



# Pacific Elementary School

www.pacificesd.org  
50 Ocean Street/P.O. Box H  
Davenport, CA 95017  
831-425-7002

## PACIFIC PRESCHOOL ADMISSION AGREEMENT

### **PROGRAM DESCRIPTION:**

Pacific Preschool offers each child the opportunity for maximum social, emotional, physical, and intellectual growth, providing a rich environment wherein children experience success, practice independence, and develop confidence and self-esteem. Children, guided by their teachers, explore reading readiness activities, counting, shapes, colors, and nature using concrete manipulative materials, while music, movement, storytelling, and crafts bring the children together for positive group experiences. Two nutritious snacks/meals are served each day as part of our award-winning FoodLab program. The curriculum stimulates each child's curiosity and enthusiasm and sustains a love of learning.

### **ADMISSION PRIORITY POLICY**

1. Pacific Preschool gives priority to children ages three to five years receiving child protective services through the local county welfare agency (without regard to income).
2. State Preschool parents must submit verification of their family's income within 120 calendar days prior to the first day of the new preschool year. (See charts page 2)
3. Pacific Preschool gives priority to eligible four-year-old children (children who will have their fourth birthday on or before December 2 of the year in which they are enrolled) prior to admitting eligible three-year-old children, and first admits those children whose families have the lowest adjusted monthly income.

### **ABSENCES FROM PRESCHOOL**

In order for us to comply with the terms of our agreement with the State, we need parents to **call the office before 9:00 a.m. if your child is going to be absent**. "Unexcused absences" are any absences not approved by school board policy (e.g., vacations, overslept, etc.). **State preschool (free) students may be dropped from the state program if the child has over 10 unexcused absences.**

### **OPTIONAL SERVICES OFFERED**

We offer an Afterschool Care Program from 12:30 to 2:30 pm, which costs \$15 per day prepaid or \$18 per day drop-in. Space is limited to 12 students; therefore, the earlier you sign up, the more likely you can reserve a space. We email monthly invoices; parents pay upon receipt of bill.

### **IMMUNIZATION POLICY**

The California School Immunization Law requires that children be up-to-date on their immunizations to enroll in preschool for the first time. If your child does not have an Immunization Record, or has not received all required shots, call your doctor now for an appointment. For more information, see attached *Parents' Guide to Immunizations*, visit [www.shotsforschool.org](http://www.shotsforschool.org), or contact your doctor.

### **RIGHTS OF LICENSING AGENCY**

Any duly authorized officer, employee, or agent of the California Department of Social Services (licensing agency) may, upon presentation of proper identification, enter and inspect any place providing personal care, supervision, and services at any time, with or without advance notice, to secure compliance with, or to prevent a violation of this act or the regulations adopted by the department pursuant to Health & Safety Code Title 22.

**TERMINATION:** In order to assure safe and orderly schools, certain offenses must be reported to the Governing Board and will result in expulsion or severe disciplinary measures. Offenses involved are: causing serious physical injury to another except in self-defense; possession of dangerous objects; sale of any controlled substance, and robbery or extortion. Pacific School has developed and adopted rules and procedures for school discipline.

**TUITION and FEES**

Our preschool offers 5, 4, or 3 days per week at these tuition rates: 5 days, \$700; 4 days: \$600; 3 days, \$480; OR 5 days per week with FREE tuition for income-eligible families (see chart below). Tuition is pro-rated over 9 months, September through May; monthly payments are the same regardless of the number of days taught. We email monthly invoices; parents pay at the beginning of each month.

There is also a \$100 enrollment deposit due for each student which is waived for students in state-subsidized preschool spaces. If applicable, the deposit is due each year, even for returning students. Families must provide 30 days' notice if discontinuing the program.

**PAYMENT MODIFICATION CONDITIONS**

Pacific Preschool does not change tuition rates midyear. We will give at least 30 days' advance notice prior to any rate change and do not give refunds on tuition.

**STATE PRESCHOOL FINANCIAL AID**

Please fill out a **State Preschool Financial Aid Application** and an **Application for Free Meals** if you would like to apply for Pacific Preschool's limited State Preschool spaces. You must substantiate your income with at least 2 pay stubs from your employer or your tax return. If your income falls below the following levels, you are eligible for a FREE State Preschool space.

Family Size	Family Monthly Income	Family Yearly Income
2	\$5,343	\$64,120
3	\$5,802	\$69,620
4	\$6,719	\$80,623
5	\$7,794	\$93,522
6	\$8,869	\$106,422
7	\$9,070	\$108,841
8	\$9,272	\$111,259

**ENROLLMENT DEPOSIT**

— I am enclosing a \$100 non-refundable registration fee. The registration fee holds the slot for the fall and is in addition to the monthly tuition payments.

**OR**

— I qualify for State Preschool Free Tuition based on the income guidelines above & will call by April 15 to make an appointment to fill out income eligibility forms. I will bring proof of income at this time.

Signed by Parent \_\_\_\_\_ Date \_\_\_\_\_

**Although my child does have priority, I understand that my child is not guaranteed enrollment in Pacific Elementary School kindergarten (5/day or Independent Studies).**

Signed by Parent \_\_\_\_\_ Date \_\_\_\_\_

Student's Name \_\_\_\_\_ Birth Date \_\_\_\_\_