*\*\* Close contact is defined as someone who was within 6 feet for a total of 15 minutes or more within 2 days prior to illness onset, regardless of whether the contact was wearing a mask

\*\*\*\* Student can end home isolation after meeting all of the following three criteria: at least 10 days since symptoms appeared, at least 24 hours with no fever—reducing medication, and symptoms have improved.



## Student or Staff is either Tested or Untested+Symptomatic\*

Tested

Untested

Symptomatic

Asymptomatic

Symptomatic

**Positive**

**A.** At least 1 day (24 hrs) has passed since resolution of fever without the use of fever-reducing medications **and** improvement in symptoms **and**, at least 10 days have passed since symptoms first appeared.

**Negative**

**B.** Students with a negative test may return to school 3 days after symptoms resolve following existing school illness management guidelines  
**See A. for Adults\*\***

**Positive**

**C.** A minimum of 10 days have passed since the date of the first positive COVID-19 test. If they develop symptoms, then the criteria for tested confirmed cases with symptoms applies (See A.)

**Negative**

**D.** No need for quarantine.

**Negative**

**E.** Testing is highly recommended. If the individual cannot be tested, use the same criteria for return to work as laboratory confirmed cases (See A.)  
At least 1 day (24 hrs) have passed since resolution of fever without the use of fever-reducing medications **and** improvement in symptoms **and**, at least 10 days have passed since symptoms first appeared\*\*

**Return to Work/School Timeline**

Source: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Workplace-Outbreak-Employer-Guidance.aspx#>



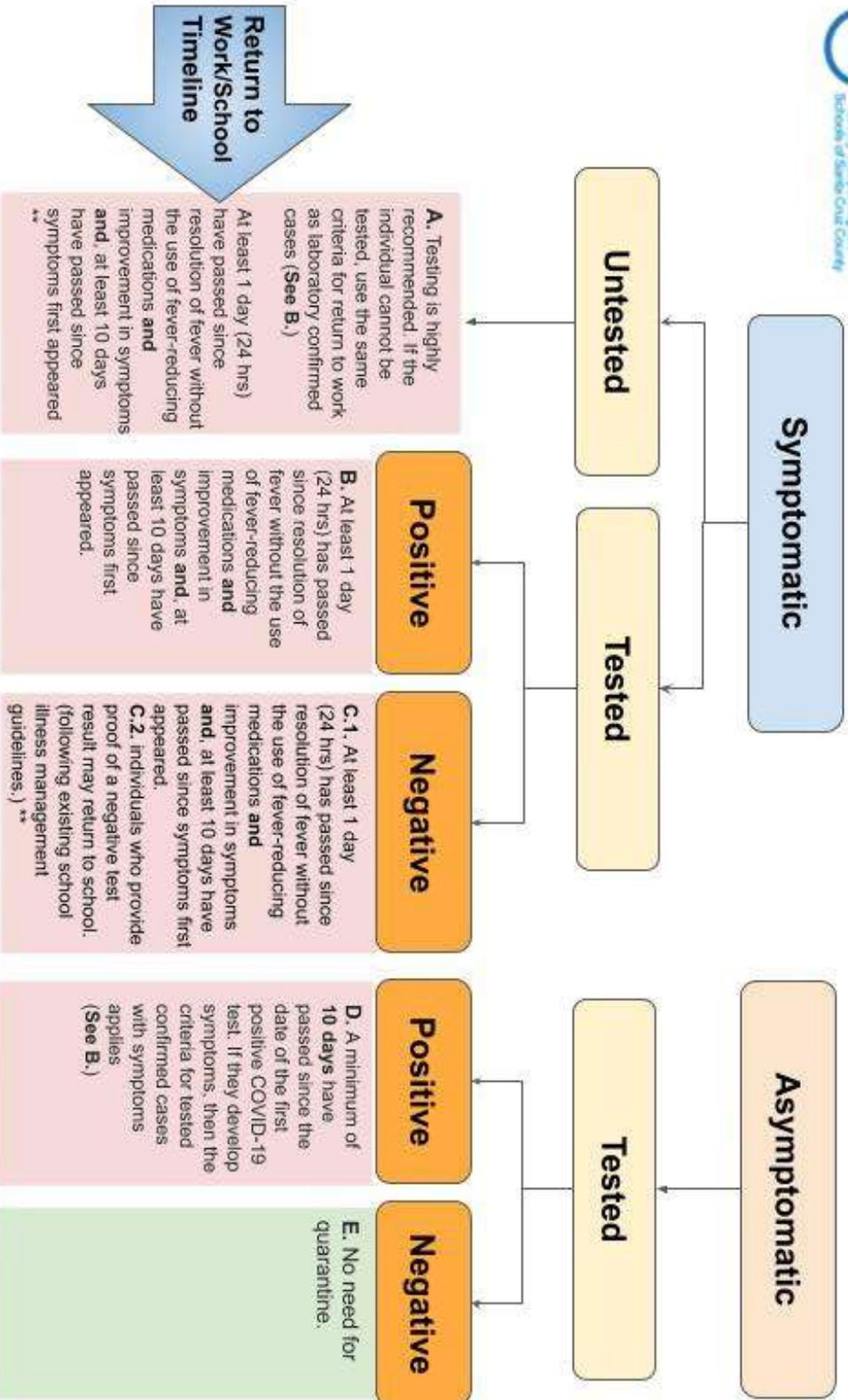
### \*\*Symptomatic Defined

- People with these symptoms may have COVID-19:
- Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
- Source: [cdc.gov](https://www.cdc.gov)

\*\*Individuals who obtain a medical note can return on the date provided by their physician. Documentation of medical note should be provided to Site Administrator or Human Resources.

Updated 10/23/2020

## Student or Staff is either Symptomatic or Asymptomatic



Source: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19Workplace-Outbreak-Employer-Guidance.aspx#>



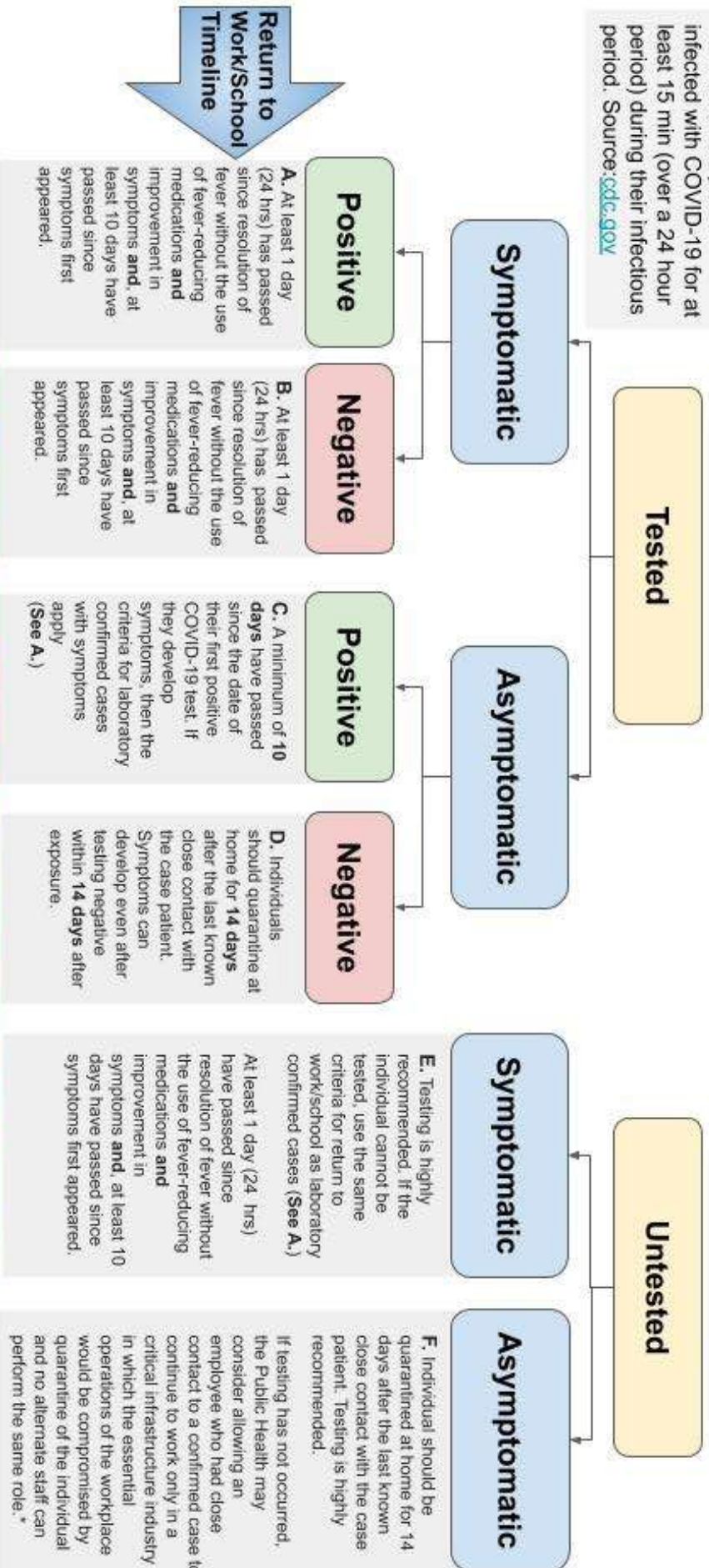
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  - Nausea or vomiting
  - Diarrhea
- Source: [cdc.gov](https://www.cdc.gov)

\*\*Individuals who obtain a medical note can return on the date provided by their physician. Documentation of medical note should be provided to Site Administrator or Human Resources.

Updated 10/25/2020

## If a Student or Staff has close contact\* with a Confirmed Case

\*Close contact is being within 6 ft. of a person infected with COVID-19 for at least 15 min (over a 24 hour period) during their infectious period. Source: [cdc.gov](https://www.cdc.gov)



Source: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Workplace-Outbreak-Employer-Guidance.aspx#>

Updated 10/23/2020

